

**CITY OF SANTA BARBARA
CIVIL SERVICE COMMISSION**

MINUTES

REGULAR MEETING

Monday, May 8, 2017

4:15 p.m.

Room 15, Top Floor, City Hall

735 Anacapa Street, Santa Barbara, California

ORDER OF BUSINESS:

1. *Call to Order & Roll Call.* The meeting was called to order at 4:15 p.m. by Chair Gabe Dominocielo. Present: Commissioners Alan Kasehagen, Donna Lewis and Desmond O'neill. Staff members Susie Gonzalez and Yesenia Gomez were present.
2. *Public Comment.* No public comment.
3. *Approval of the Minutes from the Meeting of November 14, 2016.* A motion to approve the November 14, 2016 minutes was made and seconded (O'Neill/Kasehagen) and approved by voice vote.
4. *Applications received for Civil Service Commission Vacancy.* Staff member Susie Gonzalez informed Commissioners that there was one application was received, Mr. Raphael Vazquez; Chair Dominocielo was familiar with Mr. Vasquez and informed Commissioners that Mr. Vazquez previously served on the Police/Fire Pension Commission and was the CFO of the Canary Hotel. The Advisory Committee interviews with City Council were scheduled for May 9th, May 16th and May 23rd.
5. *Review of Hearing Process.* Commissioner Kasehagen wanted to discuss how the recent hearing process went in regards to the revised "Hearing Procedures". SEIU representative, Cynthia Goena commented how well the hearing was handled and the updated hearing procedures seemed to streamline the process. The hearing binders were well prepared and very clear and easy to read. Commissioner Lewis was pleased that the revised document was well received since that was the intent of updating the procedures.
6. *Topics for the Next Meeting, which is scheduled for Monday, July 10, 2017.* Email accounts for Civil Service Commissioners; and Election of Officers.
7. *Adjournment of Meeting.* A motion was made (O'neill) to adjourn the meeting. The meeting adjourned at 4:36 p.m.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Susie Gonzalez at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.