



**City of Santa Barbara**  
**COMMUNITY DEVELOPMENT AND**  
**HUMAN SERVICES COMMITTEE**  
**MINUTES**  
**SEPTEMBER 24, 2019**

6:00 P.M.  
David Gebhard Public Meeting Room  
630 Garden Street  
[SantaBarbaraCA.gov](http://SantaBarbaraCA.gov)

**BOARD MEMBERS:**

Doedy Orchowski  
Charlotte Gullap-Moore  
Tonie Hood  
Veronica Loza  
Joanna Romo  
Bryan Smith  
Virginia Woolf

**CITY COUNCIL LIAISON:** Oscar Gutierrez

**STAFF:**

Laura Dubbels, Housing and Human Services Manager  
Liz Stotts, Senior Community Development Programs  
Specialist  
Lindsey Drewes, Community Development Programs  
Specialist

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**ATTENDANCE**

*Committee members present: Orchowski, Romo, Hood, Loza, Orchowski, Smith, Woolf*

*Committee members unexcused absence: Gullap-Moore*

**GENERAL BUSINESS:**

A. Public Comment.

*There was no public comment.*

B. Approval of the minutes of the August 27, 2019 meeting.

*The minutes were approved as submitted. Motion by Smith, seconded by Woolfe. Motion passed by majority voice vote.*

**STAFF REPORTS/CDHSC DISCUSSION:**

1. **Non-Discrimination/Harassment Policy**

*Training postponed by the speaker due to a timing conflict.*

2. **Organic Soup Kitchen Capital Project Minor Amendment Hearing**

*Organic Soup Kitchen proposed minor amendment to their capital project. Orchowski motioned to approve amendment, seconded by Hood, motion passed by majority voice vote.*

2. **Consolidated Annual Performance Evaluation Report Public Hearing**

*Public hearing held. No public comment was submitted.*

**COMMITTEE AND STAFF COMMUNICATION**

1. Review correspondence to CDHSC.

*Staff distributed 2020-2021 Funding Schedule.*

**ANNOUNCEMENTS**

*Next Meetings:*

*October 22, 2019*

**ADJOURNMENT**

*The meeting was adjourned.*



September 4, 2019

City of Santa Barbara Development Block Grant  
Elizabeth Stotts, Lindsey Drewes, Committee team, Mayor Cathy Murillo, &  
City Council Members  
PO Box 1990  
Santa Barbara, CA 93120

To Whom It May Concern;

Thank you kindly for your grant award in the amount of \$49,647 to Organic Soup Kitchen's Capital Grant Request. We would like to amend the CDBG Capital Grant Request to the following:

***The proposed project will be retrofitting an existing kitchen to install 2 items: a safety slip-proof floor, and a new larger freezer (New fan, new air, and expanded 5-8 cubic feet).***  
***As we celebrate a decade of service in Santa Barbara County, we are expanding our services with the development of our leading, singular headquarters facility, which will include an office workplace, dry goods storage space, perishable foods storage space, and full production kitchen area. Currently, Organic Soup Kitchen is operating within five separate physical locations; we are seeking to consolidate and streamline our services to a single headquarters location.***

We originally applied for the following:

***The proposed project will be retrofitting an existing kitchen to install 3 items: a safety slip-proof floor, ADA-compliant emergency exit doors and walkways, and floor drains to catch grease during soup production.***

Thank you kindly, please let us know how to proceed forward.

Sincerely,

Anthony Carroccio  
Executive Director

Organic Soup Kitchen  
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Tax ID #: 27-1081432