



**City of Santa Barbara**  
Airport Department

**DATE:** February 19, 2020  
**TO:** Airport Commission  
**FROM:** Henry Thompson   
**SUBJECT:** SBA Minimum Standards Update – Consultant Engagement, Stakeholder Notifications and Preliminary Findings

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**RECOMMENDATION:**

That Airport Commission receive a staff presentation on progress regarding the 2020 SBA Minimum Standards update.

**DISCUSSION:**

Building upon the proposed direction presented to the Airport Commission at its November 20, 2019 meeting, staff continue to develop further details of the proposal presented, while also evaluating any other viable alternatives that may surface.

At the December 18, 2019, Airport Commission meeting, staff introduced the concept that a consultant may be retained to facilitate the process and timeline for the SBA Minimum Standards update. There was also conversation pertaining to stakeholder notifications of the forthcoming changes. This presentation will provide an overview of SBA's process for handling stakeholder notifications; a discussion of the selected consultant's approach to stakeholder engagement; and an overview of public engagement sessions held.

Staff continue to work toward the timeline presented to the Commission in November 2019 to request action on proposed updates to the Airport Minimum Standards by the Commission in April 2020 and then presentation to the Santa Barbara City Council for final approval in May 2020.

**PREPARED BY:** Certification and Operations Division