



# City of Santa Barbara

## AIRPORT COMMISSION AGENDA MAY 15, 2019

6:00 P.M.

Airport Administration Conference Room  
601 Firestone Road, Santa Barbara  
[SantaBarbaraCA.gov](http://SantaBarbaraCA.gov)  
[FlySBA.com](http://FlySBA.com)

### Commissioners

Craig Arcuri, Chair  
Carl Hopkins, Vice Chair  
Karen Kahn  
Jim Wilson  
Paul Bowen  
Carole Goodman  
Dennis Houghton

**City of SB Council Liaison** – Jason Dominguez  
**City of Goleta Council Liaison** – James Kyriaco

### Staff

Henry Thompson, Airport Director  
Deanna Zachrisson, Business Development Manager  
Jeffrey McKee, Airport Facilities Manager  
Aaron Keller, Airport Operations Manager  
Mo Graham, Commission Secretary

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**CONSENT CALENDAR:** The Consent Calendar is comprised of items that will not usually require discussion by the Airport Commission. A Consent Calendar item is open for discussion by the Airport Commission upon request of a Commissioner, Airport staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Council considers the Consent Calendar.

**REPORTS:** Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at [SantaBarbaraCA.gov/ACagendas](http://SantaBarbaraCA.gov/ACagendas). Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, during normal business hours.

**AMERICANS WITH DISABILITIES ACT:** If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**TELEVISION COVERAGE:** The Airport Commission's meetings are rebroadcast on Santa Barbara's City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at:  
[www.SantaBarbaraCA.gov/CityTVProgramGuide](http://www.SantaBarbaraCA.gov/CityTVProgramGuide)

**CALL TO ORDER**

## ROLL CALL

## CHANGES TO THE AGENDA

## NOTICES

1. That on Friday, May 10, 2019, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## PUBLIC COMMENT

2. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

## LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Jason Dominguez  
City of Goleta Liaison Councilmember

## CONSENT CALENDAR

3. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, March 20, 2019.

Recommendation: That Airport Commission waive the reading and approve the minutes of the Noise Abatement Subcommittee Meeting of Wednesday, April 10, 2019.

4. **Subject: Property Management Report – April 2019**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

## ADMINISTRATIVE REPORTS

5. **Subject: Lease Agreement – Mission Support and Test Services LLC (MSTS)**

Recommendation: That Commission recommend to City Council that the Airport Director execute a five (5) year Lease Agreement with one (1) five-year option to extend with Mission Support and Test Services LLC (MSTS), formerly National Security Technologies, LLC a Delaware Limited Liability Company, for 8,800 square feet of Building 226 and 47,692 square feet of land, at 6190 Francis Botello Road at Santa Barbara Airport, effective August 1, 2019, for a monthly rental of \$29,721.76, exclusive of utilities.

**6. Subject: Lease Amendment – Mercury Air Center Inc. dba Atlantic Aviation**

Recommendation: That Commission recommend to City Council that the Airport Director execute an Amendment of amended Lease Agreement No. 21,267.4 with Mercury Air Center Inc. dba Atlantic Aviation (Atlantic), a California Corporation, to recover approximately 14,755 square feet of ramp space and to adjust the monthly rent to account for the reduction. Amended Lease Agreement No. 21,267.4 was approved by the Airport Commission on November 29, 2017 and adopted by an Ordinance of the Council of the City of Santa Barbara on February 8, 2018.

**7. Subject: Lease Agreement – Greeneridge Sciences, Inc.**

Recommendation: That Commission approve and authorize the Airport Director to execute a one (1) year lease agreement, with one (1) year option, with Greeneridge Sciences, Inc., a California Corporation, for 3,042 square feet of Building 315, units C & D, at 90 Dean Arnold Place, and 2,135 square feet of paved yard, at the Santa Barbara Airport, effective April 1, 2019, for a monthly rental of \$4,519, exclusive of utilities.

**8. Subject: FY2020 Airport Property Lease Rates**

Recommendation: That Airport Commission approve the proposed Fiscal Year 2020 property rental rates for buildings and land at Santa Barbara Airport.

**DIRECTOR'S REPORT**

- 9.**
- A. Airport Operations
    - Passenger Count
    - Aircraft Operations
    - Air Freight
  - B. Programs
    - 1. Marketing & Communications Program
    - 2. Business & Property Management
    - 3. Facility Planning & Development
    - 4. Cert & Ops
  - C. Capital Projects
    - 1. Airline Terminal Solar Project
    - 2. 6100 Hollister Avenue Update
  - D. Financial Summary
  - E. City Council Approval
  - F. Safety, Enforcement and Protection

**ADJOURNMENT**

*Airport Commission meets on the third Wednesday of each month at 6:00 p.m. (except June & Sept)  
Next Airport Commission Meeting is June 26, 2019*