



**CITY OF SANTA BARBARA
AIRPORT COMMISSION
January 17, 2018
MINUTES**

CALL TO ORDER

The Meeting on Wednesday, January 17, 2018 was called to order at 6:00 p.m. in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara.

ROLL CALL

Airport Commissioners: Karen Kahn, Kirk Martin, Craig Arcuri, Bruce Miller, Carl Hopkins, Jim Wilson

Staff: Hazel Johns, Airport Director
Deanna Zachrisson, Business Development Manager
Jeffrey McKee, Airport Facilities Manager
Aaron Keller, Airport Operations Manager

CHANGES TO THE AGENDA

None.

NOTICES

1. That on Thursday, January 11, 2018, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. No comment.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember TBD
City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: No reports given.

COMMISSION MATTERS

3. Subject: Election of Officers and Subcommittee Assignments

Recommendation: That Commission elect a Chair, Vice Chair, and make subcommittee assignments.

It was reported that Commissioner Dolores Johnson submitted resignation effective January 1, 2018. City Council scheduled to make new Commissioner assignment July 2018.

Karen Kahn was nominated Chair.

ACTION: Motion made by Commissioner Wilson. Unanimous voice vote.

Bruce Miller was nominated Vice Chair.

ACTION: Motion/Second for approval by Commissioners Hopkins/Arcuri. Unanimous voice vote.

Subcommittee Assignments stay the same with Carl Hopkins replacing Dolores Johnson on the Ground Transportation Subcommittee:

| SUBCOMMITTEES | COMMISSION MEMBERS |
|-----------------------|--------------------------------|
| Air Service | Chair - Karen Kahn |
| | Carl Hopkins |
| | Jim Wilson |
| | <i>Alternate: Bruce Miller</i> |
| Budget | Chair - Bruce Miller |
| | Craig Arcuri |
| | Jim Wilson |
| | <i>Alternate: Carl Hopkins</i> |
| General Aviation | Chair - Craig Arcuri |
| | Carl Hopkins |
| | Karen Kahn |
| | <i>Alternate: Bruce Miller</i> |
| Ground Transportation | Chair - Kirk Martin |
| | Carl Hopkins |
| | Bruce Miller |
| | <i>Alternate: Karen Kahn</i> |
| Lease Review | Chair - Carl Hopkins |
| | Kirk Martin |
| | Bruce Miller |
| | <i>Alternate: Craig Arcuri</i> |

CONSENT CALENDAR

4. Subject: Minutes

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, December 20, 2017.

5. Subject: Minutes

Recommendation: That Airport Commission waive the reading and approve the minutes of the Lease Review Subcommittee Meeting of Monday, January 8, 2018.

6. Subject: Property Management Report – January 2018

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

7. Subject: Lease Agreement – Santa Barbara Electronics Supply, LLC

Recommendation: That Commission approve and authorize the Airport Director to execute a two-year Lease Agreement with Santa Barbara Electronics Supply, LLC., a California Limited Liability Company, for 1,930 square feet of Building 312, Suite C, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective January 1, 2018, and ending December 31, 2019, for an initial monthly rental of \$2,026.50, exclusive of utilities.

ACTION: Motion / Second by Commissioners Hopkins / Wilson to approve the recommendations on Consent Calendar. Unanimous voice vote.

ADMINISTRATIVE REPORTS

8. Subject: Staff Presentation on Building Improvements

Recommendation: That Commission receive a staff presentation on recent facility improvements to three Airport buildings.

ACTION: Presented.

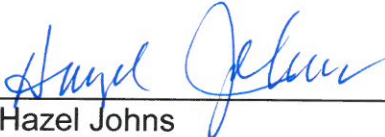
DIRECTOR'S REPORT

- 9. A. Airport Operations**
- Passenger Count
 - Aircraft Operations
 - Air Freight

- B. Programs
 - 1. Marketing & Communications Program
 - 2. Business & Property Management
 - a. Parking Management/Ground Transportation
 - 3. Facility Planning & Development
 - a. Local Coastal Program Amendment
 - b. Airport Industrial Area Specific Plan Amendment
- C. Capital Projects
 - 1. Runway 7-25 Overlay Project
 - 2. 6100 Hollister Avenue Development
 - 3. Airline Terminal Solar Project
 - 4. 495 South Fairview
- D. Financial Summary
- E. City Council Approval
- F. Noise Abatement
- G. Safety, Enforcement and Protection

ACTION: Presented

ADJOURNMENT – 6:33 p.m. on order of Chair, Karen Kahn.



Hazel Johns
Airport Director