



City of Santa Barbara
Airport Department

DATE: January 16, 2019
TO: Airport Commission
FROM: Aaron Keller, Interim Airport Director *AK*
SUBJECT: Election of Officers and Subcommittee Assignments

RECOMMENDATION:

That Airport Commission elect a Chair, Vice Chair, and make subcommittee assignments.

DISCUSSION:

The Santa Barbara Municipal Code provides that Airport Commission annually elect one of its members as Chair and one of its members as Vice Chair. The Chair shall not serve more than two consecutive terms of one year each.

In addition, there are six (6) Commission subcommittees: Air Service, Budget, General Aviation, Ground Transportation, Noise Abatement and Lease Review. Each subcommittee may be comprised of no more than three (3) Commissioners and an alternate.

The subcommittees all meet on an as needed basis. The subcommittees review issues, programs, policies, etc. and make recommendations to the full Airport Commission.

In the coming year it is expected that the Committees will be involved in the following activities:

Air Service – review of the air service strategic plan, and comments on special recommendations by the Airport Director or Airline Service Consultant regarding issues related to air service development. Provide recommendations to full Airport Commission.

Budget – review and comment on the Fiscal Years 2020-21 annual operating Budget and Capital Program.

General Aviation – review and provide input on general aviation issues and future planning.

Ground Transportation – review and comment on the implementation of the Ground Transportation Program.

Lease Review – ongoing review of leasing activity, leasing policies, and north side development.

Noise Abatement – ongoing review and comment on the Noise Abatement Program.

For current subcommittee assignments, see attachment.

PREPARED BY: Aaron Keller, Interim Airport Director

ATTACHMENTS: 1. Airport Commission - Subcommittee Descriptions 2019
2. Airport Commission - Subcommittee Assignments 2018

AIRPORT COMMISSION
Subcommittee Descriptions 2018

COMMITTEE	PURPOSE	SCHEDULE
AIR SERVICE	Review and comment on annual air service strategic plan. Also review and comment on special recommendations by the Airport Director or Airline Service Consultant regarding issues related to air service development. Provide recommendations to full Airport Commission.	As needed
BUDGET	Review Airport's annual operational and capital budgets, and make recommendations to the full Airport Commission.	As needed
GENERAL AVIATION	Review and provide input for the minimum standards for aeronautical activities and other issues regarding general aviation. Make recommendations to the full Airport Commission.	As needed
GROUND TRANSPORTATION	Review and comment on plans and issues related to Airport ground transportation, such as taxicabs, shuttles, transportation network companies (TNC) etc. Bring recommendations to the full Airport Commission.	As needed
LEASE REVIEW	Review proposals for Airport leases, and development projects, and make recommendations to full Airport Commission.	As needed
NOISE ABATEMENT	Review and comment on the Noise Abatement Program.	As needed

AIRPORT COMMISSION
Subcommittee Assignments
2018

SUBCOMMITTEES	COMMISSION MEMBERS
Air Service	Chair - Karen Kahn
	Carl Hopkins
	Jim Wilson
	<i>Alternate: Bruce Miller</i>
Budget	Chair - Bruce Miller
	Craig Arcuri
	Jim Wilson
	<i>Alternate: Carl Hopkins</i>
General Aviation	Chair - Craig Arcuri
	Carl Hopkins
	Karen Kahn
	<i>Alternate: Bruce Miller</i>
Ground Transportation	Chair - Kirk Martin
	Carl Hopkins
	Bruce Miller
	<i>Alternate: Karen Kahn</i>
Lease Review	Chair - Carl Hopkins
	Kirk Martin
	Bruce Miller
	<i>Alternate: Craig Arcuri</i>