



**City of Santa Barbara**  
**BUILDING AND FIRE CODE**  
**BOARD OF APPEALS**  
**AGENDA**  
**AUGUST 6, 2020**

2:30 P.M.

This Meeting Will Be Conducted Electronically  
As Described Below

**BOARD MEMBERS:**

Paul Spieler, Chair  
Jose Barajas  
Jeff Hornbuckle  
Nick Koonce  
James Langhorne  
John Maloney  
Jim Marston

**STAFF:**

Andrew Stuffer, Chief Building Official  
Joe Poire, Fire Prevention Division Chief  
Greta Walters, Executive Assistant  
Maria F Sanchez, Administrative Specialist

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**IN ORDER TO PROMOTE SOCIAL DISTANCING AND PRIORITIZE THE PUBLIC'S HEALTH AND WELL-BEING, THE GOVERNOR OF THE STATE OF CALIFORNIA ISSUED EXECUTIVE ORDER N-29-20, WHICH ALLOWS LOCAL LEGISLATIVE BODIES TO HOLD MEETINGS VIA TELECONFERENCES WHILE STILL MEETING THE STATE'S OPEN AND TRANSPARENT MEETING REQUIREMENTS. BOARD MEMBERS MAY PARTICIPATE ELECTRONICALLY. AS A PUBLIC HEALTH AND SAFETY PRECAUTION, THE DAVID GEBHARD PUBLIC MEETING ROOM WILL NOT BE OPEN TO THE GENERAL PUBLIC. THE CITY OF SANTA BARBARA STRONGLY ENCOURAGES AND WELCOMES PUBLIC PARTICIPATION DURING THIS TIME. PUBLIC PARTICIPATION IS AVAILABLE THROUGH THE FOLLOWING OPTIONS:**

**ELECTRONIC PARTICIPATION:** Join the meeting electronically at:  
<https://attendee.gotowebinar.com/register/728644564981559054>

You will be connected to audio using your computer's microphone and speakers (VoIP). A headset is recommended. You can also select the option to use your telephone, but you must use the GoToWebinar software to interact with the meeting. Select "Use Telephone" after joining the webinar and call in using the numbers below:

Phone Number: 1 (415) 655-0052  
Audio PIN for Attendees: 804-514-906  
Webinar ID: 735-547-619

Oral comments during a meeting can be made by electronic participation only.

If you have technical questions about the webinar, please go to: <https://support.goto.com/webinar>.

**WRITTEN PUBLIC COMMENT:** Public comments may also be submitted via email to [MarSanchez@SantaBarbaraCA.gov](mailto:MarSanchez@SantaBarbaraCA.gov) prior to the beginning of the Meeting. All public comments submitted via email will be provided to the Board of Appeals and will become part of the public record. You may also submit written correspondence via US Postal Service (USPS); addressed to Andrew Stuffer, PO Box 1990, Santa Barbara, CA 93102-1990. However, please be advised, correspondence sent via USPS may not be received in time to process prior to the meeting and email submissions are highly encouraged.

**PUBLIC COMMENT:** Public comment on matters not listed on the agenda will occur at the beginning of the

NOTE: Agenda schedule is subject to change as cancellations occur.

meeting. Members of the public wishing to speak must “raise their hand” in the GoToWebinar platform by selecting the virtual hand icon, which is generally located on most devices in the upper right hand corner of the screen. When persons are called on to speak, their microphone will be activated and they will be notified that they may begin speaking. Each speaker will be given a total of 2 minutes to address the Board. Pooling of time is not allowed during general public comment.

**PUBLIC COMMENT ON AGENDIZED ITEMS:** Members of the public wishing to speak on a matter on the agenda must “raise their hand” in the GoToWebinar platform by selecting the virtual hand icon during the presentation of that item. The “raise hand” icon is generally located on most devices in the upper right hand corner of the screen. When persons are called on to speak, their microphone will be activated and they will be notified that they may begin speaking. Each speaker will be given a total of 2 minutes to address the Board. Pooling of time is not permitted during meetings conducted electronically.

**PUBLIC HEARING PROCEDURE:** The following review steps explain the sequence that items undergo during a public hearing: 1. Introduction by the Chair; 2. Staff Comments (optional); 3. Appellant Presentation; 4. Public Comment (if any); 5. Questions from the Board; 6. Comments from the Board; 7. Board Action; and 8. Board Discussion.

**AGENDAS, MINUTES, REPORTS, & PUBLIC RECORD WRITINGS:** Documents relating to agenda items are available for review online at [SantaBarbaraCa.Gov/BOA](http://SantaBarbaraCa.Gov/BOA). If you have any questions about the posted documents, contact Maria F Sanchez, Administrative Specialist, at (805) - 897-2528 or email [MarSanchez@SantaBarbaraCA.gov](mailto:MarSanchez@SantaBarbaraCA.gov)

**AMERICANS WITH DISABILITIES ACT:** If you need services or staff assistance to attend or participate in this meeting, contact the contact Maria F Sanchez, Administrative Specialist, at (805) 897-2528 or email [MarSanchez@SantaBarbaraCA.gov](mailto:MarSanchez@SantaBarbaraCA.gov). If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead-time to arrange.

**AUDIO COVERAGE:** An audio file of this meeting will be available at [SantaBarbaraCA.gov/BOA](http://SantaBarbaraCA.gov/BOA).

**NOTICE:** On Monday, August 03, 2020, this Agenda was posted on the outdoor bulletin board at the Community Development Department, 630 Garden Street and online at [SantaBarbaraCA.gov/BOA](http://SantaBarbaraCA.gov/BOA).

## **CALL TO ORDER**

## **ROLL CALL**

## **GENERAL BUSINESS**

### A. Public Comment.

Any member of the public may address the Board for up to two minutes on any subject within its jurisdiction that is not scheduled on this agenda for a public discussion.

### B. Approval of the minutes of the Building and Fire Code Board of Appeals meeting of **July 02, 2020**.

- C. Announcements, requests by appellants for continuances and withdrawals, future agenda items, and appeals.

**SUBJECT ITEMS**

- 1. Discussion and Direction** – Discuss, revise if warranted, and endorse a Building & Safety Division policy.

*Description: Policy establishing a clear scope and intent of accessibility plan reviews for building permit applications.*

**ADJOURNMENT**