

MEETING MINUTES

City of Santa Barbara
COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE

Tuesday, January 27, 2009
David Gebhard Public Meeting Room
630 Garden Street
(6:00 p.m.)

1. ROLL CALL:

Barbara Allen	<u>X</u>	Veronica Loza, Vice Chair	<u>X</u>
Michael Getto	<u>E</u>	Alice O'Connor	<u>X</u>
Greg Gorga	<u>X</u>	Ella Surman	<u>A</u>
Michael Just	<u>X</u>	Josephine Torres	<u>X</u>
Laura Knight	<u>X</u>	Catherine Woodford	<u>E</u>
James Kyriaco, Jr.	<u>E</u>		

X = Present A = Absent E = Excused

2. PUBLIC COMMENT:

There was no public comment.

3. ACTION-APPROVE MINUTES OF NOVEMBER 25, 2008 MEETING

The Minutes of the Nov. 25, 2008 meeting were approved as submitted. (M-Allen/S-O'Connor)

4. INTRODUCE NEW COMMITTEE MEMBERS/HAND OUT NEW COMMITTEE ROSTER

Committee members Greg Gorga and Michael Just introduced themselves to the committee.

5. REVIEW CORRESPONDENCE TO CDHSC

There was no correspondence.

6. DISTRIBUTE FY 2009/10 CDBG/HS APPLICATIONS

Staff distributed the 2009-10 applications.

7. REVIEW SCHEDULE, PRIORITIES, PROTOCOL, CONFLICT OF INTEREST, FUNDING & FOOD

Staff reviewed the interview schedule and reminded the committee of funding priorities. Interview protocol, including conflict of interest, was discussed. Committee members with conflicts of interest were asked to identify them and step down during the conflicted applicant's interview and refrain from discussing the application and voting on the recommendation. Staff reviewed the funding amounts available in each category.

8. REPORT-HUMAN SERVICES & CDBG FUNDING UPDATE

Staff reported that there no funding updates have been received from HUD.

9. REPORT-SIX MONTH PROGRESS REPORTS FROM FUNDED PROGRAMS

Staff postponed distribution of the six-month progress reports until the next meeting.

10. REPORTS BY COMMITTEE MEMBERS-AGENCY SITE VISITS

Committee members reported on the 2008 agency site visits. All visits have been completed. Committee members were reminded to turn in their site visit forms.

11. NEW APPLICANT SITE VISIT REPORTS

Staff reported on the new-applicant site visits done to date and asked committee members to sign up for additional visits.

12. ADMINISTRATIVE ISSUES ON HUMAN SERVICES, CDBG AND HOME PROGRAMS

There was none.

13. NEW BUSINESS

There was no new business.

14. ADJOURNMENT

The meeting was adjourned at 7:45 p.m.