

MEETING MINUTES

City of Santa Barbara

COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE

Tuesday, May 27, 2008

Community Development Department, 1st Floor
630 Garden Street

(6:00 p.m.)

1. ROLL CALL:

Barbara Allen	<u>X</u>	Veronica Loza	<u>E</u>
Bonnie Elliott	<u>X</u>	Alice O'Connor	<u>X</u>
Michael Getto	<u>X</u>	Ella Surman	<u>X</u>
Karena Jew	<u>A</u>	Josephine Tapia	<u>X</u>
Laura Knight	<u>E</u>	Josephine Torres	<u>X</u>
James Kyriaco, Vice Chair	<u>A</u>	Catherine Woodford, Chair	<u>X</u>

X = Present A = Absent E = Excused

PUBLIC COMMENT:

There was no Public Comment.

2. APPROVE MINUTES OF APRIL 22, 2008 MEETING

The Minutes of the April 22, 2008 meeting were approved as submitted (M-Getto, S-Allen)

3. REVIEW CORRESPONDENCE TO CDHSC

A request from last month's visiting graduate students to interview some of the committee members for a report was given to the committee.

4. ANNUAL RENTAL HOUSING SURVEY

Simon Kiefer reviewed the results of the Rental Housing Survey for the committee.

5. HUD ONE YEAR ACTION PLAN TIMELINE AND UPDATE

Staff reported that the 2008 Action Plan was submitted on time to HUD.

6. SCHEDULE FOR HUMAN SERVICES AND CDBG CONTRACTS AND ENVIRONMENTAL REVIEWS

Staff reported that the Human Services and CDBG contracts were distributed during orientation workshops held May 13 and 14, or mailed to those who did not attend the workshops. The signed contracts are due back June 4, 2008. Staff also reported that the environmental reviews for FY 2008-2009 projects are underway.

7. CDHSC VACANCIES AND RECRUITMENT SCHEDULE

Staff reported that the Committee currently has two vacancies: Latino Community and Youth Representative. No new applications were submitted for either position by the application deadline.

8. REVIEW FUNDING APPLICATION AND PROCESS OF FY 2008/2009

The committee members were informed that the application form will be reviewed at the next meeting and to think of any changes they would like to be made.

9. CITY ADVISORY GROUPS WORKSHOP SUMMARY

Staff reviewed the topics covered at the workshop, which included, Robert's Rules of Order and safety during public meetings.

10. ADMINISTRATIVE ISSUES ON HUMAN SERVICES, CDBG AND HOME PROGRAMS

Staff reported that Kathryn Byrne has stepped down as Executive Director at Community Housing Corporation.

11. NEW BUSINESS

Staff reported that the responses to the Living Wage survey were being reviewed and that the results would be available by the June meeting.

12. ADJOURNMENT

The meeting was adjourned at 7:05 p.m.