



CITY OF SANTA BARBARA

**COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE
REGULAR MONTHLY MEETING MINUTES**

Tuesday, January 28, 2014

6:00 p.m.

David Gebhard Public Meeting Room
630 Garden St.

CALL TO ORDER

ROLL CALL:

Yesenia Curiel	<u> X </u>	Laura Knight	<u> X </u>
Steven Faulstich	<u> X </u>	Veronica Loza	<u> X </u>
Greg Gorga, Chair	<u> X </u>	Josephine Torres	<u> A </u>
Rocky Jacobson	<u> E </u>	Daniel Ramirez	<u> X </u>
Michael Just	<u> X </u>	Max Rorty, Vice-Chair	<u> X </u>
		Alice Villarreal Redit	<u> X </u>

CHANGES TO THE AGENDA – There were no changes.

PUBLIC COMMENT

Council member Frank Hotchkiss attended and thanked the CDHSC for their work and dedication.

CONSENT

1. Approve Minutes of October 22, 2013 meeting.

The minutes were approved as submitted. M: Faulstich/ S: Loza, approved by majority voice vote with Curiel abstaining.

STAFF REPORTS/DISCUSSION

1. Review FY 2014/15 Grants-Allocation Process: Distribute Funding Guide; Review Schedule, Funding Priorities, Interview-Nights Protocol and Conflict of Interest Policy; and Zoomgrants Overview.

Staff reviewed the process for allocating funds, including schedule, funding priorities established by Council, as well as the protocol for interviewing applicants. A Conflict of Interest chart was distributed so committee members can notify staff of any potential conflicts.

2. Six-Month Progress Reports From Currently Funded Programs

Staff reported that the 6-month reports were still being compiled but would be distributed to the committee before the first night of interviews.

3. Current-Year Site Visit Reports by Committee Members

The site visit teams gave their site visit reports and submitted the evaluation forms.

4. Report from the Neighborhood Advisory Council Liaison and appoint new Liaison.

Ramirez said the NAC did not meet the previous month due to the holidays. He explained that the NAC liaison, while not a voting member of the NAC, attends meetings to provide input.

Since there were absent members this month Loza made a motion to postpone appointing a liaison until the February meeting, Ramirez seconded. The motion passed by majority voice vote.

ADMINISTRATIVE ITEMS

1. Administrative Issues Regarding the Human Services, CDBG and HOME Programs

Staff clarified for the committee that both the Central Coast Commission and Family Service Agency's FY 2014-15 grant applications for the Ombudsman Program are for the same program. If the committee chooses to fund the Ombudsman program, it should fund one or the other, but not both.

2. Distribution of New Committee Roster

The roster was distributed.

3. Review Correspondence To CDHSC

There was none.

COMMITTEE AND STAFF COMMUNICATION

There was none.

ANNOUNCEMENTS

Applicant Interviews: Jan. 30, Feb. 4, 6, 11, 2014 – 3:45 p.m.

Deliberation meeting: February 13, 2014 – 6 p.m.

Next Regular Meeting: February 25, 2014 – 6 p.m.

All meetings will be held at the David Gebhard Public Meeting Room, 630 Garden St.

ADJOURNMENT

The meeting adjourned at 7:40 p.m.

ASSISTIVE LISTENING AVAILABLE: Voice receivers for the hearing impaired are available for loan in the Land Use Safety Office. Please inform the Chair before the meeting starts if you wish to borrow one.

AMERICAN WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Housing and Redevelopment Division in advance at 564-5461. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

REPORTS: Materials related to an item on this agenda submitted to the CDHSC after distribution of the agenda packet are available for public inspection in the Community Development Department located at 630 Garden St., during normal business hours.