



**CITY OF SANTA BARBARA
AIRPORT COMMISSION
September 19, 2018
MINUTES**

CALL TO ORDER

The meeting on Wednesday, September 19, 2018 was called to order at 6:00 p.m. in the Airport Administration Conference Room – 601 Firestone Road, Santa Barbara.

ROLL CALL

Airport Commissioners: Present: Bruce Miller, Kirk Martin, Jim Wilson, Paul Bowen, Craig Arcuri

Absent: Karen Kahn, Carl Hopkins

Staff:

Aaron Keller, Interim Airport Director

Deanna Zachrisson, Business Development Manager

Jeffrey McKee, Airport Facilities Manager

Kellie Reed, Acting Airport Operations Manager

CHANGES TO THE AGENDA

None.

NOTICES

1. That on Thursday, September 14, 2018, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. No comment.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Jason Dominguez
City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Report presented from Liaison Jason Dominguez.

CONSENT CALENDAR

3. Subject: Minutes

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting Wednesday, August 15, 2018.

4. Recommendation: That Airport Commission waive the reading and approve the minutes of the Ground Transportation Subcommittee Meeting of Friday, September 14, 2018.

5. Subject: Property Management Report – August 2018

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

6. Subject: Lease Agreement – Zymbit Inc.

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Zymbit Inc., a Delaware Corporation, for 508 square feet of Building 304 at 53 Gerald Cass Place, Unit A, at the Santa Barbara Airport, effective October 1, 2018, for a monthly rental of \$746.76.

ACTION: Motion / Second by Commissioners Martin / Wilson to approve the recommendations on Consent Calendar. Unanimous voice vote.

ADMINISTRATIVE REPORTS

7. Subject: Northeast Apron Rehabilitation Project Update

Recommendation: That the Airport Commission receive a staff presentation regarding the Northeast Apron Rehabilitation Project.

ACTION: Presented.

8. Subject: Commercial Ground Transportation Program Update

Recommendation: That the Airport Commission receive a report regarding the status of the Commercial Ground Transportation Program.

ACTION: Presented.

9. Subject: FY2018-19 Airport Media Plan

Recommendation: That Commission receive a presentation about the FY2018-2019 media plan.

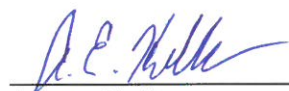
ACTION: Presented.

DIRECTOR'S REPORT

10. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Marketing & Communications Program
 2. Business & Property Management
 3. Facility Planning & Development
 - a. Local Coastal Program Amendment
 - b. Airport Industrial Area Specific Plan Update
- C. Capital Projects
1. Airline Terminal Solar Project
 2. 495 South Fairview Electrical Update
 3. 6100 Hollister Avenue Update
 4. 6210-6290 Hollister Avenue Update
- D. Financial Summary
- E. City Council Approval
- F. Noise Abatement
- G. Safety, Enforcement and Protection

ACTION: Presented

ADJOURNMENT – 7:10 p.m. on order of Chair, Karen Kahn



Aaron Keller
Interim Airport Director