

MEETING MINUTES
CITY OF SANTA BARBARA
COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE

Tuesday, June 28, 2011

David Gebhard Public Meeting Room
630 Garden Street
6:00 p.m.

1. ROLL CALL:

Barbara Allen	<u>X</u>	Michael Just	<u>X</u>
Brenda Collins Powell	<u>X</u>	Laura Knight	<u>X</u>
James Cook	<u>X</u>	Veronica Loza, Chair	<u>E</u>
Yesenia Curiel	<u>A</u>	Daniel Ramirez	<u>X</u>
Greg Gorga, Vice-Chair	<u>X</u>	Josephine Torres	<u>X</u>
Rocky Jacobson	<u>X</u>		

X = Present A = Absent E = Excused

2. PUBLIC COMMENT

There was no public comment

3. APPROVE MINUTES OF APRIL 26, 2011 MEETING

The minutes were approved as submitted (M-Torres/S-Allen/A-Ramirez)

4. RECOMMENDATION TO CANCEL THE JULY 26 AND AUGUST 23 CDHSC MEETINGS

Recommendation approved (M-Jacobson/S-Torres)

5. REVIEW FY 2010 - 2011 FUNDING APPLICATION AND PROCESS

A few ideas as to how to de-personalize the timing of interviews was discussed. It was pointed out that last year's interviews actually went smoother than in the past. The process overall was determined to be positive. Staff announced that the City did decide to "go paperless" for the upcoming year's applications. Applications might be projected from the web page during interviews. More will follow on the online application process.

6. SITE VISIT SCHEDULE – CHANGES TO PROCEDURES

Staff explained that this year the Committee will need to work in teams and schedule their own site visits. City staff can no longer assist in scheduling site visits. Staff will determine Committee teams, and assign programs to each team and provide team & program contact information. Committee members will work with each other and program staff to find mutually agreeable times for site visits. City Staff appreciates the Committee's cooperation.

7. CDHSC VACANCIES AND APPOINTMENTS UPDATE

The Committee still has two vacancies: Housing Interests and Human Services Agencies. Correction from what Staff announced at meeting: Three committee member's terms will expire December 31, 2011: Rocky Jacobson / Senior Community, Veronica Loza/Eastside Neighborhood and Daniel Ramirez/Youth Oriented Services

8. REVIEW CORRESPONDENCE TO CDHSC

No correspondence was received to share

9. ADMINISTRATIVE ISSUES ON HUMAN SERVICES, CDBG AND HOME PROGRAM

Discussed under #5

10. NEW BUSINESS

Members Torres and/or Powell will report on the Neighborhood Advisory Council at next meeting

11. ADJOURNMENT Meeting was adjourned at 7:10 p.m. – Next meeting September 27, 2011

ASSISTIVE LISTENING AVAILABLE: Voice receivers for the hearing impaired are available for loan in the Land Use Safety Office. Please inform the Chair before the meeting starts if you wish to borrow one.

AMERICAN WITH DISABILITIES ACT: In compliance with Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Housing and Redevelopment Division in advance at 564-5461. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

REPORTS: Materials related to an item on this agenda submitted to the CDHSC after distribution of the agenda packet are available for public inspection in the Community Development Department located at 630 Garden St., during normal business hours.