



City of Santa Barbara
COMMUNITY DEVELOPMENT AND
HUMAN SERVICES COMMITTEE
SPECIAL SUBCOMMITTEE MEETING
MINUTES
FEBRUARY 18, 2021

2:30 - 4 P.M.
Conducted Electronically

BOARD MEMBERS:

Charlotte Gullap-Moore
Genese Kouakoua
Jenna Rolle

STAFF:

Laura Dubbels, Housing and Human Services Manager
Liz Stotts, Senior Community Development Programs Specialist
Lindsey Drewes, Community Development Programs Specialist

ATTENDANCE

Committee members present: Gullap-Moore, Kouakoua, Rolle

Staff present: Stotts, Drewes

GENERAL BUSINESS:

A. Public Comment.

There was no public comment.

STAFF REPORTS/CDHSC DISCUSSION:

1. FORMULATE FINAL RECOMMENDATIONS

The subcommittee formulated the grant recommendations to present to the full committee. Kouakoua motioned to approve subcommittee's recommendations, Rolle seconded, motion passed with majority roll call vote. Rolle will present the subcommittee's process and recommendations to the full committee at its next regular meeting.

2. CONTINGENCY PLAN

The committee discussed a contingency plan in the event CDBG funds were higher or lower than expected and made the following recommendations:

1. In the event CDBG funds are increased for Public/Human Services – The excess available funds will be distributed to fully-fund the highest scoring applicants that did not already receive full funding until the excess is depleted.

2. In the event CDBG Funds are decreased for public/Human Services – The deficit funds will be divided equally among the ten lowest-scoring Priority 2 applicants, and reduced or eliminated, until the deficit is depleted. If as a result of this contingency plan, the recommendation to a particular applicant is less than the City's \$9,000 minimum grant amount, that minimum will be waived.

3. For Capital grants, In the event CDBG funds are increased - The excess available funds will be equally distributed among all the applicants that did not already receive full funding, excluding the applicants that did not receive any funding. If the increase is more than \$25,000 the committee will reconvene to make a revised recommendation.

4. In the event CDBG Funds are decreased – The recommended funds will be reduced equally among all applicants until the deficit is eliminated. If the deficit is more than \$25,000 the committee will reconvene to make a revised recommendation.

Gullap-Moore motioned to approve contingency plan, seconded by Kouakoua and approved by a majority roll call vote.

COMMITTEE AND STAFF COMMUNICATION

There was none.

ANNOUNCEMENTS

Next Regular Meeting: February 23, 2021 @ 6 p.m.

All meetings will be held virtually via teleconference to avoid close personal contact during the COVID-19 crisis.

ADJOURNMENT

The meeting was adjourned.