



**CITY OF SANTA BARBARA
AIRPORT COMMISSION
December 18, 2019
MINUTES**

CALL TO ORDER

The meeting on Wednesday, December 18, 2019 was called to order at 6:08 p.m. in the Airport Administration Conference Room – 601 Firestone Road, Santa Barbara.

ROLL CALL

Airport Commissioners: Present: Dennis Houghton, Paul Bowen, Carl Hopkins, Jim Wilson (6:20 pm), Craig Arcuri, Karen Kahn
Absent: Carole Goodman

Staff: Henry Thompson, Airport Director
Deanna Zachrisson, Business Development Manager
Jeffrey McKee, Airport Facilities Manager
Aaron Keller, Airport Operations Manager

CHANGES TO THE AGENDA

- None.

NOTICES

1. That on Thursday, December 12, 2019, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. **Request to Speak:** Max Rosenberg, Neil Malone

LIAISON REPORTS

3. City of Santa Barbara Liaison Councilmember Jason Dominguez
City of Goleta Liaison Councilmember James Kyriaco

ACTION: No report

DIRECTOR'S REPORT

4.
 - Business and Development
 - Certification and Operations
 - Facilities and Maintenance
- A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Marketing & Communications Program
 2. Business & Property Management
 3. Facility Planning & Development
 4. Cert & Ops
- C. Capital Projects
 1. Terminal Projects:
 - a. Passenger Boarding Bridge
- D. Financial Summary
- E. City Council Approval

ACTION: Presented

CONSENT CALENDAR

5. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, December 18, 2019.

6. **Subject: Property Management Report – November 2019**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion / Second by Commissioners Hopkins / Houghton to approve the Consent Calendar recommendations. Unanimous voice vote.

ADMINISTRATIVE REPORTS

7. **Subject: Commercial Service Activity Timeline and Process**

Recommendation: That Airport Commission receive a staff presentation detailing the process and estimated timeline for the SBA Minimum Standards update.

ACTION: Presented.

Request to Speak: Vince Mrstik, James Watson

Written Public Comment: Vince Mrstik

8. Subject: Fixed Base Operator (FBO) Redevelopment Project Update

Recommendation: That Commission receive a presentation on the status of the Fixed Base Operator (FBO) Redevelopment Project.

ACTION: Presented.

ADJOURNMENT – 8:50 p.m. on order of Chair, Craig Arcuri.



Maureen Graham
Commission Secretary