



## AIRPORT DIRECTOR'S REPORT

August 2020

### A. AIRPORT OPERATIONS

- Passenger Count
- Aircraft Operations
- Air Freight

### B. PROGRAMS

#### 1. Marketing & Communications Program

- COVID-19 updates on FlySBA.gov and Social Media
- New signage in Terminal for Face Coverings Required and Social Distancing – Several news outlet visits
- Social Campaign of Front Line SBA Staff
- Video Creation: Director Video, 0:15 second Staff Message Video in English and Spanish – utilized on KEYT, website, social media and via City platforms as well
- Publicity of new services as passenger numbers increase: Alaska Service SBA : PDX via Santa Rosa (STS) (aka Wine Country) and Alaska Service SBA : SAN starting November 20<sup>th</sup>
- SBA Participation in AUS's JetStream Summer Fest and presenting the "Special Guest" of the show, Kenny Loggins – Wednesday, August 19<sup>th</sup> at 3pm via Facebook Live on SBA's FB Page

#### 2. Business Development

- **Air Service Development**
  - Deanna and Henry attended the Routes Conference in Indianapolis the week of February 3<sup>rd</sup>. Meetings were held with several air carriers to discuss potential additions to SBA.
  - The Business Development team, in collaboration with Leigh Fisher, held its annual Airline Meeting on February 7.
- **Property Management**
  - Work continues with the standardization of regulatory signage and bag sizers to minimize equipment movement in the gate hold area.
  - High Sierra Grill returned the premises to the Airport on February 11, 2020.
  - Dean Coffee is experiencing delays in the building permit process which is anticipated to further delay opening.
  - Work continues to identify and secure electric shuttles to transport passengers and terminal employees to/from the economy lot.

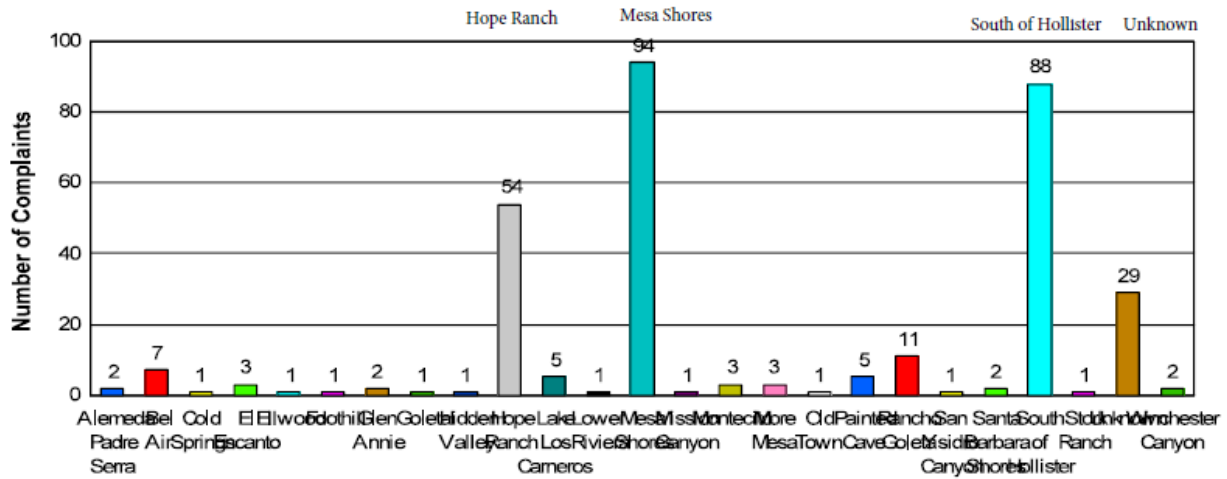
### 3. Certification & Operations

- The SBA FAA Part 139 Annual Inspection has been postponed until further notice by FAA due to the pandemic
- Construction activity is almost complete on the SBA Security System Rehabilitation Project. Project completion is scheduled for September 2020.
- Noise Advisory Program
  - In July, SBA received a total of 320 noise complaints.

### Complaint – Histogram

Start Date / Time: 2020-07-01 00:00:00  
 End Date / Time: 2020-07-31 23:59:59

Group By: Community  
 Filter Name:



Total Number of Complaints: 320

## C. CAPITAL PROJECTS

### 1. Federal Aviation Administration Airport Improvement Program (AIP) Grant Projects

- Passenger Boarding Bridge: City Council awarded a contract to John Bean Technologies (JBT) on June 4, 2019, for Passenger Boarding Bridge No. 3. JBT delivered the new jet bridge on December 9 and put the jet bridge in service on December 20, 2019 and a Notice of Completion for the project was filed with the County Recorder on July 2, 2020.
- Airfield Sweeper: AIP Grant 059 was awarded June 29, 2020. A purchase order for the subject sweeper was issued on
- North East Hangar: Airport waiting on AIP Grant 060 for the base bid (Hangar 14 pavement area) and is considering fronting the funds for the bid alternate portion of the project (Hangar 15 pavement area). The goal is to commence work in the late summer/fall 2020.

## D. FINANCIAL SUMMARY

As of July 31, 2020 preliminary operating revenues were 37.9% above budget. This is due to Passenger Boarding Bridge #3 which will be reimbursed by FAA Grant Funds in the coming weeks. Preliminary operating expenditures were 18.9% below budget, with encumbrances, expenditures are 90% above budget.

### June 2020 Concessions

Concession	Gross Revenue	Airport Revenue	Contracts	Gross Revenue per Enplanement	Gross Revenue per Enplanement for FY19
Restaurant-Landside	\$0.00	\$0.00		\$0	\$.37
Restaurant-Airside	\$32,691	\$3,330		\$3.04	\$4.37
Restaurant-Total	\$32,691	\$3,330		\$3.04	\$4.69
Gift Shop	\$28,928	\$1,276		\$2.69	\$2.71
Rental Cars	\$607,324	\$60,732	2,631	\$56.47	\$41.25