



**CITY OF SANTA BARBARA  
AIRPORT COMMISSION  
December 19, 2018  
MINUTES**

**CALL TO ORDER**

The meeting on Wednesday, December 19, 2018 was called to order at 6:00 p.m. in the Airport Administration Conference Room – 601 Firestone Road, Santa Barbara.

**ROLL CALL**

**Airport Commissioners:** Present: Bruce Miller, Jim Wilson, Paul Bowen, Karen Kahn, Carl Hopkins

Absent: Craig Arcuri, Kirk Martin

**Staff:**

Aaron Keller, Interim Airport Director

Deanna Zachrisson, Business Development Manager

Jeffrey McKee, Airport Facilities Manager

Kellie Reed, Acting Airport Operations Manager

**CHANGES TO THE AGENDA**

None.

**NOTICES**

1. That on Thursday, December 13, 2018, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**PUBLIC COMMENT**

2. None.

**LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Jason Dominguez

City of Goleta Liaison Councilmember Michael T. Bennett

**ACTION:** No report.

## CONSENT CALENDAR

**3. Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Monday, November 26, 2018.

Recommendation: That Airport Commission waive the reading and approve the minutes of the General Aviation Subcommittee Meeting of Monday, November 26, 2018.

Recommendation: That Airport Commission waive the reading and approve the minutes of the Lease Review Subcommittee Meeting of Monday, November 26, 2018.

**4. Subject: Property Management Report – November 2018**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

**ACTION:** Motion / Second by Commissioners Hopkins / Miller to approve the recommendations on Consent Calendar. Unanimous voice vote.

## ITEMS REMOVED FROM CONSENT CALENDAR

**5. Subject: Lease Agreement - ACIJet**

Recommendation: That Commission approve and authorize the Airport Director to execute a two (2) year Lease Agreement plus three (3) automatic, one (1) year options to extend with ACIJet, a California Corporation, for 2,300 square feet of combined office/warehouse space in Building 2, Suite A, at 6100 Hollister Road, at the Santa Barbara Airport, effective on or before May 1, 2019, for a monthly rental of \$3,680, exclusive of utilities and CAM charges. The automatic options are predicated on Lessee's compliance with all lease terms.

**ACTION:** Motion / Second by Commissioners Miller / Hopkins to approve the recommendation. Unanimous voice vote.

**Request to speak:** Joe Daichendt

## ADMINISTRATIVE REPORTS

**6. Subject: Santa Barbara Airport Noise Abatement Program**

Recommendation: That Airport Commission receive the monthly Airport Noise Abatement Program Report.

**ACTION:** Presented.

**ACTION:** Motion by Commissioner Hopkins for Airport staff to put the Noise Abatement Subcommittee on the January Airport Commission Agenda list of committees to be populated by Airport Commissioners and for staff to research and complete any tasks needed to create or reactivate the committee. Second by Commissioner Bowen to approve the recommendation. Unanimous voice vote.

**ACTION:** Motion by Commissioner Miller to put the Noise Abatement Program Report as a standing Airport Commission Administrative Agenda item. Second by Commissioner Bowen to approve the recommendation. Unanimous voice vote.

**Request to speak:** Douglas Scalapino, Greg Feet, Lorelei Moosbrugger, Francisco Chacon, Mary Lou Running.

### DIRECTOR'S REPORT

9. A. Airport Operations
  - Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
  1. Marketing & Communications Program
  2. Business & Property Management
  3. Facility Planning & Development
  4. Cert & Ops
- C. Capital Projects
  1. Airline Terminal Solar Project
  2. 495 South Fairview Electrical Update
  3. NE GA Ramp Reconstruction
  4. 6100 Hollister Avenue Update
  5. 6210-6290 Hollister Avenue Update
- D. Financial Summary
- E. City Council Approval
- F. Safety, Enforcement and Protection

**ACTION:** Presented

**ADJOURNMENT** – 6:55 p.m. on order of Chair, Karen Kahn



---

Aaron Keller  
Interim Airport Director