



# City of Santa Barbara

## COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE

### AGENDA JANUARY 23, 2018

6:00 P.M.  
David Gebhard Public Meeting Room  
630 Garden Street  
[SantaBarbaraCA.gov](http://SantaBarbaraCA.gov)

#### BOARD MEMBERS:

Doedy Orchowski, *Vice Chair*  
Ken Gates  
Charlotte Gullap-Moore  
Alejandra Gutierrez  
Tonie Hood  
Veronica Loza  
Joanna Romo  
Bryan Smith

**CITY COUNCIL LIAISON:** Jason Dominguez

#### STAFF:

Deirdre Randolph, Community Development Programs  
Supervisor  
Liz Stotts, Community Development Programs Specialist

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**PUBLIC MEETING PROCEDURE:** The following steps explain the sequence that all discussion items must undergo during a public meeting: 1. Introduction by the Chair; 2. Staff Comments/Report; 3. Public Comment (if any); 4. Questions from the Committee; 5. Comments/Discussion from the Committee; and 6. Committee Action.

#### **PUBLIC COMMENT:**

Any member of the public may address the Community Development and Human Services Committee (CDHSC) for up to two minutes on a subject within their jurisdiction that is not scheduled for a public hearing before CDHSC. The total time for this item is ten minutes. If you wish to address the CDHSC under this item, please inform the Chair before the meeting is convened.

Written comments are also welcome. Mail to CDBG/HS Grants Program, P.O. Box 1990, Santa Barbara, CA 93102-1990 or email to [estotts@SantaBarbaraCA.gov](mailto:estotts@SantaBarbaraCA.gov).

**AGENDAS, MINUTES, REPORTS, & PUBLIC RECORD WRITINGS:** Documents relating to agenda items are available for review in the Community Development Department at 630 Garden Street, and agendas, minutes, and reports are also posted online on the [City Website](#). Materials related to an item on this agenda submitted to the CDHSC after distribution of the agenda packet are available for public inspection in the Community Development Department at 630 Garden Street during normal business hours. Letters received and reports that are a public record and relate to an agenda item are also available for public inspection at the meeting.

**AMERICANS WITH DISABILITIES ACT:** If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, contact Community Development Programs staff at 564-5461. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**NOTICE:** On Thursday, January 18, 2018, this Agenda was posted on the outdoor bulletin board at the Community Development Department, 630 Garden Street and online on the [City Website](#).

#### **ROLL CALL**

#### **GENERAL BUSINESS:**

A. Public Comment.

Any member of the public may address the Committee for up to two minutes on any subject within its jurisdiction that is not scheduled on this agenda for a public discussion.

- B. Approval of the minutes of the **October 24, 2017** meeting.

**STAFF REPORTS/CDHSC DISCUSSION:**

**1. SELECTION OF NEW CHAIR AND VICE-CHAIR**

To select Chair and Vice-chair for the 2018 calendar year, to be effective starting January 25

**Committee Action: Vote on new Chair and Vice-chair.**

**2. REVIEW 2018-19 GRANTS-ALLOCATION PROCESS**

Review schedule, funding priorities, interview-nights protocol, and Zoomgrants tutorial. Distribute Conflict of Interest sign-in spreadsheet.

**Committee Action: Receive information.**

**3. SITE VISIT REPORTS**

Current-year site visit reports by Committee members.

**Committee Action: Receive information.**

**ADMINISTRATIVE ITEMS**

1. Administrative issues regarding the Human Services and CDBG programs.
2. Review correspondence to CDHSC.

**COMMITTEE AND STAFF COMMUNICATION**

The Committee and Staff Communication section of the CDHSC meeting is reserved solely for brief information requests from CDHSC members to staff. No votes or discussion are to take place during this section. Any items wished to be discussed/voted on by the committee will have to be added to a future agenda.

**ANNOUNCEMENTS**

Applicant Interviews: Jan. 25 and 30, Feb. 1 and 6, 2018 @ 3:45 p.m.

Deliberation meeting: February 8, 2018 @ 6 p.m.

Review draft recommendations: February 15, 2018 @ 6 p.m.

CDHSC Subcommittee: February 22, 2018 @ 1 p.m.

Next Regular Meeting: February 27, 2018 @ 6 p.m.

All meetings will be held at the David Gebhard Public Meeting Room, 630 Garden St. unless otherwise noted.

**ADJOURNMENT**