

City of Santa Barbara

Adopted Operating and Capital Budget

Fiscal Year 2003



**Filed on June 25, 2002
Prepared by Finance Department**

**CITY OF SANTA BARBARA
ADOPTED OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2003**

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City of Santa Barbara



California

CITY ADMINISTRATOR

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June 25, 2002

Mayor and Members of City Council
City of Santa Barbara
Santa Barbara, California

Honorable Mayor and Members of City Council:

I am pleased to present the Adopted Fiscal 2003 Operating and Capital Budget.

In spite of the difficult economic times, the adopted budget contains no significant reductions of City services and ensures that the City will remain in strong financial condition.

The adopted budget consists of the following summaries and schedules:

1. Summary of Sources and Uses of Funds
2. Summary of Revenues by Fund
3. Summary of Appropriations by Fund
4. Capital Program Summary
5. Schedule of Positions Changes
6. Schedule of General Fund Positions Held Vacant and Un-Funded

The schedules generally are in the same format as in Volume I of the Fiscal Years 2002-2003 Two-Year Financial Plan approved by Council in June 2001. Therefore, the amounts in the "Proposed" columns agree with the amounts shown as "2003 Proposed" in the Financial Plan.

As you know, the economic downturn and the events of September 11, 2001 have depressed national, state and local economic activity resulting in significant shortfalls in several key City revenues. Especially hard hit in Santa Barbara are two of the City's largest revenue sources: the sales tax and transient occupancy tax. Due to shortfalls in these revenues, General Fund revenue projections in fiscal year 2003 have been reduced by over \$1.6 million.

In addition to these revenue shortfalls, the City will be facing several significant cost increases that were unexpected and thus not budgeted. For example, beginning July 1, 2002, the City's retirement contribution for sworn police personnel will increase by over \$700,000 annually. Additionally, the General Fund's portion of property insurance premiums and workers' compensation costs will increase substantially, with a combined annual cost of almost \$950,000. Without corrective action taken, cost increases combined with the revenue shortfalls noted above would have resulted in a General Fund budget deficit of almost \$5

million. Although economic forecasters suggest that the worst may be over and that the economy is in recovery, it could take several years of revenue growth and fiscal constraint to resolve the current imbalance between ongoing costs and revenues. Because of this uncertainty, the adopted budget includes a balanced plan that will offset the General Fund deficit. The four major elements are as follows:

- Elimination of selected service enhancements previously approved by the City Council, but not yet implemented;
- Implementation of across the board reductions to General Fund departments, totaling approximately \$2 million, or 2.8 percent of the total budget;
- Reallocation of the remaining portion of the utility users' tax from the Water Fund to the General Fund; and,
- Utilization of \$1.6 million in reserves to fund operating expenditures, on a one-time basis.

These strategies are discussed in detail below:

Elimination of Service Enhancements: When the Fiscal 2002 budget was adopted, Council adopted a series of service enhancements, referred to as "Changes in Service". However, because signs of a weakening economy were already emerging, the service enhancements, including the addition of three new positions, were placed on hold, pending an improved economy. Council approved permanent elimination of the enhancements as part of the mid-year budget adjustments in February 2002, which will generate ongoing savings in Fiscal Year 2003 of approximately \$500,000.

Across-the-Board Reductions: As a part of our strategy to balance the budget, all General Fund departments were reduced by a total of over \$2 million, representing a 2.6% reduction to the General Fund operating budget. These reductions will not result in a significant impact on City services. They will also not result in layoffs of City employees. However, as detailed in the Schedule of General Fund Positions Held Vacant and Un-Funded, several *vacant* positions will remain unfilled for all or part of next year to reduce costs.

Utility Tax Reallocation: The adopted budget also includes \$650,000 in additional utility users' tax revenues to be transferred from the Water Fund to the General Fund in fiscal year 2003. Currently, the Water Fund retains half of the 6% utility users' tax on water service charges, with the other half accruing to the General Fund. Beginning on July 1, 2002, all utility users' tax revenue on water service charges will accrue to the General Fund. This change is based on the principle that all other general tax revenues, such as sales taxes, transient occupancy taxes, as well as other utility taxes (i.e., electric, telephone, gas, etc.), accrue to the General Fund.

Use of Reserves: As a standard practice, the General Fund maintains reserves in accordance with City Council adopted policy to fund costs associated with emergencies, such as natural disasters, and to offset revenue shortfalls caused by economic downturns. In addition, the General Fund has accumulated reserves above policy requirements. Approximately \$2 million of reserves above policy will be used to balance the operating budget. We believe this is a prudent use of these reserves on a one-time basis only.

With respect to Special Revenue and Enterprise Funds, the economic downturn and events of September 11 have had the greatest impact on the Airport Fund. Reduced passenger volume and increased costs for security have lowered projected surpluses. The impact of these changes is reflected in both the adopted revenue estimates and budgeted appropriations for the Airport Fund.

Other Enterprise Funds, such as the Water, Wastewater, Downtown Parking and Golf Funds, have not been materially impacted by current economic circumstances. However, a recently completed rate analysis of the Wastewater Fund indicates the need for a significant rate increase in fiscal year 2003 due partly to increased costs for electricity.

Over the last several years the City has enjoyed tremendous prosperity as a result of a favorable economic environment. The General Fund experienced tremendous growth in key revenues, including sales taxes and transient occupancy taxes, used to fund new and expanded services. However, given the cyclical nature of the economy and the sensitivity of key revenues to economic swings, staff recognizes that struggling through periodic revenue shortfalls, as we are currently experiencing, is a reality of municipal financial management.

There is no question that the City is financially strong and has the ability to respond to the budget challenges with minimal impact to City services. The Adopted Budget is a responsible budget that addresses current conditions. Moreover, it has been prepared in a manner consistent with principles of sound budgeting and financial planning and meets the requirements of the City Charter, the Municipal Code and City Council adopted budget policies.

I would like to express my appreciation to all City staff for their work in the development of the adopted budget. Their dedication and commitment to excellence is evident every day, but was especially evident to me as we worked together as a team to develop and implement the strategies used to resolve the General Fund budget deficit. In addition, I would like to thank the Council, including the Finance Committee, for their extraordinary efforts in reviewing the materials presented by staff in connection with the budget.

Respectfully submitted,



James L. Armstrong
City Administrator

cc: City Clerk's Office

CITY OF SANTA BARBARA
Directory of City Officials

Marty Blum
Mayor

Dr. Dan Secord
Councilmember

H.P. "Rusty" Fairly
Councilmember

Gregg A. Hart
Councilmember

Iya G. Falcone
Councilmember

Babatunde Fodayemi
Councilmember

Roger L. Horton
Councilmember

James L. Armstrong
City Administrator/Clerk/Treasurer

Daniel J. Wallace
City Attorney

Peter K. Wilson
Deputy City Administrator

Robert D. Peirson
Finance Director

Karen S. Ramsdell
Airport Director

Richard C. Johns
Parks and Recreation Director

Carol L. Keator
Library Director

Camerino Sanchez
Police Chief

Warner McGrew
Fire Chief

David D. Davis, Jr.
Community Development Director

Anthony J. Nisich
Public Works Director

Joan M. Kent
Assistant City Administrator

John N. Bridley
Waterfront Director

SUMMARIES AND SCHEDULES

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF SOURCES AND USES OF FUNDS

	Sources			Uses			Estimated Surplus
	Use of Reserves	Estimated Revenues	Total Sources	Operating Budget	Capital Program	Total Uses	
General Fund							
Operating	\$ 4,148,802	\$ 78,788,228	\$ 82,937,030	\$ 80,919,300	\$ 2,017,730	\$ 82,937,030	\$ -
Streets Capital	-	2,484,942	2,484,942	-	2,484,942	2,484,942	-
Special Revenue Funds:							
Community Devel. Block Grant	-	1,921,000	1,921,000	1,921,000	-	1,921,000	-
County Library	223,365	1,149,700	1,373,065	1,373,065	-	1,373,065	-
Creeks Restoration & Water Quality	-	2,044,900	2,044,900	1,301,900	743,000	2,044,900	-
Gas Tax	-	1,650,000	1,650,000	1,650,000	-	1,650,000	-
HOME Grant	-	833,000	833,000	833,000	-	833,000	-
Miscellaneous Grants	-	789,292	789,292	789,292	-	789,292	-
Solid Waste*	-	503,500	503,500	503,500	-	503,500	-
Streets Capital	-	1,490,000	1,490,000	-	1,490,000	1,490,000	-
Supplemental Law Enforcement	-	188,398	188,398	188,398	-	188,398	-
Traffic Safety	-	575,000	575,000	575,000	-	575,000	-
Transportation Development	-	55,000	55,000	-	55,000	55,000	-
Transportation Sales Tax	-	4,575,000	4,575,000	2,475,000	2,100,000	4,575,000	-
Enterprise Funds							
Airport	365,610	8,666,867	9,032,477	8,201,373	831,104	9,032,477	-
Airport Capital	370,253	13,332,278	13,702,531	-	13,702,531	13,702,531	-
Downtown Parking	51,989	4,460,000	4,511,989	4,061,989	450,000	4,511,989	-
Duplications	-	328,651	328,651	328,651	-	328,651	-
Golf	5,764	1,967,142	1,972,906	1,702,906	270,000	1,972,906	-
Intra-City Service	681,742	6,922,090	7,603,832	6,089,612	1,514,220	7,603,832	-
Self-Insurance	-	5,915,159	5,915,159	5,915,159	-	5,915,159	-
Wastewater	363,396	10,960,000	11,323,396	8,703,396	2,620,000	11,323,396	-
Water	283,674	25,035,000	25,318,674	19,548,674	5,770,000	25,318,674	-
Waterfront	436,299	8,641,148	9,077,447	8,032,447	1,045,000	9,077,447	-
	<u>\$ 6,930,894</u>	<u>\$ 183,276,295</u>	<u>\$ 190,207,189</u>	<u>\$ 155,113,662</u>	<u>\$ 35,093,527</u>	<u>\$ 190,207,189</u>	<u>\$ -</u>
Subtotal							
Less: Interfund Transfers	-	(23,156,189)	(23,156,189)	(23,156,189)	-	(23,156,189)	-
Total	<u>\$ 6,930,894</u>	<u>\$ 160,120,106</u>	<u>\$ 167,051,000</u>	<u>\$ 131,957,473</u>	<u>\$ 35,093,527</u>	<u>\$ 167,051,000</u>	<u>\$ -</u>

* Not Budgeted Prior to Fiscal Year 2003

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF REVENUES BY FUND

The following schedule provides a summary of the approved adjustments and adopted estimated revenues for each of the City funds. The adjustments are in relation to the amounts contained in the two-year financial plan approved by Council in June of 2001, and are presented in the Proposed Plan column.

General Fund

In the General Fund, the most significant adjustments are in the "Taxes" category, where a net decrease of over \$1.6 million has been approved. In large part, this is due to the economic downturn, accentuated by the events of September 11, 2001. In the current year, sales tax and transient occupancy tax (TOT) revenue estimates were reduced in connection with the mid-year review to reflect fairly significant shortfalls projected for the year. Although a nominal growth of 2% is projected in fiscal year 2003 for both sales tax and TOT in relation to current year projections, the overall impact will result in a significant shortfall in fiscal year 2003 in relation to original projections. For sales tax, the shortfall is projected at \$2,078,710; for TOT the shortfall is projected at \$1,034,300.

As shown in the accompanying schedule, an increase in utility users' tax (UUT) revenues of \$1,361,100 has been approved. UUT revenues have increased significantly over the past couple of years, with electric UUT being the major contributor and growth area. The approved increase reflects this growth as well as the transfer of the remaining UUT revenue from the Water Fund, as discussed in the transmittal letter.

In the Intergovernmental category, an increase of \$358,300 in motor vehicle license fee revenues (VLF) has been approved. VLF is the vehicle registration fee paid to the Department of Motor Vehicles in lieu of property taxes.) A growth of 6% is expected this year and fiscal year 2003 has been adjusted accordingly.

In the "Other Revenues" category, a reduction of \$490,000 in Miscellaneous Revenue has been made. In prior years, this revenue included "unanticipated" revenues, such as State reimbursements to local governments for prior years' revenue losses. Given the low expectations, and the unreliability, of receiving these kinds of reimbursements, estimated revenues have been reduced to align with current year actual receipts.

Other revenues in various categories, including franchise fees, real property transfer tax, municipal court fines, interest income, and departmental service charges, have also been adjusted to align the budget with actual revenues received in the current year and revenues anticipated in fiscal year 2003.

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF REVENUES BY FUND

Special Revenue Funds

In general, the adjustments to revenue estimates are based on updated information from which the estimates are developed. In the Creeks Restoration and Water Quality Improvement Fund, a net decrease of \$139,100 in revenues has been approved. Virtually all revenues received in this Fund are from an additional 2% transient occupancy tax collected pursuant to Measure B approved by City voters in November of 2000. As discussed earlier, transient occupancy tax (TOT) revenues have been affected by both the unfavorable economic conditions and the events of September 11, 2001. Therefore, a decrease in TOT revenues of \$189,100 is included in the Creeks Restoration and Water Quality Improvement Fund to reflect the expected shortfall next year. This decrease is offset by an increase in investment income of \$50,000, which was previously not budgeted.

A new Solid Waste Fund will be added beginning in fiscal year 2003. Many of the activities in this fund are currently accounted for in the General Fund within the Public Works Environmental Program, but will be transferred to the new Fund next year. The revenues of \$503,500 include the 2% franchise fee paid by the City's trash hauler (\$260,000) and a \$17,500 grant from Looking Good Santa Barbara, both previously accounted for in the General Fund. In addition, new grant funds totaling \$226,000 are expected in fiscal year 2003, of which \$200,000 is being requested of the City's Redevelopment Agency, and \$26,000 will be received from the Department of Conservation.

As shown in the accompanying schedule, a substantial decrease of \$4,450,000 has been made in the Streets Capital Fund. This is due to originally projected Federal and State grants that have been deferred indefinitely.

Enterprise Funds

Nominal adjustments have been made to virtually all Enterprise Funds based on updated information from which the estimates are developed. More significant adjustments include the following:

- ◆ ***Downtown Parking Fund*** – As a result of construction delays associated with the new parking structure on Lot 6, parking revenues from the new lot will not be realized until the structure is complete. Thus, parking revenues have been reduced by \$315,000 to align with the expected date of completion.

- ◆ ***Self-Insurance Fund*** – As a result of significant losses recently experienced by the City, including the Stearns Wharf fire and the damages associated with the winter storms of 1995 and 1998, the cost of property insurance has increased dramatically over the last few years. These costs are funded from charges to other City Funds for their appropriate share of the

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF REVENUES BY FUND

costs. An increase of \$946,958 to these charges, recognized as revenue in the Self-Insurance Fund, has been approved to fund these additional costs. Similarly, due to the recent claims experience related to the workers' compensation program, a substantial increase in costs is projected next year by the City's actuarial consultants. These costs are also funded from charges to other funds and, as such, are recognized as revenues in the Self-Insurance Fund. Therefore, an increase of \$858,822 to correspond with projected costs is also included.

- ◆ **Wastewater Fund** – An increase of \$885,000 in service charge revenues has been approved based on a proposed 10% increase in wastewater service charge rates. The rate increase is the first rate increase in 10 years, and will pay for the cumulative effect of increased labor and materials costs, including rising electricity costs, since the last rate increase in 1992.

- ◆ **Water Fund** – As discussed in the General Fund, the Water Fund currently retains half of the utility users' tax (UUT) revenues related to water service charges, totaling \$650,000 per year, with the other half received in the General Fund. Beginning July 1, 2002, the General Fund will receive the remaining portion of the UUT revenues.

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF REVENUES BY FUND

	<u>Proposed Plan</u>	<u>Approved Adjustments</u>	<u>Adopted Budget</u>
GENERAL FUND			
Taxes			
Sales and Use	\$ 19,932,110	\$ (2,078,710)	\$ 17,853,400
Utility Users	10,003,000	1,361,100	11,364,100
Property	9,227,000	314,000	9,541,000
Transient Occupancy	11,009,000	(1,034,300)	9,974,700
Business License	1,733,400	-	1,733,400
Franchise			
Electric	487,000	143,000	630,000
Gas	339,600	-	339,600
BFI	247,400	(247,400)	-
Cable Television	502,500	22,500	525,000
Real Property Transfer	392,000	(126,500)	265,500
Total Taxes	<u>53,873,010</u>	<u>(1,646,310)</u>	<u>52,226,700</u>
Fines and Forfeitures			
Library	115,000	-	115,000
Municipal Court Fines	189,100	(39,100)	150,000
Parking Violations	1,445,000	179,921	1,624,921
Total Fines and Forfeitures	<u>1,749,100</u>	<u>140,821</u>	<u>1,889,921</u>
Use of Money and Property			
Investment Income	2,250,000	(100,000)	2,150,000
Rents and Concessions	365,295	2,000	367,295
Total Use of Money and Property	<u>2,615,295</u>	<u>(98,000)</u>	<u>2,517,295</u>
Intergovernmental			
Library Grants	259,098	-	259,098
Miscellaneous Grants	-	-	-
Motor Vehicle License Fee	5,205,000	358,200	5,563,200
Other	217,035	-	217,035
Total Intergovernmental	<u>5,681,133</u>	<u>358,200</u>	<u>6,039,333</u>
Service Charges			
Finance	585,000	40,000	625,000
Community Development	2,528,689	(25,489)	2,503,200
Fire	932,449	4,214	936,663
Police	482,824	(15,000)	467,824
Public Works	2,811,000	10,000	2,821,000
Library	615,350	-	615,350
Parks and Recreation	2,111,547	(10,700)	2,100,847
Miscellaneous	1,121,929	(161,469)	960,460
Total Service Charges	<u>11,188,788</u>	<u>(158,444)</u>	<u>11,030,344</u>

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF REVENUES BY FUND

	<u>Proposed Plan</u>	<u>Approved Adjustments</u>	<u>Adopted Budget</u>
GENERAL FUND (continued)			
Other Revenues			
Overhead Allocation	4,826,761	(11,335)	4,815,426
Donations	84,000	(17,500)	66,500
Transfers in			
Gas Tax	1,650,000	-	1,650,000
Traffic Safety	400,000	150,000	550,000
Library	-	88,667	88,667
Miscellaneous	76,680	-	76,680
Miscellaneous	812,304	(490,000)	322,304
Total Other Revenue	<u>7,849,745</u>	<u>(280,168)</u>	<u>7,569,577</u>
 TOTAL GENERAL FUND	 \$ <u>82,957,071</u>	 \$ <u>(1,683,901)</u>	 \$ <u>81,273,170</u>
SPECIAL REVENUE FUNDS			
Community Develop. Block Grant	\$ 1,921,000	\$ -	\$ 1,921,000
County Library	1,149,700	-	1,149,700
Creeks Restoration & Water Quality	2,184,000	(139,100)	2,044,900
Gas Tax	1,650,000	-	1,650,000
Home Administration	833,000	-	833,000
Miscellaneous Grants Fund	390,575	398,717	789,292
Solid Waste *	-	503,500	503,500
Streets Capital Fund	5,940,000	(4,450,000)	1,490,000
Supplemental Law Enforcement	200,000	(11,602)	188,398
Traffic Safety	425,000	150,000	575,000
Transportation Development	55,000	-	55,000
Transportation Sales Tax	<u>4,325,000</u>	<u>250,000</u>	<u>4,575,000</u>
TOTAL SPECIAL REVENUE FUNDS	<u>\$ 19,073,275</u>	<u>\$ (3,298,485)</u>	<u>\$ 15,774,790</u>
ENTERPRISE FUNDS			
AIRPORT FUND			
Leases			
Commercial	\$ 3,148,875	\$ -	\$ 3,148,875
Non-commercial	1,049,000	-	1,049,000
Terminal	3,133,255	(331,598)	2,801,657
Commercial Aviation	1,279,362	(129,027)	1,150,335
Interest income	400,000	50,000	450,000
Miscellaneous	67,000	-	67,000
Subtotal	<u>9,077,492</u>	<u>(410,625)</u>	<u>8,666,867</u>
 AIRPORT CAPITAL FUND	 <u>13,332,278</u>	 <u>-</u>	 <u>13,332,278</u>

* Not budgeted prior to fiscal year 2003

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF REVENUES BY FUND

	<u>Proposed Plan</u>	<u>Approved Adjustments</u>	<u>Adopted Budget</u>
ENTERPRISE FUNDS (continued)			
DOWNTOWN PARKING FUND			
Improvement Tax	675,000	(25,000)	650,000
Hourly Parking	3,045,000	(315,000)	2,730,000
Other Parking Fees	380,000	-	380,000
Lobero Garage	125,000	-	125,000
Commuter Lots	250,000	-	250,000
Interest Income	300,000	-	300,000
Miscellaneous	25,000	-	25,000
Subtotal	<u>4,800,000</u>	<u>(340,000)</u>	<u>4,460,000</u>
DUPLICATIONS FUND			
Service Charges	225,308	11,957	237,265
Allocation Receipts	91,386	-	91,386
Subtotal	<u>316,694</u>	<u>11,957</u>	<u>328,651</u>
GOLF FUND			
Greens Fees	1,730,000	(52,858)	1,677,142
Food Concession	225,000	-	225,000
Interest Income	65,000	-	65,000
Miscellaneous	-	-	-
Subtotal	<u>2,020,000</u>	<u>(52,858)</u>	<u>1,967,142</u>
INTRA-CITY SERVICE FUND			
Rents - equipment	1,139,220	-	1,139,220
Maintenance			
Equipment	2,749,262	-	2,749,262
Facilities	2,958,608	-	2,958,608
Miscellaneous	75,000	-	75,000
Subtotal	<u>6,922,090</u>	<u>-</u>	<u>6,922,090</u>
SELF-INSURANCE FUND			
Property/Liability Ins. Premiums	1,375,523	946,958	2,322,481
Workers' Compensation Premiums	2,345,981	858,822	3,204,803
ACCEL Premium Rebate	200,000	-	200,000
Occupational Safety and Health Charges *	-	187,875	187,875
Subtotal	<u>3,921,504</u>	<u>1,993,655</u>	<u>5,915,159</u>
WASTEWATER FUND			
Service Charges	8,850,000	885,000	9,735,000
Connection Fees	150,000	-	150,000
Mission Canyon Charges	200,000	-	200,000
Interest Income	900,000	(100,000)	800,000
Miscellaneous	75,000	-	75,000
Subtotal	<u>10,175,000</u>	<u>785,000</u>	<u>10,960,000</u>

* Not budgeted prior to fiscal year 2003

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF REVENUES BY FUND

	<u>Proposed Plan</u>	<u>Approved Adjustments</u>	<u>Adopted Budget</u>
ENTERPRISE FUNDS (continued)			
WATER FUND			
Metered Sales	22,000,000	-	22,000,000
New Service	200,000	-	200,000
Water Turn On Fees	85,000	-	85,000
Water Tap Fees	50,000	-	50,000
Utility Users Tax	650,000	(650,000)	-
J.P.A. Reimbursement	1,100,000	-	1,100,000
Interest Income	1,500,000	(100,000)	1,400,000
Miscellaneous	200,000	-	200,000
Subtotal	<u>25,785,000</u>	<u>(750,000)</u>	<u>25,035,000</u>
WATERFRONT FUND			
Leases			
Commercial	1,030,000	42,285	1,072,285
Food Service	2,300,000	(174,819)	2,125,181
Other	240,000	-	240,000
Interest Income	175,000	90,000	265,000
Parking Fees	927,400	35,000	962,400
Parking Permits	203,000	-	203,000
Slip Rentals	3,013,279	(5,759)	3,007,520
Visitor Fees	338,307	-	338,307
Slip Transfer Fees	260,925	-	260,925
Liveaboard Fees	100,000	-	100,000
Miscellaneous fees	39,030	-	39,030
Miscellaneous	17,500	10,000	27,500
Subtotal	<u>8,644,441</u>	<u>(3,293)</u>	<u>8,641,148</u>
TOTAL ENTERPRISE FUNDS	\$ <u>84,994,499</u>	\$ <u>1,233,836</u>	\$ <u>86,228,335</u>
Total Revenues - All Funds	\$ 187,024,845	\$ (3,748,550)	\$ 183,276,295
<i>Less Inter-Fund Transfers</i>	<u>(20,785,882)</u>	<u>(2,370,307)</u>	<u>(23,156,189)</u>
Net Revenues - All Funds	\$ <u>166,238,963</u>	\$ <u>(6,118,857)</u>	\$ <u>160,120,106</u>

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

The schedule on the following pages, Summary of Appropriations by Fund, summarizes all adjustments approved for the Operating Budget, as proposed in the Two-Year Financial Plan, to arrive at the Adopted Operating Budget for Fiscal Year 2003.

The first column, "Proposed Plan", is the amount contained for fiscal year 2003 in the two-year financial plan approved by Council in June of 2001. The second column, "Approved Adjustments to Date", includes the impact on fiscal year 2003 of items approved by Council during fiscal year 2002. These include approved increases to salaries and benefits as well as adjustments approved in the current year in connection with the mid-year budget review. The net impact on the General Fund is an increase of \$493,000 in costs.

The "Approved Adjustments" columns include the impact of increased costs, unanticipated and not budgeted in the originally approved financial plan. In the General Fund, these columns also include the effects of cost-cutting measures approved for each department to address the projected deficit, as discussed in the transmittal letter.

The most significant unbudgeted cost relates to the increase in contribution rates to the City's retirement system, Public Employees Retirement System (PERS). The new employee contribution rates paid by the City for police safety personnel will increase from 12.304% to 18.793% (an increase of 52%), effective July 1, 2002. The projected impact of this rate increase to the General Fund is \$700,000 in Fiscal Year 2003. Other unbudgeted costs include the impacts of increased property insurance premiums and increased workers' compensation claims, accounting for nearly \$1 million in additional costs. Health insurance premiums have also increased, resulting in \$223,759 in additional costs to the General Fund. The total impact of unanticipated and/or unbudgeted costs to the General Fund is approximately \$2 million for Fiscal Year 2003.

In order to offset the impacts of these unbudgeted costs, as well as the impacts of the approved adjustments to date, each General Fund department was asked to identify measures that would generate a net reduction of 2.58% in their operating budgets, as discussed in the transmittal letter. The priority was to identify measures that would minimize the impact on the level and quality of program services. In response, departments identified a variety of solutions, including holding positions vacant, re-engineering workflow and operations, as well as reducing non-critical items in the Supplies and Services category.

The net impact of the additional costs mentioned above and the measures identified to offset these costs and shortfalls in revenue are shown in the "total" approved adjustments column. In the General Fund, the net impact is a reduction of \$406,845. Therefore, the overall growth in the General Fund in relation to the proposed budget for fiscal year 2003, as contained in the originally approved financial plan, is only \$169,229.

The following discussion highlights those Funds and Departments with the most significant initiatives approved to offset increased costs.

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

General Fund

- ◆ **The Fire Department** identified an overall reduction in expenditures of \$203,350 to their operating budget, net of salaries and benefits increases, by electing to leave several positions vacant for fiscal year 2003 in the Operations, Administration, and Prevention programs. In Operations, the department has Firefighter, Engineer and Captain positions beyond the minimum staffing commitment. These positions are designated relief and backfill for employees on leave. The department will leave six relief firefighter positions and one relief Fire Engineer vacant for fiscal year 2003. The department determined that they would save nearly \$200,000, without compromising service levels or minimum staffing commitments, by using existing firefighters to backfill the vacant positions through overtime staffing. In addition to the vacancy savings in the Operations program, the department identified additional vacancy savings by leaving one Administrative Fire Captain and one Fire Inspector vacant.

- ◆ **The Police Department** proposed a variety of reductions in their budget to offset the significant increased costs in their operating budget for Fiscal Year 2003. The overall budget of the Police Department increased by a net \$616,519, which includes increases for salaries and benefits, increased PERS costs of over \$700,000, and an additional \$100,000 in rent for the Police annex building. In addition to the net increase, the Police's Chief's Staff and Support Services program experienced a significant mid-cycle increase due to the reallocation of three administrative positions from other Police programs in order to more properly align staff with the program services they provide.

To offset the significant increases in their budget, Police identified vacancies as a way to achieve departmental savings. In the Patrol Division, three Police Officer positions and four Dispatcher positions will be held vacant during fiscal year 2003. The department is already operating with several Police Officer and Dispatcher vacancies and will continue to minimize the impact of the vacant positions on program service next year by staffing in accordance with minimum staffing guidelines, reducing staffing for non-essential, specialty assignments like Motor Officer, and utilizing overtime for staffing in the Combined Communications Center.

In addition to vacancy savings, the Police Department elected to consolidate two of its programs into existing programs to eliminate duplicative efforts performed by department staff. The activities and services associated with Host Program will be combined and performed by the Tactical Patrol Force and the Community Services division, and uniting the Westside Bicycle Patrol such that these efforts are performed by Tactical Patrol Force. The program consolidations will have a minimal impact on service, eliminate duplicative efforts and generate savings of just over \$100,000 for the Police Department.

- ◆ **The Public Works Department** also made some significant changes in their budget, generating net savings (net of salaries and benefits increases) of \$301,799. Approved adjustments include allocating qualified transportation sales tax expenditures to the Measure D Fund (approximately \$175,000) and moving all solid waste related expenditures to the newly proposed Solid Waste Fund (approximately \$287,000).

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

Special Revenue and Enterprise Funds

With the exception of the Airport Fund, which will be discussed below, all Special Revenue and Enterprise Funds have not been materially impacted by the recent economic downturn or events of September 11, 2001. As with the General Fund, each Enterprise Fund was affected by several items approved in the current year, which have been included in next year's budget. In addition, a number of new or increased costs affecting Enterprise Funds were identified and are, therefore, included in the "Approved Adjustments" columns. Some of the more significant adjustments are discussed below.

- ◆ **Solid Waste Fund** – As discussed in the Summary of Revenues by Fund, a new Solid Waste Fund has been added beginning in fiscal year 2003. Although the intention is to identify additional funding and program services, the program efforts will primarily be those currently performed by the General Fund Environmental Program. Additional appropriations of \$226,000 have been included based on a new \$200,000 grant from the Redevelopment Agency for construction of trash enclosures and \$26,000 from the Department of Conservation to support recycling efforts.
- ◆ **Transportation Sales Tax Fund** – The adjustments totaling \$244,030 primarily relate to the allocation of additional costs from the General Fund's Public Works Department, as discussed above, based on the existing efforts of staff benefiting the Transportation Sales Tax Fund.
- ◆ **Airport Fund** – As shown in the accompanying schedule, \$288,572 has been added as "Approved Adjustments to Date" in the Airport Security Program. These additional costs are the result of additional security personnel approved in the current year in response to the measures imposed by the Federal Aviation Administration (FAA) to provide additional security at the Airport. In contrast, the approved adjustments result in a net decrease in costs of \$62,133 to the Fund. In order to offset declines in revenues and additional security costs, the Airport identified proposed reductions in their budget, primarily in non-essential supplies and services.
- ◆ **Self-Insurance Fund** – The significant adjustments in the Self-Insurance Fund are the result of increased costs and expanded level of reporting. The Self-Insurance Fund added two new programs to the fiscal year 2003 operating budget. However, the activities of the fund remain unchanged as the activities of the new programs were previously included within other programs. The Occupational Health and Safety Program, previously combined with the Workers' Compensation Program, will account separately for the efforts to increase workplace safety. The Operations Program, previously combined with the Liability Program, will account for the administrative functions as well as management of the City's property insurance portfolio.

Additionally, the fund faced increased insurance and workers' compensation claims costs. Due to market conditions and recent significant losses experienced by the City, such as the Stearns Wharf fire and the floods of 1995 and 1998, property insurance premiums, and to a

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

lesser extent liability premiums, together have increased \$679,079 from the insurance costs originally proposed in the two-year plan. Further affecting the fund's costs, the City's recent workers' compensation claim history has resulted in an increase of \$1,037,561 in projected workers' compensation claims costs for Fiscal Year 2003, as recommended by the City's actuarial consultants.

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

	Approved Adjustments						Adopted Budget
	Proposed Plan	Approved Adjustments to Date	Salaries & Benefits	Supplies & Services	Capital	Total	
GENERAL FUND							
Administrative Services							
City Clerk	\$ 546,622	\$ 9,569	\$ 9,564	(16,408)	-	\$ (6,844)	\$ 549,347
Human Resources	824,896	9,463	6,255	(41,830)	-	(35,575)	798,784
Desktop Systems	1,029,621	(77,338)	12,263	(26,843)	-	(14,580)	937,703
Central Information Systems	396,767	(4,398)	3,992	(10,400)	-	(6,408)	385,961
Government Access Channel	298,885	13,270	3,993	(7,450)	-	(3,457)	308,698
Subtotal	3,096,791	(49,434)	36,067	(102,931)	-	(66,864)	2,980,493
City Administrator							
Administration	1,153,468	66,208	32,110	(56,910)	-	(24,800)	1,194,876
Labor Relations	179,663	7,935	2,928	(4,903)	-	(1,975)	185,623
Subtotal	1,333,131	74,143	35,038	(61,813)	-	(26,775)	1,380,499
City Attorney's Office	1,662,663	1,106	33,430	(34,103)	-	(673)	1,663,096
Community Development							
Administration	429,588	38,994	24,521	7,476	-	31,997	500,579
Economic Development	77,829	3,866	1,732	-	-	1,732	83,427
Human Services	647,555	17,410	209	(17,921)	-	(17,712)	647,253
Redevelopment Agency	478,559	14,260	20,839	-	-	20,839	513,658
Housing Development	252,067	3,821	4,322	-	-	4,322	260,210
Long Range Plan & Spec. Studies	655,114	4,661	(50,152)	(10,430)	-	(60,582)	599,193
Development and Design Review	1,711,867	(66,369)	(43,171)	(53,412)	-	(96,583)	1,548,915
Zoning: Ordin, Info. and Enforce.	694,873	(25,678)	9,404	(700)	-	8,704	677,899
Inspections and Enforcement	796,809	(78,886)	67,287	(1,017)	-	66,270	784,193
Records Center and Plan Archives	426,875	4,016	1,295	(994)	-	301	431,192
Plan Check and Counter Services	727,778	67,870	(61,285)	(2,717)	-	(64,002)	731,646
Subtotal	6,898,914	(16,035)	(24,999)	(79,715)	-	(104,714)	6,778,165

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

	Proposed Plan	Approved Adjustments to Date	Approved Adjustments			Total	Adopted Budget
			Salaries & Benefits	Supplies & Services	Capital		
Finance							
Administration	529,506	40,804	(16,895)	2,213	-	(14,682)	555,628
Revenue and Cash Management	233,534	9,519	7,775	220	-	7,995	251,048
Cashiering and Collections	265,034	54,653	(4,194)	(2,186)	-	(6,380)	313,307
Licenses and Permits	176,564	49,070	1,979	2,305	-	4,284	229,918
Accounting	234,176	1,867	23,352	(39,791)	-	(16,439)	219,604
Payroll	170,015	8,377	1,695	(1,827)	-	(132)	178,260
Accounts Payable	115,549	(705)	978	1,166	-	2,144	116,988
Utility and Miscellaneous Billing	502,766	(114,214)	(12,111)	29,729	-	17,618	406,170
Meter Reading	403,529	6,249	(1,249)	(14,038)	-	(15,287)	394,491
Purchasing	326,422	13,122	1,766	(13,655)	-	(11,889)	327,655
Central Stores	238,991	(22,221)	3,747	1,569	-	5,316	222,086
Subtotal	3,196,086	46,521	6,843	(34,295)	-	(27,452)	3,215,155
Fire							
Administration	728,331	3,169	(72,380)	-	-	(72,380)	659,120
Prevention	1,035,640	12,939	(30,510)	(125,000)	-	(155,510)	893,069
Public Education	97,855	(7,927)	1,017	-	-	1,017	90,945
Operations	10,205,016	(22,454)	12,162	(4,165)	-	7,997	10,190,559
Aircraft Rescue and Firefighting	830,030	(7,536)	15,526	-	-	15,526	838,020
Subtotal	12,896,872	(21,809)	(74,185)	(129,165)	-	(203,350)	12,671,713
Library							
Administration	239,570	28,574	19,680	-	-	19,680	287,824
Public Services	1,919,771	9,735	13,352	-	-	13,352	1,942,858
Support Services	1,127,993	12,250	10,249	-	-	10,249	1,150,492
Adult Literacy	78,007	(78)	597	-	-	597	78,526
Subtotal	3,365,341	50,481	43,878	-	-	43,878	3,459,700
Mayor and City Council							
	458,923	8,906	(1,265)	(6,040)	-	(7,305)	460,524

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

	Proposed Plan	Approved Adjustments to Date	Approved Adjustments			Total	Adopted Budget
			Salaries & Benefits	Supplies & Services	Capital		
Nondepartmental							
Community Promotion	2,530,773	62,500	-	-	-	-	2,593,273
General Government	2,861,410	-	-	287,467	-	287,467	3,148,877
Subtotal	5,392,183	62,500	-	287,467	-	287,467	5,742,150
Parks and Recreation							
Parks and Recreation Admin.	272,263	13,734	8,917	14,167	-	23,084	309,081
Business Services	317,317	5,566	2,605	3,367	-	5,972	328,855
PARKS							
Parks Facilities and Project Mgmt.	705,813	9,420	26,953	(3,000)	-	23,953	739,186
Grounds Management	1,903,525	(1,499)	82,341	(3,500)	-	78,841	1,980,867
Forestry	915,397	3,876	21,151	(9,700)	-	11,451	930,724
Beach Maintenance	93,513	978	1,267	-	-	1,267	95,758
Parks Operations and Mgmt.	462,053	18,434	(62,399)	(19,800)	-	(82,199)	398,288
Contact Management	686,787	20,481	520	(20,000)	-	(19,480)	687,788
Chase Palm Expansion	441,472	(750)	20,025	-	-	20,025	460,747
RECREATION							
Recreation Program Management	285,084	12,929	15,743	(11,000)	-	4,743	302,756
Facilities and Registration	377,516	4,547	5,984	(1,195)	-	4,789	386,852
Cultural Arts	370,286	(7,059)	2,977	1,500	-	4,477	367,704
Youth Activities	790,439	(185)	16,837	(51,876)	-	(35,039)	755,215
Teen Programs	184,383	10,468	2,012	2,000	-	4,012	198,863
Adaptive Rec. and Developmental	214,573	(79)	4,999	-	-	4,999	219,493
Senior Recreation Services	464,731	(6,651)	(59,319)	(31,000)	-	(90,319)	367,761
Aquatics	956,300	(15,139)	25,900	(1,075)	-	24,825	965,986
Adult Sports	418,036	(1,092)	10,286	(5,500)	-	4,786	421,730
Tennis Services	192,618	(48)	808	1,450	-	2,258	194,828
Community Services	462,042	(1,847)	(20,698)	(11,450)	-	(32,148)	428,047
Subtotal	10,514,148	66,084	106,909	(146,612)	-	(39,703)	10,540,529

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

	Proposed Plan	Approved Adjustments to Date	Approved Adjustments			Total	Adopted Budget
			Salaries & Benefits	Supplies & Services	Capital		
Police							
Chief's Staff & Support Services	2,131,378	(24,356)	479,223	117,598	-	596,821	2,703,843
Information Technology	579,488	(9,019)	(34,138)		-	(34,138)	536,331
Community Services Division	864,309	6,062	(79,894)		-	(79,894)	790,477
Crime Analysis	125,379	(126)	1,407		-	1,407	126,660
Property Room	146,855	459	1,885	(4,348)	-	(2,463)	144,851
Training/Recruitment	380,727	9,323	14,814		-	14,814	404,864
DARE	204,640	2,815	11,945		-	11,945	219,400
Beat Coordinators	825,428	4,966	(94,357)		-	(94,357)	736,037
Investigative Division	3,276,885	(12,380)	38,838	(2,300)	-	36,538	3,301,043
Serious Habitual Offender	102,171	7	6,171		-	6,171	108,349
Patrol Operations	10,031,841	(51,855)	251,988	(8,571)	-	243,417	10,223,403
Special Events	156,332	7	6,171		-	6,171	162,510
Tactical Patrol Force	398,870	4,375	25,196		-	25,196	428,441
Westside Bike Patrol	46,921	-	(46,921)		-	(46,921)	-
Host Program	53,966	-	(50,001)	(3,965)	-	(53,966)	-
Night Life Enforcement	292,848	53,626	22,384		-	22,384	368,858
Parking Enforcement	626,737	(7,855)	68,437		-	68,437	687,319
Combined Communications Center	1,418,915	148,835	(107,563)	(11,452)	-	(119,015)	1,448,735
Animal Control	387,128	3,966	7,768	(1,200)	-	6,568	397,662
Emergency Services	181,570	48	7,904	(500)	-	7,404	189,022
Subtotal	<u>22,232,388</u>	<u>128,898</u>	<u>531,257</u>	<u>85,262</u>	<u>-</u>	<u>616,519</u>	<u>22,977,805</u>

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

	<u>Proposed Plan</u>	<u>Approved Adjustments to Date</u>	<u>Approved Adjustments</u>			<u>Total</u>	<u>Adopted Budget</u>
			<u>Salaries & Benefits</u>	<u>Supplies & Services</u>	<u>Capital</u>		
Public Works							
Administration	476,409	36,059	13,295	(13,441)	-	(146)	512,322
Engineering Services	2,590,686	70,859	(72,586)	(5,000)	-	(77,586)	2,583,959
Land Development and Public Right-of-Way	762,170	4,072	11,195	-	-	11,195	777,437
Environmental	443,901	5,263	(151,394)	(131,000)	-	(282,394)	166,770
Transportation Operations	316,060	10,360	7,753	-	-	7,753	334,173
Transportation Planning	572,335	(9,499)	7,139	(10,000)	-	(2,861)	559,975
Alternative Transportation	307,618	(1,320)	701	-	-	701	306,999
Road Maint. and Sidewalk Repair	597,238	12,281	(32,215)	(10,000)	-	(42,215)	567,304
Commercial Street Sweeping	118,894	-	1,566	-	-	1,566	120,460
Storm Drain Repair and Maintenance	458,462	(574)	8,785	-	-	8,785	466,673
Special Event Support	70,919	(46)	1,285	-	-	1,285	72,158
Traffic Markings and Signage	478,892	1,962	8,961	-	-	8,961	489,815
Communications Systems	496,008	4,043	12,149	-	-	12,149	512,200
Traffic Signals	764,880	1,904	4,367	-	-	4,367	771,151
Custodial Services	755,159	6,275	45,391	1,250	-	46,641	808,075
Subtotal	<u>9,209,631</u>	<u>141,639</u>	<u>(133,608)</u>	<u>(168,191)</u>	<u>-</u>	<u>(301,799)</u>	<u>9,049,471</u>
TOTAL GENERAL FUND	<u>\$ 80,257,071</u>	<u>\$ 493,000</u>	<u>\$ 559,365</u>	<u>\$ (390,136)</u>	<u>\$ -</u>	<u>\$ 169,229</u>	<u>\$ 80,919,300</u>

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

Approved Adjustments

	<u>Proposed Plan</u>	<u>Approved Adjustments to Date</u>	<u>Salaries & Benefits</u>	<u>Supplies & Services</u>	<u>Capital</u>	<u>Total</u>	<u>Adopted Budget</u>
SPECIAL REVENUE FUNDS							
Community Develop. Block Grant	\$ 1,921,000	\$ 1,706	\$ 5,884	(7,590)	\$ -	\$ (1,706)	\$ 1,921,000
County Library	1,365,978	(5,808)	13,069	(174)	-	12,895	1,373,065
Creeks Restoration & Water Quality	1,291,000	14,068	16,338	(19,506)	-	(3,168)	1,301,900
Gas Tax	1,650,000	-	-	-	-	-	1,650,000
HOME Grant Fund	833,000	(108)	1,000	(892)	-	108	833,000
Miscellaneous Grants Fund	390,575	(5,806)	415,148	(10,625)	-	404,523	789,292
Solid Waste *	-	-	158,281	345,219	-	503,500	503,500
Supplemental Law Enforcement	200,000	(80,040)	68,438	-	-	68,438	188,398
Traffic Safety	425,000	-	-	150,000	-	150,000	575,000
Transportation Sales Tax	2,225,000	5,970	187,824	56,206	-	244,030	2,475,000
TOTAL SPECIAL REVENUE FUNDS	\$ 10,301,553	\$ (70,018)	\$ 865,982	\$ 512,638	\$ -	\$ 1,378,620	\$ 11,610,155
ENTERPRISE FUNDS							
AIRPORT FUND							
Administration	\$ 1,625,544	\$ 26,438	\$ 11,336	11,457	\$ -	\$ 22,793	\$ 1,674,775
Business and Property Mgt.	685,859	(2,827)	12,424	-	-	12,424	695,456
Marketing and Comm. Relations	278,394	(508)	1,680	(15,000)	-	(13,320)	264,566
Facilities Maintenance	1,971,433	11,047	10,169	(23,400)	-	(13,231)	1,969,249
Air Operations Area Maintenance	787,869	(102)	37,314	(127,130)	-	(89,816)	697,951
Airport Security	873,675	252,852	28,411	(500)	-	27,911	1,154,438
Airport Certification and Operations	1,267,687	4,233	(16,188)	7,144	-	(9,044)	1,262,876
Facility Planning and Development	484,473	(2,561)	1,818	(1,668)	-	150	482,062
Subtotal	7,974,934	288,572	86,964	(149,097)	-	(62,133)	8,201,373
DOWNTOWN PARKING FUND	4,350,000	2,728	75,210	(365,949)	-	(290,739)	4,061,989

* Not Budgeted Prior to Fiscal Year 2003

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

	Proposed Plan	Approved Adjustments to Date	Approved Adjustments			Total	Adopted Budget
			Salaries & Benefits	Supplies & Services	Capital		
DUPLICATIONS FUND							
Duplicating	266,440	3,138	9,049	(806)	-	8,243	277,821
Mail Services	50,254	(319)	627	268	-	895	50,830
Subtotal	316,694	2,819	9,676	(538)	-	9,138	328,651
MUNICIPAL GOLF COURSE FUND							
	1,720,929	(1,313)	30,742	(47,452)	-	(16,710)	1,702,906
INTRA-CITY SERVICE FUND							
Building Maintenance	3,061,703	23,837	32,287	14,433	-	46,720	3,132,260
Motorpool	2,894,608	1,776	46,536	14,432	-	60,968	2,957,352
Subtotal	5,956,311	25,613	78,823	28,865	-	107,688	6,089,612
SELF INSURANCE FUND							
Workers' Compensation	2,345,981	(13,669)	(68,006)	940,215	-	872,209	3,204,521
Liability	1,821,880	8,138	(78,826)	(846,767)	-	(925,593)	904,425
Occupational Safety and Health *	-	-	102,880	85,150	-	188,030	188,030
Operations *	-	-	83,604	1,534,579	-	1,618,183	1,618,183
Subtotal	4,167,861	(5,531)	39,652	1,713,177	-	1,752,829	5,915,159
WASTEWATER FUND							
Wastewater Mgmt. and Support	1,718,222	16,073	(125,030)	145,693	-	20,663	1,754,958
Reclamation	96,389	2,499	2,262	-	-	2,262	101,150
Distribution and Collection	2,026,382	6,247	207,387	-	-	207,387	2,240,016
Wastewater Laboratory	370,798	5,815	3,032	-	-	3,032	379,645
Treatment	3,674,594	459,009	59,024	35,000	-	94,024	4,227,627
Subtotal	7,886,385	489,643	146,675	180,693	-	327,368	8,703,396

* Not Budgeted Prior to Fiscal Year 2003

CITY OF SANTA BARBARA
Fiscal Year 2003
SUMMARY OF APPROPRIATIONS BY FUND

	Proposed Plan	Approved Adjustments to Date	Approved Adjustments			Total	Adopted Budget
			Salaries & Benefits	Supplies & Services	Capital		
WATER FUND							
Wtr. Resources Mgt. and Support	5,532,580	34,308	158,381	(461,624)	-	(303,243)	5,263,645
Water Supply Purchases	5,881,526	-	-	-	-	-	5,881,526
Reclamation	634,213	119,945	(70,019)	-	-	(70,019)	684,139
Distribution and Collection	4,208,355	2,924	42,268	-	-	42,268	4,253,547
Treatment	2,395,969	6,822	25,537	-	-	25,537	2,428,328
Water Supply Management	502,980	38,371	6,150	-	-	6,150	547,501
Water Resources Laboratory	472,412	13,062	4,514	-	-	4,514	489,988
Subtotal	19,628,035	215,432	166,831	(461,624)	-	(294,793)	19,548,674
WATERFRONT FUND							
Admin Support and Comm. Relations	2,926,433	21,258	11,853	(64,596)	-	(52,743)	2,894,948
Waterfront Prop. and Financial Mgt.	308,007	(12,756)	3,507	-	-	3,507	298,758
Waterfront Parking Services	726,577	1,272	48,398	-	-	48,398	776,247
Harbor Patrol	1,097,226	(10,034)	63,334	-	-	63,334	1,150,526
Marina Management	215,998	3,046	7,992	-	-	7,992	227,036
Dredge Operation	5,211	426	245	-	-	245	5,882
Facilities Maintenance	2,406,151	1,927	46,946	-	-	46,946	2,455,024
Facilities Design and Capital Progs.	226,136	(6,208)	4,098	-	-	4,098	224,026
Subtotal	7,911,739	(1,069)	186,373	(64,596)	-	121,777	8,032,447
TOTAL ENTERPRISE FUNDS	\$ 59,912,888	\$ 1,016,894	\$ 820,946	\$ 833,479	\$ -	\$ 1,654,425	\$ 62,584,207
Total Appropriations All Funds	\$ 150,471,512	\$ 1,439,876	\$ 2,246,293	\$ 955,981	\$ -	\$ 3,202,274	\$ 155,113,662
Less Inter-Fund Transfers	(20,785,882)	-	-	(2,370,307)	-	(2,370,307)	(23,156,189)
TOTAL OPERATING BUDGET	\$ 129,685,630	\$ 1,439,876	\$ 2,246,293	\$ (1,414,326)	\$ -	\$ 831,967	\$ 131,957,473
Plus Capital Program (All Funds)	41,481,136	-	-	-	(6,377,609)	(6,377,609)	35,093,527
Net Appropriations All Funds	\$ 171,166,766	\$ 1,439,876	\$ 2,246,293	\$ (1,414,326)	\$ (6,377,609)	\$ (5,545,642)	\$ 167,051,000

CITY OF SANTA BARBARA

Fiscal Year 2003

CAPITAL BUDGET SUMMARY

GENERAL FUND			
Project Title	Proposed	Adjustment	Adopted
Accessibility Improvements	\$ 50,000	\$ (50,000)	\$ -
Asbestos Encapsulation Program	50,000	(50,000)	-
Replace Hazardous Materials Vehicle	60,000	-	60,000
Emergency Lighting Restrooms and Hallways	35,000	-	35,000
Replace Local Government Control/ Base Station Radio/ Antenna	30,000	-	30,000
Las Positas Tennis Courts - Walkways and Seating Area	100,000	(100,000)	-
Park Walkway Paving – Various Parks	30,000	-	30,000
West Beach Wading Pool Resurface	30,000	-	30,000
Softball Bleacher Replacement	30,000	-	30,000
Dwight Murphy Soccer Field Bleacher Replacement	30,000	-	30,000
Desktop Computer Replacement Program	175,370	-	175,370
Network Infrastructure Replacement	63,720	-	63,720
Irrigation Upgrades	120,000	(65,000)	55,000
Computer Equipment Replacement Program	134,140	-	134,140
Ortega Park “Welcome House” Renovation	115,000	(115,000)	-
Playground Repairs Program	25,000	-	25,000
Park Restroom Replacement Program	100,000	(50,000)	50,000
City Parking Lots Maintenance	75,000	-	75,000
Franklin Community Center Renovation/ Expansion	300,000	-	300,000
Geographic-Based Information System (GIS)	142,000	-	142,000
Youth Sports Field Improvements	125,000	-	125,000
Major Aquatic Complex Development Project (Feasibility Study)	150,000	-	150,000
Cabrillo Pavilion Bathhouse Interior Renovation	60,000	(60,000)	-
Neighborhood Park Rehabilitation	50,000	(50,000)	-
Aquatic Pool Equipment Replacement Program	25,000	-	25,000
Tennis Court Resurfacing Program	25,000	-	25,000
Park Regulatory Signage Replacement Program	35,000	(35,000)	-
Municipal Tennis Facility Design/ Remodel	60,000	(60,000)	-
Alameda Park East-Bandstand Rehabilitation	25,000	(25,000)	-

CITY OF SANTA BARBARA

Fiscal Year 2003

CAPITAL BUDGET SUMMARY

GENERAL FUND

Project Title	Proposed	Adjustment	Adopted
Mission Rose Garden Renovation	25,000	(25,000)	-
Parks Division Building Remodel	30,000	-	30,000
Municipal Tennis Lights	72,500	(70,000)	2,500
Mission Historical Park Rehabilitation	50,000	(50,000)	-
Franceschi House Rehabilitation	-	25,000	25,000
Shoreline Steps	-	250,000	250,000
Oak Park Bridge Replacement	-	120,000	120,000
TOTAL GENERAL FUND CAPITAL	\$ 2,427,730	\$ (410,000)	\$ 2,017,730

STREET PROGRAM

STREET PROGRAM

Funds Available:

Utility Users Tax (General Fund)	\$ 2,700,000	\$ (215,058)	\$ 2,484,942
Transportation Development Fund	55,000	-	55,000
Federal/State Grants (Streets Capital Fund)	5,940,000	(4,450,000)	1,490,000
Total:	\$ 8,695,000	\$ (4,665,058)	\$ 4,029,942

STREET PROGRAM

Project Title	Proposed	Adjustment	Adopted
Milpas Street Beautification	\$ 660,000	\$ (60,000)	\$ 600,000
Cacique Street Extension	1,200,000	(1,200,000)	-
Fairview Ave South Improvements	400,000	-	400,000
Mission Interchange Bicycle/ Pedestrian Improvements	900,000	(900,000)	-
Arroyo Burro Multi-Purpose Pathway	100,000	(100,000)	-
Citywide Bicycle Amenities/ Facilities	150,000	(50,000)	100,000
Lower Mission Creek Improvements	100,000	(10,058)	89,942
Storm Drain Alignment	300,000	-	300,000
Haley/De La Vina Bridge	800,000	-	800,000
Street Light and Traffic Signal Standard (Pole) Painting	50,000	-	50,000

CITY OF SANTA BARBARA

Fiscal Year 2003

CAPITAL BUDGET SUMMARY

STREET PROGRAM

Project Title	Proposed	Adjustment	Adopted
Street Light Installation Program	\$ 50,000	\$ -	\$ 50,000
Regional Improvement Program	1,450,000	(1,450,000)	-
Street Overlay Program	567,000	(120,000)	447,000
Slurry Sealing Program	663,000	-	663,000
Traffic Solutions	100,000	(100,000)	-
Comprehensive Alternative Modes Marketing Program	75,000	(25,000)	50,000
Traffic Signal Controller Replacement Program	25,000	-	25,000
Downtown Transit Corridor (Chapala/ Anacapa Streets)	400,000	(400,000)	-
Carrillo Pedestrian Walkway	650,000	(600,000)	50,000
Pedestrian Sidewalk Links	55,000	-	55,000
Bike Improvements	-	350,000	350,000
TOTAL STREET PROGRAM CAPITAL	\$ 8,695,000	\$ (4,665,058)	\$ 4,029,942

CREEKS RESTORATION AND WATER QUALITY IMPROVEMENT PROGRAM

Project Title	Proposed	Adjustment	Adopted
Stormwater Interceptor Project	\$ 250,000	\$ -	\$ 250,000
City Facilities Water Quality Retrofit Project	150,000	(150,000)	-
Arroyo Burro Restoration at Las Positas Property	450,000	(450,000)	-
Catch Basins	43,000	-	43,000
Lower Arroyo Burro Restoration Feasibility Study	-	150,000	150,000
Modoc Biofilter	-	300,000	300,000
TOTAL CREEKS RESTORATION/ WATER QUALITY FUND CAPITAL	\$ 893,000	\$ (150,000)	\$ 743,000

TRANSPORTATION SALES TAX (MEASURE D)

Project Title	Proposed	Adjustment	Adopted
Citywide Bicycle Amenities/ Facilities	\$ 50,000	\$ -	\$ 50,000
Drainage System Maintenance	250,000	-	250,000
Street Overlay Program	165,000	-	165,000

CITY OF SANTA BARBARA

Fiscal Year 2003

CAPITAL BUDGET SUMMARY

TRANSPORTATION SALES TAX (MEASURE D)

Project Title	Proposed	Adjustment	Adopted
Slurry Sealing Program	400,000	-	400,000
Neighbors for Livable Streets Program	75,000	-	75,000
Traffic Calming Program	100,000	-	100,000
Transit Activities	260,000	-	260,000
Sidewalk Replacement Program	250,000	-	250,000
Access Ramp Installations	100,000	-	100,000
Pedestrian Sidewalk Links	400,000	-	400,000
Pedestrian Signal Upgrades	50,000	-	50,000
TOTAL TRANSPORTATION SALES TAX FUND CAPITAL	\$ 2,100,000	\$ -	\$ 2,100,000

AIRPORT FUND

Project Title	Proposed	Adjustment	Adopted
Las Vegas Creek Restoration	\$ 310,000	\$ -	\$ 310,000
Sewer Master Plan Implementation – Phase I	1,652,551	(1,652,551)	-
Reconstruct 2000 Feet of Firestone Road	100,000	-	100,000
General Aviation Development Plan Phase I	146,104	-	146,104
Hangar Door and Window Replacement	160,000	-	160,000
Airfield Operations Area (AOA) Pavement Maintenance	100,000	-	100,000
Airport Infrastructure	50,000	-	50,000
Hazardous Materials Program	50,000	-	50,000
Leased Building Maintenance	125,000	-	125,000
Street Resurfacing Program	100,000	-	100,000
Airline Terminal Expansion	7,719,627	-	7,719,627
Runway 7/25 Safety Areas	2,046,900	-	2,046,900
New Airline Terminal Road and Entrance	1,921,169	-	1,921,169
Terminal Expansion Airside Improvements	1,058,394	-	1,058,394
Taxiway A Extension and Safety Areas	258,460	-	258,460
Terminal Ramp Lighting	107,981	-	107,981
Security Fencing	280,000	-	280,000
TOTAL AIRPORT FUND CAPITAL	\$ 16,186,186	\$ (1,652,551)	\$ 14,533,635

CITY OF SANTA BARBARA

Fiscal Year 2003

CAPITAL BUDGET SUMMARY

DOWNTOWN PARKING FUND

Project Title	Proposed	Adjustment	Adopted
Interior/Exterior Painting and Maintenance of Parking Structures \$	115,000	\$ -	\$ 115,000
Parking Structures	90,000	-	90,000
Utility & Safety System Update and Upgrades in Parking Facilities	75,000	-	75,000
Filtration Units in Parking Facilities	50,000	-	50,000
"Evacuator" Elevator Modification	35,000	-	35,000
Parking Landscaping Updates and Restoration	35,000	-	35,000
Compactor/Recycling Program in City Parking Lots	50,000	-	50,000
TOTAL DOWNTOWN PARKING FUND CAPITAL	\$ 450,000	\$ -	\$ 450,000

GOLF FUND

Project Title	Proposed	Adjustment	Adopted
Power Turf Equipment Replacement Program	\$ 80,000	\$ (10,000)	\$ 70,000
Maintenance Building Addition	75,000	-	75,000
Course Improvement Plan Projects	100,000	-	100,000
Perimeter Safety Fence Enhancement	25,000	-	25,000
TOTAL GOLF FUND CAPITAL	\$ 280,000	\$ (10,000)	\$ 270,000

INTRA-CITY SERVICES (ICS) FUND

Project Title	Proposed	Adjustment	Adopted
Fleet Replacement Program	\$ 1,199,220	\$ -	\$ 1,199,220
Update and Replace Motor Pool Shop Equipment	25,000	-	25,000
Install Replacement Hydraulic Hoists	80,000	-	80,000
City Hall Window Replacement	60,000	-	60,000
Citywide Roof Replacement	150,000	-	150,000
TOTAL INTRA-CITY SERVICE FUND CAPITAL	\$ 1,514,220	\$ -	\$ 1,514,220

CITY OF SANTA BARBARA

Fiscal Year 2003

CAPITAL BUDGET SUMMARY

WASTEWATER FUND			
Project Title	Proposed	Adjustment	Adopted
El Estero Equipment Rehabilitation	\$ 285,000	\$ -	\$ 285,000
Wastewater Lift Station Rehabilitation	100,000	-	100,000
Wastewater Main Replacement Program	1,450,000	-	1,450,000
Manhole Replacement Program	160,000	-	160,000
Wastewater Lift Station Emergency Generators	100,000	-	100,000
Collection System SCADA Upgrade & Maintenance Program	100,000	-	100,000
El Estero Biosolids Management Program	1,000,000	(1,000,000)	-
Laboratory Equipment Replacement Program	25,000	-	25,000
Collection System Inflow & Infiltration Reduction Program	75,000	-	75,000
Automated Map Program	30,000	-	30,000
El Estero SCADA Upgrade & Maintenance Program	150,000	-	150,000
El Estero Rag Removal System Upgrade	50,000	-	50,000
Equipment Storage Facility	95,000	-	95,000
TOTAL WASTEWATER FUND CAPITAL	\$ 3,620,000	\$ (1,000,000)	\$ 2,620,000

WATER FUND			
Project Title	Proposed	Adjustment	Adopted
Cater Water Treatment Plant Equipment Rehabilitation	\$ 90,000	\$ -	\$ 90,000
Cater SCADA Upgrade & Maintenance Program	100,000	(50,000)	50,000
Water Main Replacement Program	2,450,000	-	2,450,000
Metron Meter Installation	1,000,000	(1,000,000)	-
Distribution SCADA Upgrade & Maintenance Program	100,000	(50,000)	50,000
Distribution Pump Station Rehabilitation	150,000	-	150,000
Distribution Reservoir Maintenance	50,000	100,000	150,000
Gibraltar Dam Maintenance	75,000	-	75,000
Laboratory Equipment Replacement Program	25,000	-	25,000
Water Reclamation Improvements	25,000	-	25,000
City Facilities Water Conservation Retrofit	25,000	-	25,000
Automated Map Program for Water Distribution System	30,000	-	30,000

CITY OF SANTA BARBARA

Fiscal Year 2003

CAPITAL BUDGET SUMMARY

WATER FUND			
Project Title	Proposed	Adjustment	Adopted
Desalination Facility Reactivation Preparation	150,000	(150,000)	-
Ground Water Supply	-	2,500,000	2,500,000
Cater Filter Rehabilitation	-	150,000	150,000
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TOTAL WATER FUND CAPITAL	\$ 4,270,000	\$ 1,500,000	\$ 5,770,000
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WATERFRONT FUND			
Project Title	Proposed	Adjustment	Adopted
Stearns Wharf - Annual Repair Program	\$ 350,000	\$ -	\$ 350,000
Marina Maintenance Annual Repair Program	250,000	-	250,000
Parking Lot Maintenance Program	85,000	-	85,000
Breakwater Lights	225,000	-	225,000
Emergency Generator & Transfer Switches	85,000	-	85,000
Seawall Reconstruction	50,000	-	50,000
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TOTAL WATERFRONT FUND CAPITAL	\$ 1,045,000	\$ -	\$ 1,045,000
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TOTAL CAPITAL, ALL FUNDS	\$ 41,481,136	\$ (6,387,609)	\$ 35,093,527
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CITY OF SANTA BARBARA
Fiscal Year 2003
SCHEDULE OF POSITION CHANGES
(Permanent, Full Time / Part Time)

<u>GENERAL FUND</u>	<u>ADD</u>	<u>DELETE</u>	<u>NET</u>
<i>Administrative Services</i>			
Systems Analyst (GIS Coordinator)	-	1 / 0	(1) / 0
<i>Administrative Services Total</i>	<u>-</u>	<u>1 / 0</u>	<u>(1) / 0</u>
<i>Finance</i>			
Administrative Analyst I	-	1 / 0	(1) / 0
Administrative Analyst III	1 / 0	-	1 / 0
<i>Finance Total</i>	<u>1 / 0</u>	<u>1 / 0</u>	<u>0 / 0</u>
<i>Police</i>			
Office Specialist II (Transcriber)	-	1 / 0	(1) / 0
Programmer Analyst	-	1 / 0	(1) / 0
* Parking Enforcement Officer	-	2 / 0	(2) / 0
<i>Police Total</i>	<u>-</u>	<u>4 / 0</u>	<u>(4) / 0</u>
<i>Public Works</i>			
Custodian	0 / 1	-	0 / 1
<i>Public Works Total</i>	<u>0 / 1</u>	<u>-</u>	<u>0 / 1</u>
 GENERAL FUND TOTAL	 <u>1 / 1</u>	 <u>6 / 0</u>	 <u>(5) / 1</u>

* Limited Term Position

CITY OF SANTA BARBARA
Fiscal Year 2003
SCHEDULE OF POSITION CHANGES
(Permanent, Full Time / Part Time)

<u>SPECIAL & ENTERPRISE FUNDS</u>	Permanent Full Time/Part Time		
	ADD	DELETE	NET
<i>Downtown Parking</i>			
Maintenance Worker II	1 / 0	-	1 / 0
<i>Downtown Parking Total</i>	1 / 0	-	1 / 0
SPECIAL & ENTERPRISE FUND TOTAL	1 / 0	-	1 / 0
TOTAL ALL FUNDS	2 / 1	6 / 0	(4) / 1

CITY OF SANTA BARBARA
Fiscal Year 2003
SCHEDULE OF GENERAL FUND POSITIONS HELD VACANT AND UN-FUNDED

<u>GENERAL FUND</u>	<u>Permanent Full Time / Part Time</u>	<u>Length of Time</u>
City Attorney		
Assistant City Attorney III	1 / 0	6 Months
Community Development		
Associate Planner	1 / 0	1 Year
Finance		
Senior Office Specialist	1 / 0	2 Months
Fire		
Fire Captain (Administrative)	1 / 0	1 Year
Fire Engineer (Relief Position)	1 / 0	1 Year
Fire Inspector I	1 / 0	9 Months
Firefighter (Relief Position)	6 / 0	1 Year
Parks and Recreation		
Assistant Community Services Supervisor	0 / 1	1 Year
Assistant Recreation Supervisor	1 / 0	1 Year
Associate Planner	1 / 0	1 Year
Police		
Police Officer	3 / 0	1 Year
Public Safety Dispatcher	4 / 0	1 Year
Total of All Positions Held Vacant and Un-Funded	<u><u>21 / 1</u></u>	