



# City of Santa Barbara

## Planning Division

### ARCHITECTURAL BOARD OF REVIEW SPECIAL MEETING MINUTES

**Friday, December 16, 2016**      **David Gebhard Public Meeting Room: 630 Garden Street**      **12:00 P.M.**

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**BOARD MEMBERS:**

KIRK GRADIN, *Chair*  
SCOTT HOPKINS, *Vice Chair*  
THIEP CUNG  
COURTNEY JANE MILLER  
KEVIN MOORE  
AMY FITZGERALD TRIPP  
WM. HOWARD WITTAUSCH

**CITY COUNCIL LIAISON:**      FRANK HOTCHKISS  
**PLANNING COMMISSION LIAISON:**      JOHN CAMPANELLA  
**PLANNING COMMISSION LIAISON (Alternate):**      SHEILA LODGE

**STAFF:**      JAIME LIMÓN, Design Review Supervisor  
                 TONY BOUGHMAN, Assistant Planner  
                 GABRIELE COOK, Acting Commission Secretary

**Website: [www.SantaBarbaraCA.gov](http://www.SantaBarbaraCA.gov)**

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**CALL TO ORDER:**

The Full Board meeting was called to order at 12:04 p.m. by Chair Gradin.

**ATTENDANCE:**

Members present:      Gradin, Miller, Moore, Tripp, and Wittausch.  
Members absent:      Cung and Hopkins.  
Staff present:      Limón and Boughman.

**GENERAL BUSINESS:**

- A.      Public Comment:  
            No Public comment.
- B.      Approval of Minutes:  
            Motion: Approval of the minutes of the Architectural Board of Review special meeting of December 9, 2016.  
            Action: Miller/Tripp, 5/0/0. Motion carried.
- C.      Announcements:  
            No announcements.

**DISCUSSION ITEM**

**1. CONTINUED DISCUSSION OF PROPOSED DRAFT INFILL DESIGN GUIDELINES**

**(12:00)** Staff: Tony Boughman, Associate Planner  
Jaime Limón, Senior Planner.

(Draft guidelines are available at 630 garden street for public view.)

Actual time: 12:08 p.m.

Present: Tony Boughman, Assistant Planner, City of Santa Barbara.

Public comment opened at 12:09 p.m. As no one wished to speak, public comment was closed.

The Board reviewed and edited the guidelines sections on Building Design, Height and Massing, and Site Planning for Open Space and Landscaping. Board member Wittausch distributed copies of his edits to the draft guidelines. The other Board members agreed to send their written edits and suggestions on the remainder of the draft guidelines to staff for compiling and merging.

**\*\* MEETING ADJOURNED AT 1:00 P.M. \*\***