

**CITY OF SANTA BARBARA  
CIVIL SERVICE COMMISSION**

**MINUTES**

**REGULAR MEETING**

Monday, November 14, 2016

4:15 p.m.

Room 15, Top Floor, City Hall

735 Anacapa Street, Santa Barbara, California

**ORDER OF BUSINESS:**

1. *Call to Order & Roll Call.* The meeting was called to order at 4:15 p.m. by Chair Gabe Dominocielo. Present: Commissioners Alan Kasehagen, Donna Lewis and Desmond O'neill. Administrative Services Director Kristy Schmidt and staff member Susie Gonzalez were present.
2. *Public Comment.* No public comment.
3. *Approval of the Minutes from the Meeting of July 11, 2016.* A motion to approve the July 11, 2016 minutes was made and seconded (O'Neill/Kasehagen) and approved by voice vote.
4. *Status of Civil Service Commission Members.* Staff member Susie Gonzalez informed Commissioners that there is not a replacement Commissioner at this time. The Civil Service Commission would be moving forward with 4 members until the next Advisory Group recruitment process. The next recruitment will open again at the end of March through May 1<sup>st</sup>. Staff asked the current Commissioners for any recommendations for potential applicants. Commissioner Kasehagen recommended making contact with previous Commissioner Kathryn McKee. Staff agreed to follow up with McKee.
5. *Regular Meeting Dates in 2017.* The meeting dates for 2017 were approved by voice vote.
6. *Topics for the Next Meeting, which is scheduled for Monday, January 9, 2017.* Nothing at this time. If there are no additions to the agenda for the January meeting, there will be consideration for the cancellation of the meeting.
7. *Adjournment of Meeting.* A motion was made (O'neill) to adjourn the meeting. The meeting adjourned at 4:24 p.m.

Materials related to an item on this agenda submitted to the Civil Service Commission after distribution of the agenda packet are available for public inspection in the Human Resources Office located at City Hall, 735 Anacapa Street, Santa Barbara during normal business hours.

In compliance with the Americans with Disability Act (ADA), if you need special assistance to participate in this meeting, please contact Susie Gonzalez at 564-5316. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.