



# DOWNTOWN PARKING COMMITTEE MEETING MINUTES

Thursday, October 8, 2009  
7:30 A.M. – 9:00 A.M.  
Gebhard Meeting Room  
630 Garden Street  
Santa Barbara, CA 93101

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1) **CALL TO ORDER:** 7:30 a.m.

2) **ROLL CALL**

DPC MEMBERS

Randy Rowse	Present
Tom Williams	Present
Jim Hammock	Present
Bill Collyer	Present
Matt LaBrie	Present
Gene McKnight	Present
Eric Kelley	Present

Attendance

CITY STAFF PRESENT :

Browning Allen, Transportation Manager  
Victor Garza, Parking / TMP Superintendent  
Brandon Beaudette, Administrative Assistant  
Rebecca Jimenez, Parking Supervisor  
Dion Tait, Parking Supervisor

LIAISONS PRESENT:

Grant House, City Council

Others Present

Sheila Lodge, Planning Commission

3) **PUBLIC COMMENT:**

None.

4) **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 10, 2009.**

It was moved by G. McKnight and seconded by B. Collyer to approve the minutes. The motion was carried 6 yeas/0 nays.

5) **REVIEW OF DOWNTOWN PARKING BUDGET**

As a standing item request of the Downtown Parking Committee B. Allen gave an update on the Downtown Parking Budget. Included in the update was the lighting project Downtown Parking is currently undergoing in all the garage lots. The project entails changing out the lights within the lot for more energy efficient lighting. Southern California Edison is giving Downtown Parking a rebate on all the materials. Downtown Parking is paying for the labor to install the lighting. It is projected to pay for itself in savings within two years.

B. Allen also added that the RDA board has appropriated \$150,000 to design out the concrete projects for lots 2, 9 & 10. However, the appropriation will still depend on what happens with the state budget. R. Rowse stated that the design work is good but what about the actual construction work. B. Allen replied that the state took \$6 million dollars from RDA funds so again, everything will depend on what happens at the state level.

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B. Beaudette gave an update on Downtown Parking's revenue to date for this fiscal year. Revenues are on target for what was budgeted at 25% through the fiscal year. T. William asked if every quarter is the same in terms of revenue. B. Beaudette replied that typically the 2<sup>nd</sup> and 4<sup>th</sup> quarters are busier as that is the holiday and summer seasons.

M. LaBrie asked if credit cards were still in the works and if closing the gates and charging 24 hours a day would be a good idea. J. Hammock added that efficiency is the key and would rather see staff expedite traffic and make more customer friendly than hold people up trying to figure out how to pay at an unattended kiosk.

R. Rowse wanted to state that certain items like the Enhanced Transit support for MTD and other large operational costs needs to be questioned on whether it is essential to spend funds.

**6) PRESENTATION OF SEPTEMBER BI-ANNUAL OCCUPANCY REPORT**

B. Beaudette presented the September Bi-Annual Occupancy Report. The report outlines the occupancy in all of the parking lots for a two week time period in the month of September. Overall, occupancy was down slightly from last year during the same time period.

G. McKnight suggested that perhaps monthly permits be offered at a further discounted rate at Lot 10 as there is still occupancy to accommodate them.

G. House suggested that there is occupancy available throughout the program. We need to make this information available to the public that there is still plenty of parking.

E. Kelley stated that perhaps the business owners should be pushing for more signage is allowed to promote the parking lots.

**7) OPERATIONS UPDATE**

D. Tait gave a presentation on the daily cleaning of the parking garages. He also gave details on the annual steam cleaning as well as graffiti cleanup and what is required to accomplish all these tasks.

**ADJOURNMENT:** The meeting adjourned at 9:01 a.m.