

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION
MINUTES
REGULAR MEETING**

Monday, November 11, 2019

4:15 p.m.

Room 15, Top Floor, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. *Call to Order & Roll Call.* The meeting was called to order by Chair Donna Lewis. Present: Commissioners Alan Kasehagen and Desmond O'Neill. Staff members Graciela Reynoso, Wendy Levy, and Erik Uchida were present.
2. *Public Comment.* There was nobody present at the meeting who wished to make a public comment.
3. *Approval of the Minutes from the Meeting of September 9, 2019.* A motion to approve the minutes from September 9, 2019 minutes was made and seconded (Kasehagen/O'Neill) and approved by voice vote.
4. *Civil Service Commission Appointment Update.* Human Resources Manager Wendy Levy announced that two new Commission members were scheduled to be appointed by City Council on Tuesday, November 12, 2019. The two new Commission members would be Stephen Weiss and Lindsey Charles.
5. *Civil Service Commission Hearing Update.* Wendy Levy announced that the City is working to contract with a new Hearing Officer, Mr. Bongiovi. Ms. Levy explained that once the contract is in place for the Hearing Officer, the City will coordinate a date for the upcoming hearing.
6. *Civil Service Commission Hearings and Outside Mediation.* Ms. Lewis explained that the City Attorney informed the Commission that in order to include mediation in the Commission's hearing procedures, the City Council would have to pass an ordinance. Ms. Lewis questioned if a City Council ordinance was actually necessary. Ms. Lewis and Mr. Kasehagen explained the hearing procedures were previously modified as an item on the Consent Calendar. Ms. Lewis suggested the Commission ask the City Attorney about adding mediation to the hearing procedures through the Consent Calendar.
7. *Civil Service Commission Meeting Location Change to Council Chambers.* A move to remove this item from the agenda was made and seconded (Kasehagen/O'Neill) and unanimously approved by voice vote.
8. *Topics for next meeting.* The Commission discussed potentially adding mediation to

the Civil Service Commission hearing procedures.

9. *Adjournment of Meeting.* A motion was made and seconded (Lewis/Kasehagen) to adjourn the meeting.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Wendy Levy at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.