



City of Santa Barbara

AIRPORT COMMISSION BUDGET SUBCOMMITTEE SPECIAL MEETING FRIDAY, MARCH 13, 2020

4:00 P.M.

Airport Administration Conference Room
601 Firestone Road, Santa Barbara
SantaBarbaraCA.gov

Commissioners

Jim Wilson, Chair
Craig Arcuri
Paul Bowen

Carl Hopkins, Alternate

Staff

Henry Thompson, Airport Director
Jeffrey McKee, Airport Facilities Manager
Aaron Keller, Airport Operations Manager
Deanna Zachrisson, Business Development Manager
Diego Martin, Airport Finance Analyst I

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission, Budget Review Subcommittee on any subject matter within the jurisdiction of the Airport Commission, Budget Review Subcommittee that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 3 minutes. If you wish to address the Subcommittee under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission, Budget Review Subcommittee regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at SantaBarbaraCA.gov/ACagendas. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

NOTICES

1. That on Thursday, March 12, 2020, at 3:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. Any member of the public may address the Budget Subcommittee on any subject within the jurisdiction of the Subcommittee that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 3 minutes.

DISCUSSION ITEM

3. **Subject: FY 2020 Budget Management and Proposed FY 2021 Budget Projections**

Recommendation: That staff review status of current budget challenges resulting from the impact of the Corona Virus (COVID-19), creating negative financial impact for the Airport. Discussion includes necessary adjustments to current FY 2020 Budget and efforts to develop a sound FY 2021 Budget which responds to the economic impacts of COVID-19, and ensures the financial and operational needs of the Airport are met.

4. **Subject: Airline Rates & Charges for Fiscal Year 2021**

Recommendation: That Budget Subcommittee receive proposed airline rates and charges for FY 2021, including annual terminal square footage rental rate of \$113, landing fees of \$3.48 per thousand pounds of maximum gross landing weight (MGLW), boarding bridge fees of \$36 per turn, a remain overnight fee (RON) of \$36, an "in to plane" fuel flowage fee for commercial airlines of \$.05 per gallon, and a seasonal "per turn" fee of \$3.15 per enplaned and \$1.92 per deplaned passenger, effective July 1, 2020 through June 30, 2021.

ADJOURNMENT