

MEETING MINUTES

City of Santa Barbara

COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE

Tuesday, October 25, 2011

Community Development Meeting Room

630 Garden Street

(6:00 p.m.)

1. ROLL CALL:

Barbara Allen	<u>X</u>	Laura Knight	<u>X</u>
James Cook	<u>X</u>	Veronica Loza, Chair	<u>E</u>
Yesenia Curiel	<u>X</u>	Daniel Ramirez	<u>X</u>
Greg Gorga, Vice Chair	<u>X</u>	Brenda Collins Powell	<u>X</u>
Rocky Jacobson	<u>X</u>	Josephine Torres	<u>E</u>
Michael Just	<u>X</u>		

X = Present A = Absent E = Excused

2. PUBLIC COMMENT:

There was no public comment.

3. APPROVE MINUTES OF SEPTEMBER 27, 2011 MEETING

The minutes of the September 27, 2011 meeting were approved (M – Cook, S – Collins Powell, A – Allen, Knight, Ramirez)

4. Continued from September 27, 2011 meeting: LTC Ombudsman

Receive documents & application from Central Coast Commission for Senior Citizens

ACTION: VOTE RE ASSIGNMENT OF FY 2012 GRANT (\$21,000) FROM LTC OMBUDSMAN TO CENTRAL COAST COMMISSION FOR SENIOR CITIZENS (State appointed successor entity)

Presentation by Joyce Ellen Lippman from CCCSC regarding funding for newly reorganized Long Term Care Ombudsman agency. Discussion followed. Concerns were raised about history of CCCSC and area of service (requested City of Santa Barbara only). Assignment was approved. (M - Allen, S-Curiel, N-Ramirez A-Collins Powell).

5. REVIEW CORRESPONDENCE TO CDHSC –

A. Youth Intern

ACTION ITEM: VOTE RE YOUTH INTERN

Correspondence from the Parks and Recreation Department was received regarding a Youth Intern who would attend monthly meetings. Discussion was held. Youth Intern approved. (M - Ramirez, S –Jacobson)

6. Continued from September 27, 2011 meeting: UPDATE ON CAPITAL PERFORMANCE REPORTS AND POSSIBLE CHANGES TO 2013 CAPITAL AGREEMENTS (CONTRACTS & MOU)

Staff explained that to CDBG, “Completion” means not only that project work is done but also that all funds have been expended. Therefore, the reports the CDHSC reviewed at the last meeting were misleading. It was not only NITF projects that were not complete, but also non-profit projects such as Noah’s Anchorage. Staff reported that the City NITF projects take longer due to the many governmental approvals required. Staff further reported that the City Attorney was consulted and language will be included in the 2013 capital contracts regarding extension requirements. If capital projects are not completed by April 30 of the Fiscal Year, a written request for a 60-day extension is required from grantees and the request is subject to approval by the Community Development Director. In addition, the grantee must appear before the CDHSC and explain reasons for requesting extension. Should project not be completed by June 30, the contract must be formally extended.

7. REVIEW CDBG AND HUMAN SERVICES 2012/2013 FUNDING APPLICATION SCHEDULE

Staff presented the upcoming Application Schedule. Several members objected to the February 14th interview date, as Valentine’s Day is a big business day or personal day for them. Staff will try to adjust the schedule if possible.

8. REVIEW COUNCIL ACTION TAKEN 10/25/2011 CDBG FUNDING ESTIMATE AND HUMAN SERVICES FUNDING FOR FY 2013

Staff reported on Council action taken at the October 25, 2011 meeting. The Council approved the CDBG Administrative Manual, the updated Citizens’ Participation Plan, application release, criteria, priorities, schedule and process for FY 2013, and they allocated up to \$75,000 Human Services funds for the staffing of the proposed regional homeless collaborative. This leaves a balance of FY 2013 Human Services funds in the amount of \$628,265. CDBG funding is not yet known. Discussion followed with several Committee members expressing dismay at the loss of Human Services funding to staffing the regional homeless collaborative. The Committee voted that the Vice-Chair compose a letter to the Mayor and Council expressing the Committee’s concerns regarding the reduction in funding to other programs. The letter is to be signed by the Chair and Vice-Chair write a letter to Council. Motion to write letter approved. (M – Ramirez, S – Collins-Powell).

9. SITE VISIT REPORTS

The site visit reports were tabled to the next meeting.

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10. CDHSC MEMBERSHIP – FY 2012 - 2013

Rocky Jacobson announced her resignation due to other professional obligations. Daniel Ramirez and Veronica Loza did reapply and will interview before Council.

11. NOMINATIONS OF NEW CHAIR AND VICE CHAIRPERSON

Motion was approved to nominate Veronica Loza and Greg Gorga as Chair and Vice Chair. (M-Allen, S-?)

12. ACTION ITEM: RECOMMENDATION TO CANCEL THE NOVEMBER AND DECEMBER 2011 CDHSC MEETINGS

Motion approved to cancel the November and December meetings. (M-Cook, S-?)

13. NEW BUSINESS

Brenda Collins Powell reported on the Neighborhood Advisory Council. She related that the NAC was concerned that there were non-profits who were not performing up to the CDHSC standards. Greg Gorga recommended that they be invited to attend the CDHSC meeting and use the Public Comment time to express these concerns. The Committee can't help if they are not told about the programs in question and what the issues may be.

14. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

ASSISTIVE LISTENING AVAILABLE: Voice receivers for the hearing impaired are available for loan in the Land Use Safety Office. Please inform the Chair before the meeting starts if you wish to borrow one.

AMERICAN WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Housing and Redevelopment Division in advance at 564-5461. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

REPORTS: Materials related to an item on this agenda submitted to the CDHSC after distribution of the agenda packet are available for public inspection in the Community Development Department located at 630 Garden St., during normal business hours.