

# TABLE OF CONTENTS

<b>TABLE OF CONTENTS</b> .....	i
GFOA Distinguished Budget Presentation Award .....	vi
<b>BUDGET MESSAGE</b>	
City Administrator's Budget Message .....	A-1
<b>COMMUNITY PROFILE</b>	
Directory of City Officials .....	B-1
City of Santa Barbara Organizational Chart .....	B-2
Area Map .....	B-3
About the City of Santa Barbara .....	B-4
Miscellaneous Statistics .....	B-5
Demographics .....	B-7
<b>SUMMARY SCHEDULES</b>	
Summary of Sources and Uses of Funds for Fiscal Year 2010 .....	C-2
Summary of Revenues by Fund .....	C-4
Summary of Appropriations by Fund .....	C-9
<b>AUTHORIZED POSITIONS</b>	
Positions by Department .....	D-1
Positions by Fund for Fiscal Year 2010 .....	D-1
Summary of Position Changes for Fiscal Year 2010 .....	D-2
<b>CAPITAL PROGRAM</b>	
Capital Budget (by Fund) for Fiscal Year 2010 .....	E-1
<b>CITYWIDE OBJECTIVES</b> .....	G-1
<b>DEPARTMENTS</b>	
<b>Administrative Services Summary</b> .....	H-1
City Clerk's Office .....	H-8
Human Resources .....	H-12
Information Systems .....	H-16
<b>Airport Summary</b> .....	H-19
Administration .....	H-24
Business and Property Management .....	H-26
Marketing and Communications .....	H-28
Facilities Maintenance .....	H-30
Air Operations Area Maintenance .....	H-32
Airport Security .....	H-34

# TABLE OF CONTENTS

## **Airport (continued)**

Airport Certification and Operations .....	H-36
Facility Planning and Development .....	H-38
<b>City Administrator Summary</b> .....	H-41
Administration .....	H-44
Employee Relations .....	H-46
City TV – Channel 18 .....	H-48
<b>City Attorney Summary</b> .....	H-51
City Attorney .....	H-54
<b>Community Development Summary</b> .....	H-57
Administration .....	H-64
Economic Development .....	H-66
City Arts Advisory .....	H-68
CDBG and Human Services Administration .....	H-70
CDBG – Rental Housing Mediation Task Force .....	H-72
CDBG – Housing Rehabilitation Loan Program .....	H-74
Redevelopment Agency .....	H-76
Housing Development and Preservation Program .....	H-78
Long Range Planning and Special Studies .....	H-80
Development Review .....	H-82
Zoning: Ordinance, Information, and Enforcement .....	H-86
Design Review and Historic Preservation .....	H-90
Staff Hearing Officer, Environmental Review and Training Section .....	H-92
Building Inspection and Code Enforcement .....	H-96
Records, Archives, and Clerical Services .....	H-98
Building Counter and Plan Review .....	H-100
<b>Finance Summary</b> .....	H-103
Administration .....	H-108
Revenue & Cash Management .....	H-110
Cashiering & Collections .....	H-112
Licenses & Permits .....	H-114
Budget Management .....	H-116
Accounting Services .....	H-118
Payroll .....	H-120
Accounts Payable .....	H-122
City Billing and Customer Service .....	H-124
Purchasing .....	H-126
Central Warehouse .....	H-128
Mail Courier Services .....	H-130
Risk Management – Workers’ Compensation .....	H-132
Risk Management – Liability .....	H-134
Risk Management – Occupational Safety and Health .....	H-136
Risk Management – Administrative Operations .....	H-138
<b>Fire Summary</b> .....	H-141
Administration .....	H-146

# TABLE OF CONTENTS

## **Fire (continued)**

Emergency Services and Public Education .....	H-148
Fire Prevention .....	H-150
Wildland Fire Mitigation .....	H-152
Operations .....	H-154
Aircraft Rescue and Firefighting (ARFF) .....	H-156
<b>Library Summary</b> .....	H-159
Administration .....	H-164
Public Services .....	H-166
Support Services .....	H-170
County Libraries – Small Branches .....	H-172
County Libraries – Goleta Library .....	H-174
<b>Mayor and Council Summary</b> .....	H-177
Mayor and City Council .....	H-180
<b>Non-Departmental Summary</b> .....	H-183
Community Promotions .....	H-185
General Government .....	H-186
<b>Parks and Recreation Summary</b> .....	H-189
Administration .....	H-196
Project Management Team .....	H-198
Business Services .....	H-200
Recreation Program Management .....	H-202
Facilities and Special Events .....	H-204
Cultural Arts .....	H-206
Youth Activities .....	H-208
Active Adults and Classes .....	H-210
Aquatics .....	H-212
Sports .....	H-214
Tennis .....	H-216
Neighborhood and Outreach Services .....	H-218
Creeks Restoration and Water Quality Improvement .....	H-222
Golf Course .....	H-224
Park Operations Management .....	H-228
Grounds and Facilities Maintenance .....	H-230
Forestry .....	H-232
Beach Maintenance .....	H-234
<b>Police Summary</b> .....	H-237
Chief’s Staff .....	H-242
Support Services .....	H-244
Records Bureau .....	H-246
Administrative Services Division .....	H-248
Crime Analysis .....	H-250
Property Room .....	H-252
Training and Recruitment .....	H-254
Range .....	H-256

# TABLE OF CONTENTS

## Police (continued)

Beat Coordinators / D.A.R.E. ....	H-258
Information Technology .....	H-260
Investigative Division .....	H-262
Crime Lab .....	H-264
Patrol Division .....	H-266
Traffic .....	H-268
Special Events .....	H-270
Tactical Patrol Force .....	H-274
Nightlife Enforcement .....	H-276
Parking Enforcement .....	H-278
Combined Communications Center .....	H-280
Animal Control .....	H-282
<b>Public Works Summary</b> .....	H-285
Administration .....	H-292
Engineering Services .....	H-294
Land Development .....	H-296
Environmental Services .....	H-298
Solid Waste .....	H-300
Traffic Operations .....	H-302
Transportation Planning and Alternative Transportation .....	H-304
Transportation and Drainage Systems Maintenance .....	H-308
Street Sweeping .....	H-312
Traffic Signals .....	H-314
Streets Capital .....	H-316
Utility Undergrounding .....	H-318
Downtown Parking .....	H-320
Building Maintenance .....	H-324
Motor Pool .....	H-326
Communication Systems .....	H-330
Custodial Services .....	H-332
Water Resources Management .....	H-334
Recycled Water .....	H-336
Water Distribution .....	H-338
Water Treatment .....	H-340
Water Supply Management .....	H-342
Water Resources Laboratories .....	H-344
Meter Reading .....	H-346
Water Capital Program .....	H-348
Wastewater Collection .....	H-350
Wastewater Treatment .....	H-354
Wastewater Capital Program .....	H-356
<b>Waterfront Summary</b> .....	H-359
Administrative Support and Community Relations .....	H-364
Property Management .....	H-366
Financial Management .....	H-368

# TABLE OF CONTENTS

## **Waterfront (continued)**

Parking Services .....	H-370
Harbor Patrol .....	H-372
Marina Management .....	H-374
Facilities Maintenance .....	H-376
Facilities Design and Capital Programs .....	H-378

## **APPENDICES**

Description of Funds .....	I-1
Legal Requirements and the Budgetary Process .....	I-6
Budget Policies .....	I-10
Budget Calendar .....	I-12
Debt Obligations .....	I-13
Budget Glossary .....	I-16
List of Acronyms .....	I-20



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Santa Barbara  
California**

For the Biennium Beginning

**July 1, 2007**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to City of Santa Barbara for its two-year financial plan for the period of July 1, 2007 through June 30, 2009.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years. We believe our current financial plan continues to conform to the program requirements, and we have submitted it to GFOA to determine its eligibility for another award.