



**CITY OF SANTA BARBARA
AIRPORT COMMISSION
May 15, 2019
MINUTES**

CALL TO ORDER

The meeting on Wednesday, May 15, 2019 was called to order at 6:00 p.m. in the Airport Administration Conference Room – 601 Firestone Road, Santa Barbara.

ROLL CALL

Airport Commissioners: Present: Jim Wilson, Paul Bowen, Carl Hopkins, Carole Goodman
Absent: Craig Arcuri, Karen Kahn, Dennis Houghton

Staff: Henry Thompson, Airport Director
Deanna Zachrisson, Business Development Manager
Jeffrey McKee, Airport Facilities Manager
Aaron Keller, Airport Operations Manager
Tava Ostrenger, Assistant City Attorney

CHANGES TO THE AGENDA

- Item 5 was removed from the agenda.
- Item 9, Director's Report, given prior to Administrative Reports.

NOTICES

1. That on Friday, May 10, 2019, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. **Request to Speak:** Francisco Chacon

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Jason Dominguez
City of Goleta Liaison Councilmember James Kyriaco

ACTION: Report presented by Liaison Jason Dominguez.

CONSENT CALENDAR

3. Subject: Minutes

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, March 20, 2019.

Recommendation: That Airport Commission waive the reading and approve the minutes of the Noise Abatement Subcommittee Meeting of Wednesday, April 10, 2019.

4. Subject: Property Management Report – April 2019

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion / Second by Commissioners Wilson / Goodman to approve the Consent Calendar recommendations. Unanimous voice vote.

ADMINISTRATIVE REPORTS

6. Subject: Lease Amendment – Mercury Air Center Inc. dba Atlantic Aviation

Recommendation: That Commission recommend to City Council that the Airport Director execute an Amendment of amended Lease Agreement No. 21,267.4 with Mercury Air Center Inc. dba Atlantic Aviation (Atlantic), a California Corporation, to recover approximately 14,755 square feet of ramp space and to adjust the monthly rent to account for the reduction. Amended Lease Agreement No. 21,267.4 was approved by the Airport Commission on November 29, 2017 and adopted by an Ordinance of the Council of the City of Santa Barbara on February 8, 2018.

ACTION: Motion / Second by Commissioners Wilson / Bowen to approve the recommendation. Unanimous voice vote.

Request to Speak: Francisco Chacon.

7. Subject: Lease Agreement – Greeneridge Sciences, Inc.

Recommendation: That Commission approve and authorize the Airport Director to execute a one (1) year lease agreement, with one (1) year option, with Greeneridge Sciences, Inc., a California Corporation, for 3,042 square feet of Building 315, units C & D, at 90 Dean Arnold Place, and 2,135 square feet of paved yard, at the Santa Barbara Airport, effective April 1, 2019, for a monthly rental of \$4,519, exclusive of utilities.

ACTION: Motion / Second by Commissioners Bowen / Wilson to approve the recommendation. Unanimous voice vote.

8. Subject: FY2020 Airport Property Lease Rates

Recommendation: That Airport Commission approve the proposed Fiscal Year 2020 property rental rates for buildings and land at Santa Barbara Airport.

ACTION: Motion / Second by Commissioners Bowen / Wilson to approve the recommendation. Unanimous voice vote.

DIRECTOR'S REPORT

- 9. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 - 1. Marketing & Communications Program
 - 2. Business & Property Management
 - 3. Facility Planning & Development
 - 4. Cert & Ops
- C. Capital Projects
 - 1. Airline Terminal Solar Project
 - 2. 6100 Hollister Avenue Update
- D. Financial Summary
- E. City Council Approval
- F. Safety, Enforcement and Protection

ACTION: Presented

ADJOURNMENT – 6:33 p.m. on order of Vice Chair, Carl Hopkins



Maureen Graham
Commission Secretary