



City of Santa Barbara

BUILDING AND FIRE CODE BOARD OF APPEALS MINUTES AUGUST 1, 2019

2:30 P.M.
David Gebhard Public Meeting Room
630 Garden Street
SantaBarbaraCA.gov

BOARD MEMBERS:

Paul Spieler, *Chair*
Patrick C. Carroll
Nick Koonce
James D. Langhorne
James Marston
Ken McLellan

STAFF:

Andrew Stuffer, Chief Building Official
Joe Poire, Fire Prevention Division Chief
Greta Walters, Executive Assistant

Note: These minutes are a summary of the meeting; an audio recording of this meeting is available at <https://www.santabarbaraca.gov/gov/brdcomm/ac/bfcba/audio.asp>

CALL TO ORDER

The Full Board meeting was called to order at 2:35 p.m. by Chair Spieler

ATTENDANCE

Members present: Koonce, Carroll, Spieler, McLellan, Langhorne, and Marston

Members absent: Hornbuckle, Pedersen, Wood, Zilles

Staff present: Stuffer, Gorman, and Walters

GENERAL BUSINESS

A. Public Comment:

The meeting opened for public comment at 2:35 p.m. Anna Marie Gott encouraged the Board to consider forming two appeals boards: one to hear accessibility matters, and another to hear general construction appeals. She noted that the Board of Appeals is composed of two people experienced in construction, two physically handicapped, and one member of the public, and added that the public member should be neither physically handicapped nor experienced in construction.

B. Approval of Minutes:

NOTE: Agenda schedule is subject to change as cancellations occur.

Motion: Approve the minutes of the Building and Fire Code Board of appeals meeting of **July 11, 2019**, as submitted.

Action: McLellan/Carroll, 5/0/1. Motion carried.

C. Announcements, requests by applicants for continuances and withdrawals, future agenda items, and appeals:

1. Chief Building Official Andrew Stuffer reported that the appellant for the **2015 Green Lane – Appeal of Notice of Violation** had requested a continuance.

Item #1: Non-Discrimination/Harassment Policy — Clerk's Office Presentation

Actual time: 2:43 p.m.

Public Comment:

Public comment opened at 2:43 p.m. No one spoke, so the meeting was closed to public comment.

Staff Comments:

Clerk Services Manager Sarah Gorman introduced herself to the Board and provided each member with a copy of the revised Non-Discrimination/Harassment Policy. She asked each member to review the contents and returned their signed acknowledgement at the next Board of Appeals meeting. Mr. Stuffer explained that the policy should govern the behavior of Board members in their interactions with staff, members of the public, other Board members, and Board of Appeals applicants. Ms. Gorman advised the members to reach out to the Chief Building Official or the Clerk's Office with any questions..

Motion: Adjourn the meeting.

Action: Koonce / Carroll, 6/0/0. Motion carried.

The meeting adjourned at 2:49 p.m.