

MEETING AGENDA

City of Santa Barbara
COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE
Tuesday, January 23, 2007
Community Development Meeting Room
630 Garden Street
(7:00 p.m.)

1. ROLL CALL:

Barbara Allen	<u> X </u>	Tom Regalado	<u> X </u>
Lorraine Cruz Carpenter	<u> X </u>	Louise Stone	<u> E </u>
Bonnie Elliott	<u> X </u>	Ella Surman	<u> X </u>
Karena Jew, Chair	<u> X </u>	Josephine Tapia	<u> X </u>
Laura Knight	<u> X </u>	Catherine Woodford	<u> X </u>
James Kyriaco, Jr., Vice Chair	<u> X </u>		

X = Present A = Absent E = Excused

2. PUBLIC COMMENT:

There was no public comment.

3. APPROVE MINUTES OF NOVEMBER 28, 2006 MEETING

The minutes of November 28, 2006 were approved as submitted (M-Woodford/S-Elliot, Abstain-Allen).

4. INTRODUCE NEW COMMITTEE MEMBER/HAND OUT NEW COMMITTEE ROSTER

Incoming member Barbara Allen introduced herself. Staff announced that Louise Stone has stepped down from the committee due to personal reasons.

5. REVIEW CORRESPONDENCE TO CDHSC

There was no correspondence.

6. DISTRIBUTE FY 2007/08 CDBG/HS APPLICATIONS

Staff distributed the FY 07/08 applications.

7. REVIEW SCHEDULE, PRIORITIES, PROTOCOL, CONFLICT OF INTEREST, FUNDING & FOOD

Staff reviewed the interview schedule and reminded the committee of funding priorities. Interview protocol, including conflict of interest, was discussed. Committee members with conflicts of interest were asked to identify them and step down during the conflicted applicant's interview and refrain from discussing the application and voting on the recommendation.

8. HUMAN SERVICES & CDBG FUNDING UPDATE

Karena reported that she sent a letter to the City Administrator, on behalf of the committee, requesting a 15% increase in Human Service funds for FY 08/09. Staff reported that the City has not heard an official funding announcement for CDBG; however HUD is operating under a continuing resolution so we can expect level funding.

9. SIX MONTH PROGRESS REPORTS FROM FUNDED PROGRAMS

Staff handed out and discussed the Six Month Progress Reports for CDBG and Human Services covering the period of July 1 - December 31, 2006.

10. AGENCY SITE VISIT REPORTS BY COMMITTEE MEMBERS

Committee members reported on the 2006 agency site visits. All visits have been completed.

11. NEW APPLICANT SITE VISITS

Staff handed out a schedule of availability for new applicant site visits. These visits need to be conducted prior to the interview dates. Committee members were asked to sign up for visits.

12. ADMINISTRATIVE ISSUES ON HUMAN SERVICES, CDBG AND HOME PROGRAMS

Staff reported on staffing changes at three agencies.

13. NEW BUSINESS

There was no new business.

14. ADJOURNMENT

The meeting was adjourned at 8:30 p.m.