

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION**

MINUTES

REGULAR MEETING

Monday, March 9, 2020

4:15 p.m.

Room 15, Top Floor, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. *Call to Order & Roll Call.* The meeting was called to order by Chair Donna Lewis. Present: Commissioners Alan Kasehagen, Stephen Weiss, Lindsey Charles, and Desmond O'Neill. Staff members Graciela Reynoso, Wendy Levy, and Erik Uchida were present.
2. *Public Comment.* Two people provided public comments:
 - i. Thomas Welche introduced himself as the Chair of the Treatment and Patrol (TAP) Bargaining Unit.
 - ii. Ms. McDaniel-McDevitt spoke on behalf of her husband, Michael McDevitt, regarding Mr. McDevitt's objection to the Civil Service Commission's hearing findings in his Civil Service Commission hearing.
3. *Approval of the Minutes from the Meeting of January 13, 2020.* The Commission discussed amending the minutes from the meeting on January 13th to omit a sentence referencing the Commission making a recommendation to City Council to add mediation to the Civil Service Hearing Procedures. A motion was made and approved to amend the minutes from the January 13th meeting.
4. *Adding Mediation to Civil Service Hearing Procedures.* The Commission discussed the possibility of adding mediation to the Civil Service Hearing Procedures. The discussion included whether mediation fell within the purview of the Commission and if the mediation would be voluntary. The Commission asked that the City Attorney, Ariel Calonne, draft language to add voluntary mediation to the Civil Service Hearing Procedures. The Commission asked that the draft language be presented at the next meeting for their review.
5. *Discussion of Upcoming Hearing.* There were no upcoming hearings.
6. *Discussion Regarding who Receives the Draft Findings from the Hearing Officer.* The Commission discussed whether draft findings from a Civil Service Hearing should be provided to the members of the Hearing Board or to the Civil Service Commission as a whole. City Staff agreed to provide the draft hearing findings to the entire Civil Service Commission. Commissioner O'Neill also questioned whether the Hearing Board needs to be composed of an odd number of Commissioners going forward. City Staff agreed to research the source and intent of the current rule requiring that a

Hearing Board be composed of either three or five members.

7. *Topics for next meeting.* The Commission would like to continue their discussion about potentially adding mediation to the Civil Service Commission Hearing Procedures. The Commission would also like to discuss the possibility of a Hearing Board composed of an even number of members.
8. *Adjournment of Meeting.* A motion was made and seconded to adjourn the meeting.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Wendy Levy at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.