



City of Santa Barbara

AIRPORT COMMISSION

AGENDA

JUNE 26, 2019

6:00 P.M.

Airport Administration Conference Room

601 Firestone Road, Santa Barbara

SantaBarbaraCA.gov

FlySBA.com

Commissioners

Craig Arcuri, Chair

Carl Hopkins, Vice Chair

Karen Kahn

Jim Wilson

Paul Bowen

Carole Goodman

Dennis Houghton

City of SB Council Liaison – Jason Dominguez

City of Goleta Council Liaison – James Kyriaco

Staff

Henry Thompson, Airport Director

Deanna Zachrisson, Business Development Manager

Jeffrey McKee, Airport Facilities Manager

Aaron Keller, Airport Operations Manager

Tava Ostrenger, Assistant City Attorney

Mo Graham, Commission Secretary

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

CONSENT CALENDAR: The Consent Calendar is comprised of items that will not usually require discussion by the Airport Commission. A Consent Calendar item is open for discussion by the Airport Commission upon request of a Commissioner, Airport staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Commission considers the Consent Calendar.

REPORTS: Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at SantaBarbaraCA.gov/ACagendas. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

TELEVISION COVERAGE: The Airport Commission's meetings are rebroadcast on Santa Barbara's City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at: www.SantaBarbaraCA.gov/CityTVProgramGuide

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

NOTICES

1. That on Friday, June 21, 2019, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Jason Dominguez
City of Goleta Liaison Councilmember James Kyriaco

CONSENT CALENDAR

3. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, May 15, 2019.

4. **Subject: Property Management Report – May 2019**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

ADMINISTRATIVE REPORTS

5. **Subject: Lease Agreement – Mission Support and Test Services LLC (MSTS)**

Recommendation: That Airport Commission recommend approval to City Council and authorize the Airport Director to execute a seven year and six month (7.5 years) Lease Agreement with Mission Support and Test Services LLC (MSTS), formerly National Security Technologies, LLC a Delaware Limited Liability Company, for 8,800 square feet of Building 226 and 47,692 square

feet of adjacent land, at 6190 Francis Botello Road effective August 1, 2019, for a monthly rental of \$29,722, exclusive of utilities.

6. Subject: Lease Agreement – Senseker Engineering Inc.

Recommendation: That Commission recommend approval to the City Council and authorize the Airport Director to execute a five-year Lease Agreement with a five-year option to extend with Senseker Engineering, Inc. (“Senseker”), a California Corporation, for 10,880 square feet of Building 114 and surrounding parking areas, at 100 Frederick Lopez Road effective July 1, 2019, for a monthly rental of \$15,776, exclusive of utilities.

7. Subject: Lease Agreement – Homer T. Hayward Lumber Company

Recommendation: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Homer T. Hayward Lumber Company, Inc., a California Corporation, for 54,126 square feet of improved land, at 79 Frederick Lopez Road effective July 1, 2019, for an initial monthly rent of \$11,366, exclusive of utilities.

8. Subject: Lease Agreement - Federal Express, Inc. (FedEx)

Recommendation: That Airport Commission authorize the Airport Director to execute an Amendment to the existing License Agreement dated May 9, 2018 with Federal Express, Inc. (FedEx), a Delaware corporation, extending the term of the License Agreement to December 31, 2019 so that the Lease Agreement can be finalized by the attorneys of both parties.

DIRECTOR'S REPORT

- 9.**
- A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
 - B. Programs
 - 1. Marketing & Communications Program
 - 2. Business & Property Management
 - 3. Facility Planning & Development
 - 4. Cert & Ops
 - C. Capital Projects
 - 1. Airline Terminal Solar Project
 - 2. 6100 Hollister Avenue Update
 - 3. Terminal Projects:
 - a. SUPPS
 - b. Passenger Boarding Bridge
 - c. Gate 1
 - D. Financial Summary
 - E. City Council Approval

ADJOURNMENT

*Airport Commission meets on the third Wednesday of each month at 6:00 p.m. (except June & Sept)
Next Airport Commission Meeting is July 17, 2019*