



**CITY OF SANTA BARBARA
AIRPORT COMMISSION
October 16, 2019
MINUTES**

CALL TO ORDER

The meeting on Wednesday, October 16, 2019 was called to order at 6:00 p.m. in the Airport Administration Conference Room – 601 Firestone Road, Santa Barbara.

ROLL CALL

Airport Commissioners: Present: Karen Kahn, Dennis Houghton, Paul Bowen, Carl Hopkins, Carole Goodman
Absent: Jim Wilson, Craig Arcuri

Staff: Henry Thompson, Airport Director
Deanna Zachrisson, Business Development Manager
Jeffrey McKee, Airport Facilities Manager
Aaron Keller, Airport Operations Manager
Tava Ostrenger, Assistant City Attorney

CHANGES TO THE AGENDA

- None.

NOTICES

1. That on Thursday, October 10, 2019, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. **Request to Speak:** Francisco Chacon, Dr. Espinosa.

LIAISON REPORTS

3. City of Santa Barbara Liaison Councilmember Jason Dominguez
City of Goleta Liaison Councilmember James Kyriaco

ACTION: No Report.

DIRECTOR'S REPORT

4.
 - Business and Development
 - Certification and Operations
 - Facilities and Maintenance
- A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Marketing & Communications Program
 2. Business & Property Management
 3. Facility Planning & Development
 4. Cert & Ops
- C. Capital Projects
 1. Airline Terminal Solar Project
 2. Terminal Projects:
 - a. SUPPS
 - b. Passenger Boarding Bridge
 - c. Gate 1
- D. Financial Summary
- E. City Council Approval

ACTION: Presented

CONSENT CALENDAR

5. Subject: Minutes

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, September 25, 2019.

6. Subject: Property Management Report – September 2019

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion / Second by Commissioners Kahn / Bowen to approve the Consent Calendar recommendations. Unanimous voice vote.

ADMINISTRATIVE REPORTS

7. Subject: Airport Controlled Transient Parking

Recommendation: That the Airport Commission accept the study prepared by staff regarding airport controlled transient parking, including identified risks and vulnerabilities evaluated by Airport Staff with City Risk Management and Legal Departments. Staff's recommendation includes continued pursuit for solutions to ensure access for transient general aviation through other available means.

ACTION: Motion / Second by Commissioners Bowen / Houghton to approve the recommendation. Unanimous voice vote. Kahn and Hopkins abstained from the vote.

ADJOURNMENT – 7:00 p.m. on order of Vice Chair, Carl Hopkins.



Maureen Graham
Commission Secretary