



**CITY OF SANTA BARBARA  
AIRPORT COMMISSION  
November 20, 2019  
MINUTES**

**CALL TO ORDER**

The meeting on Wednesday, November 20, 2019 was called to order at 6:00 p.m. in the Airport Administration Conference Room – 601 Firestone Road, Santa Barbara.

**ROLL CALL**

**Airport Commissioners:** Present: Dennis Houghton, Paul Bowen, Carl Hopkins, Jim Wilson, Craig Arcuri  
Absent: Carole Goodman, Karen Kahn

**Staff:**  
Henry Thompson, Airport Director  
Deanna Zachrisson, Business Development Manager  
Jeffrey McKee, Airport Facilities Manager  
Aaron Keller, Airport Operations Manager  
Tava Ostrenger, Assistant City Attorney

**CHANGES TO THE AGENDA**

- None.

**NOTICES**

1. That on Thursday, November 14, 2019, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**PUBLIC COMMENT**

2. **Request to Speak:** Vince Mrstik, Nanci Gardiner.

**LIAISON REPORTS**

3. City of Santa Barbara Liaison Councilmember Jason Dominguez  
City of Goleta Liaison Councilmember James Kyriaco

**ACTION:** Report presented by Liaison Jason Dominguez.

## DIRECTOR'S REPORT

4.
  - Business and Development
  - Certification and Operations
  - Facilities and Maintenance
- A. Airport Operations
  - Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
  1. Marketing & Communications Program
  2. Business & Property Management
  3. Facility Planning & Development
  4. Cert & Ops
- C. Capital Projects
  1. Airline Terminal Solar Project
  2. Terminal Projects:
    - a. SUPPS
    - b. Passenger Boarding Bridge
    - c. Gate 1
- D. Financial Summary
- E. City Council Approval

**ACTION:** Presented

## CONSENT CALENDAR

**5. Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Friday, October 11, 2019.

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, October 16, 2019.

**ACTION:** Motion / Second by Commissioners Bowen / Houghton to approve the minutes of the Commission Meetings of October 11, 2019 and October 16, 2019. Unanimous voice vote.

**6. Subject: Property Management Report – October 2019**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

**ACTION:** Motion / Second by Commissioners Hopkins / Wilson to approve the Consent Calendar recommendation for the Property Management Report 2019. Unanimous voice vote.

## ADMINISTRATIVE REPORTS

### 7. Subject: Lease Agreement – Skate One Corporation

Recommendation: That Commission recommend approval to the City Council and authorize the Airport Director to execute a 10 year Lease Agreement with two, five-year options to extend with Skate One Corporation (“Skate 1”), a California S-Corporation, for approximately 4,600 square feet of Building 5 and surrounding parking areas, at 6100 Hollister Avenue effective December 1, 2019, for a monthly rental of \$7,360, exclusive of utilities and common area maintenance charges.

**ACTION:** Motion / Second by Commissioners Hopkins / Bowen to approve the recommendation. Unanimous voice vote. Wilson left the room during discussion and abstained from the vote.

### 8. Subject: Independent Commercial Activity on Airport Property

Recommendation: That Airport Commission:

- A. Adopt the Proposed Policy Change prohibiting Independent Commercial Service Providers including Flight Instruction on the Airport; and
- B. Update the SBA Minimum Standards.

**ACTION:** Motion by Chair Arcuri: to direct staff to create a policy that protects the Airport Improvement Grant Program Funding and updates the SBA Minimum Standards accordingly to address Independent Commercial Activity and to present such recommendation to the Airport Commission no earlier than the January 2020 meeting. Second by Commissioner Wilson. All in Favor: Bowen, Houghton, Wilson, Arcuri. Opposed: Hopkins. The Motion passed.

**Request to Speak:** Robert Rice, Denny Epperson, James Watson, Michael Fountaine, Levi Maaia, Elwood Schapansky, Bill McBride, Jarrod Bradley.

**Written Public Comment:** Langdon Nevens, Paul Trent, Max Rosenberg, Jeff Behl, Tom Carlyle, Michael Fountaine (2 Letters), Terry Harris (2 Emails), Mary Bromage, George Powell, Vince Mrstik (4 Letters), Joseph Moore, Elwood Schapansky, Adrian Calcraft, Justin Robertson, Jasmine Kova, Greg Dierenfield, James Watson, TJ Ferguson, Chris Salls, Larry Cochran, James Lodas, Zach Korth, Devin Dierenfield, Erwin Green, Robert Rice.

**ADJOURNMENT** – 8:36 p.m. on order of Chair, Craig Arcuri.



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Maureen Graham  
Commission Secretary