



**CITY OF SANTA BARBARA  
AIRPORT COMMISSION  
December 18, 2019  
MINUTES**

**CALL TO ORDER**

The meeting on Wednesday, December 18, 2019 was called to order at 6:08 p.m. in the Airport Administration Conference Room – 601 Firestone Road, Santa Barbara.

**ROLL CALL**

**Airport Commissioners:** Present: Dennis Houghton, Paul Bowen, Carl Hopkins, Jim Wilson (6:20 pm), Craig Arcuri, Karen Kahn  
Absent: Carole Goodman

**Staff:** Henry Thompson, Airport Director  
Deanna Zachrisson, Business Development Manager  
Jeffrey McKee, Airport Facilities Manager  
Aaron Keller, Airport Operations Manager

**CHANGES TO THE AGENDA**

- None.

**NOTICES**

1. That on Thursday, December 12, 2019, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**PUBLIC COMMENT**

2. **Request to Speak:** Max Rosenberg, Neil Malone

**LIAISON REPORTS**

3. City of Santa Barbara Liaison Councilmember Jason Dominguez  
City of Goleta Liaison Councilmember James Kyriaco

**ACTION:** No report

## DIRECTOR'S REPORT

4.
  - Business and Development
  - Certification and Operations
  - Facilities and Maintenance
- A. Airport Operations
  - Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
  1. Marketing & Communications Program
  2. Business & Property Management
  3. Facility Planning & Development
  4. Cert & Ops
- C. Capital Projects
  1. Terminal Projects:
    - a. Passenger Boarding Bridge
- D. Financial Summary
- E. City Council Approval

**ACTION:** Presented

## CONSENT CALENDAR

5. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, December 18, 2019.

6. **Subject: Property Management Report – November 2019**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

**ACTION:** Motion / Second by Commissioners Hopkins / Houghton to approve the Consent Calendar recommendations. Unanimous voice vote.

## ADMINISTRATIVE REPORTS

7. **Subject: Commercial Service Activity Timeline and Process**

Recommendation: That Airport Commission receive a staff presentation detailing the process and estimated timeline for the SBA Minimum Standards update.

**ACTION:** Presented.

**Request to Speak:** Vince Mrstik, James Watson

**Written Public Comment:** Vince Mrstik

**8. Subject: Fixed Base Operator (FBO) Redevelopment Project Update**

Recommendation: That Commission receive a presentation on the status of the Fixed Base Operator (FBO) Redevelopment Project.

**ACTION:** Presented.

**ADJOURNMENT** – 8:50 p.m. on order of Chair, Craig Arcuri.



---

Maureen Graham  
Commission Secretary