

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION**

MINUTES

REGULAR MEETING

Monday, May 10, 2021

4:15 p.m.

Via GoToMeeting

ORDER OF BUSINESS:

1. *Call to order & roll call.* The meeting was called to order by Chair Donna Lewis. Present: Commissioners Alan Kasehagen, and Lindsey Charles. Staff members Graciela Reynoso, Christie Lanning, Wendy Levy, and Erik Uchida were present.
2. *Public comment.* Nobody wished to make a public comment.
3. *Approval of the minutes from the Civil Service Commission Meeting on March 8, 2021.* A motion to approve the minutes from the Civil Service Commission meeting on March 8, 2021 was made and seconded. The motion was approved by all Commissioners.
4. *City Verification that the hearing for Christopher Martinez was unequivocally withdrawn at the request of the counsel for the employee.* Ms. Levy explained that Christopher Martinez' attorney, Jennifer Krikorian, unequivocally withdrew Mr. Martinez' request for an appeal hearing. Ms. Krikorian sent an email to the hearing officer, Stephen Underwood; the City's attorney, John Doimas; and the City's Human Resources Office stating that Mr. Martinez withdrew his request for an appeal hearing.
5. *Discussion of whether to include adding mediation to the Civil Service Hearing Procedures as a topic for the next meeting.* Ms. Lewis sent an email prior to the meeting with an initial gathering of information related to adding mediation to the Civil Service Hearing Procedures. Ms. Lewis proposed that the Commission: 1) engage in fact finding on public sector mediation and consider adding mediation to the employee appeal process; 2) accept and review the document that Ms. Lewis sent as an initial installment of the fact finding process; 3) add a regular fact finding session regarding mediation to the next Commission meeting. Mr. Kasehagen commented that he hoped that the next Commission meeting would be in person and the Commission could discuss this topic at that time. Ms. Charles agreed that she would like to continue the discussion at the next meeting. Mr. Kasehagen motioned to continue the discussion at the next meeting and the Commission unanimously approved.
6. *Discussion of upcoming hearings.* No hearings are currently scheduled.
7. *Topics for next meeting.* The Commission would like to revisit the possibility of starting a fact finding session regarding adding mediation to the Civil Service Hearing Procedures. The Commission would like to discuss the recruitment for new Civil

Service Commissioners and how the City is advertising for current vacancies.

8. *Adjournment of Meeting.* A motion to adjourn the meeting was made, seconded, and approved.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Wendy Levy at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.