



**CITY OF SANTA BARBARA**  
 COMMUNITY DEVELOPMENT AND HUMAN SERVICES  
 COMMITTEE  
 REGULAR MONTHLY MEETING

Tuesday, February 28, 2017  
 6:00 p.m.  
 David Gebhard Public Meeting Room  
 630 Garden St.

**MINUTES**

**CALL TO ORDER**

**ROLL CALL**

Nicolas Crisosto	<u>  E  </u>	Tonie Hood	<u>  X  </u>
Steven Faulstich, Chair	<u>  X  </u>	Veronica Loza	<u>  X  </u>
Ken Gates	<u>  X  </u>	Doedy Orchowski, V. Chair	<u>  X  </u>
Charlotte Gullap-Moore	<u>  E  </u>	Joanna Romo	<u>  X  </u>
Alejandra Gutierrez	<u>  X  </u>	Ashley Salvador	<u>  X  </u>

**CHANGES TO THE AGENDA**

There were no changes

**PUBLIC COMMENT**

There was no public comment.

**CONSENT**

1. Approve Minutes of meetings: Jan. 24 (regular meeting); Jan. 26, Jan. 31, Feb. 2, Feb. 7, Feb. 9, and Feb. 16, 2017 (special meetings). Approve subcommittee meeting minutes of Feb. 23, 2016.

*Orchowski motion to approve minutes of January 24, Loza seconded. Motion approved by majority voice vote.*

*Loza motioned to approve minutes of Jan. 26, Jan. 31, Feb. 2, Feb. 7, Feb. 9, and Feb. 16, Gates seconded. Motion approved by majority voice vote.*

**STAFF REPORTS/CDHSC DISCUSSION**

1. Subcommittee report and CDHSC Vote on FY 2017-18 Human Services/CDBG Funding Recommendations that will be sent to City Council on March 28, 2017.

*Orchowski reported on the subcommittee's recommendations. The methodology used was to base the final recommendations on each applicant's final score – for Priority 1, applicants with scores of 80 or more received 90% or more of their request, between 79.99 and 75 received 80% or more, between 74.99 and 70 received 70% or more. The amounts did not drop below the full committee's average recommended amount, but rather was a starting point. Applicants with a score below 70 were not recommended for funding.*

*For Priority 2, a similar process was followed, with some modifications - applicants with scores of 80 or more received 90% or more of their request, between 79.99 and 76 received 80% or more, between 75.99 and 75 received 70% or more, and between 74.99 and 70 received 60% or more. Applicants with a score below 70 were not recommended for funding.*

*In the Capital category, there was sufficient available funds to recommend full or partial funding for all applicants based on their score.*

*The subcommittee also formulated a contingency plan in case actual CDBG funds allocated to the City are lower than estimated. The recommendation is to reduce or eliminate capital and public service (Priority 2) grant recommendations starting from bottom-scoring applicants based upon the actual CDBG allocation, and resulting available funds per funding category, until the deficit is eliminated.*

*The committee discussed the subcommittee's recommendations. The following motions were made:*

- 1. Orchowski motioned to approve the subcommittee's recommendations as presented for Council on Alcoholism and Drug Abuse and Girl's Incorporated. Gutierrez seconded. The motion passed by majority voice vote, with Gates abstaining.*
  - 2. Gutierrez motioned to approve the subcommittee's recommendations as presented for Boys and Girls Club, Parks and Recreation, Community Action Commission and Police Activities League. Orchowski seconded. The motion passed by majority voice vote, with Romo abstaining.*
  - 3. Romo motioned to approve the subcommittee's recommendations as presented for Family Service Agency. Orchowski seconded. The motion passed by majority voice vote, with Salvador abstaining.*
  - 4. Salvador motioned to approve the remaining subcommittee's recommendations as presented. Orchowski seconded. The motion passed by majority voice vote.*
- 2.** Cancellation of Regular CDHSC meeting on March 28, 2017 in order for the Committee to attend the Public Hearing on Funding Recommendations before City Council on that same date.

*Loza motioned to cancel the March 28 meeting. Salvador seconded. The motion passed by majority voice vote.*

## **ADMINISTRATIVE ITEMS**

- 1.** Administrative Issues Regarding the Human Services and CDBG Programs

*There were none.*

- 2.** Review Correspondence To CDHSC

*No correspondence submitted.*

## **COMMITTEE AND STAFF COMMUNICATION**

*There was none.*

## **ANNOUNCEMENTS**

Next Regular Meeting: April 25, 2017 – 6 p.m. David Gebhard Public Meeting Room, 630 Garden St.

## **ADJOURNMENT**

**AMERICANS WITH DISABILITIES ACT:** If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact Community Development Programs staff at 564-5461. If

possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**REPORTS:** Copies of documents relating to agenda items are available for review in the Community Development Department office} at 630 Garden St., and agendas and reports are also posted online on the [City Website](#). Materials related to an item on this agenda submitted to the Community Development and Human Services Committee after distribution of the agenda packet are available for public inspection in the Community Development Department located at 630 Garden St., during normal business hours.