



AIRPORT DIRECTOR'S REPORT

December 2018

A. AIRPORT OPERATIONS

- Passenger Count
- Aircraft Operations
- Air Freight

The passenger count report will be distributed at the meeting

B. PROGRAMS

1. Marketing & Communications Program

- Price Calculator in design for FlySBA
- Media release - PathPoint Gifts Original Painting | November 26

Recent Media Highlights:

- **TV:**
 - KEYT | On going 15 second commercial
 - KEYT | Getaway traffic not too bad in Santa Barbara | November 21
 - KSBY 6 | SBA gets into holiday spirit | November 21
- **Facebook:**
 - Tis the season for holiday cheer | December 13
 - Join us today for Songs of the Season | December 12
 - Thanking passengers and staff for decorating the tree | December 10
 - Let SBA give you a lift this holiday season | December 7
 - You're Invited to decorate the holiday tree | December 6
 - PathPoint artists celebrated at SBA | November 27
 - Happy Thanksgiving from SBA | November 21
 - Take the stress out of holiday travel | November 19
- **Twitter:**
 - Songs of the Season at SBA | December 12
 - Happy Thanksgiving from SBA | November 21
- **Noozhawk:**
 - Original Painting by PathPoint Artists Lands at SBA | November 28
- **EdHat:**
 - PathPoint Gifts Original Painting | November 27
- **Santa Barbara News Press:**
 - SB Airport has 'safety overrun area' | December 9
- **City News in Brief:**
 - SBA gifted PathPoint painting | November 26
- **CENTERLINE TODAY:**
 - SBA gifted original painting | November 27

2. Business Development

a. Air Service Development

- Sun Country announced that MSP service next year will grow to 4 times weekly.
- Planning for potential participation in airline meeting event in February with Visit Santa Barbara

b. Property Management

- Employee parking operation continues to work well.
- Completed several property tours of both 100 Lopez (building 114) and new development at 6100 Hollister. In negotiation with two tenant prospects.
- Submitted executed agreement with LeighFisher for City Council approval.
- Awaiting response from the General Services Administration (GSA) regarding continued tenancy by MSTs in building #126 at 6150 Botello Road.
- Retroactive payment by FedEx has been issued from May 2018 - current
- Final stages of recruitment for new Accounting Coordinator

3. Facility Planning & Development

a. Local Coastal Program Amendment

Estimated Cost: \$5,000

Funding: Airport Capital Fund

As part of their adoption of the Airport Master Plan the City Council recommended adoption of a Local Coastal Program (LCP) Amendment to the 2003 Airport and Goleta Slough Local Coastal Plan. In order to incorporate new sea level rise (SLR) adaptation requirements, California Coastal Commission staff have stated that the LCP amendment will need to take the form of a comprehensive update. Airport Staff is preparing revisions to the biological resources and coastal resources (i.e. wetlands) section which will be reviewed in phases with California Coastal Commission staff prior to preparation of a draft amendment.

4. Certification & Operations

- Annual DOT airfield inspection was successfully completed on November 27, 2018.
- As required following the annual FAA Part 139 Inspection, the revised Airport Certification Manual (ACM) was submitted on time to the FAA on November 30, 2018.

C. CAPITAL PROJECTS

1. Airline Terminal Solar Project

EI Solar One, LLC and Airport staff have tentatively agreed on revising the current power purchase agreement. The tentative agreement would slightly increase the per kilowatt hour price for energy in exchange for establishing a predetermined Airport purchase price schedule for the PV collection system. Under the proposed agreement the facility could revert to the Airport at no cost at the end of the 20 year agreement. Following City Attorney review of the proposed revisions staff will seek Commission and City Council approval of the terms of the agreement.

2. 495 South Fairview Electrical Update

The new electrical switchgear has been received and placed on the new concrete pad on September 4, 2018. SCE has inspected the gear both on the ground and on the pad and has given their approval to energize the system. SCE is scheduled to set meters on December 7, 2018, and will pull cable into to the gear and energize. Tentative date for cable installation is mid-December.

3. North East GA Ramp Reconstruction

Estimated Cost: \$1,828,106
Mead & Hunt Design Engineer
Granite Construction Contractor
Funding: FAA Airport Improvement Program
Planned Completion Date: December 2018

Project bids were received June 21, 2018. There was one bidder, Granite Construction, with a bid of \$1,828,106. This an acceptable bid which is about 6% over the Engineer’s estimate. The construction start was delayed to accommodate the “annual Gulfstream event” being held October 11-14, 2018. Construction commenced on October 15 and should be completed in December 2018, pending no significant rain delays.

4. 6100 Hollister Avenue

Construction is continuing on all five of the new buildings. The expected completion date is May 2019, pending no significant rain delays. Building 1 will be ready for the two retail tenants to commence their tenant improvements in February 2019.

5. 6210-6290 Hollister Avenue Update

The applicant submitted a Building Permit application on August 13, 2018. City Staff responded with necessary corrections to the building plans on September 19, 2018.

D. FINANCIAL SUMMARY

As of November 30, 2018, operating revenues were 2.5% below budget. Operating expenditures were 5.3% below budget, with encumbrances, expenditures 17.0% above budget.

October 2018 Concessions

Concession	Gross Revenue	Airport Revenue	Contracts	Gross Revenue per Enplanement	Gross Revenue per Enplanement for FY18
Restaurant-Landside	\$10,863	\$1,123		\$.29	\$.37
Restaurant-Airside	\$169,462	\$16,887		\$4.54	\$4.37
Restaurant-Total	\$180,325	\$18,010		\$4.83	\$4.69
Gift Shop	\$105,689	\$10,480		\$2.83	\$2.71
Rental Cars	\$1,479,470	\$161,879	8,232	\$39.60	\$41.25

E. CITY COUNCIL APPROVALS

No Items

F. SAFETY, ENFORCEMENT, AND PROTECTION REPORT – October 2018

Safety	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Aircraft Accidents	0	0	2	0									2
Aircraft Alerts	0	0	3	0									3
Disabled Aircraft	2	1	3	1									7
Vehicle Accidents	1	2	4	0									7
Medical Calls	4	7	1	0									12
Airfield Safety Inspections	2	64	66	58									190
Wildlife Management	2	4	1	3									10
FOD Removal	2	2	2	4									10
Escort Details	0	14	9	2									25
Enforcement	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Penal Code Violations	11	4	11	5									31
Vehicle Code Violations	2	4	2	5									13
Health & Safety Code	0	0	0	2									2
Welfare & Institutions Code	0	2	2	3									7
Municipal Code	2	5	1	2									10
Security Violations	19	13	17	7									56
Assisting Other Agencies	19	8	14	9									50
911 Hang-Ups	0	1	0	0									1
Protection	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Law Enforcement Contacts	58	62	35	39									194
Vehicle Patrols	681	674	606	687									2648
Suspicious Circumstances	11	9	12	7									39
Keep The Peace	0	3	4	8									15
Premise Checks	22	19	8	10									59
Dignitary Security Details	0	0	0	3									3
Alarms – Access Control	6	17	10	10									43
Alarms –Other	2	5	2	6									15
TSA Required Inspections	913	941	853	862									3569
Calls For Service	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Emergency Calls	3	8	8	0									19
Non-Emergency Calls	128	299	125	125									677
Average Response Times	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Emergency Calls (in minutes)	0.333	1.3	3.333	0									0.938
Non-Emergency Calls (in minutes)	2.563	2.78	2.618	2.239									2.565
Call Dispositions	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Notice to Appear Citation	0	0	0	2									2
Notice of Violation	1	5	2	2									10
Parking Citation (other than white zone)	8	7	7	8									30
Report	43	3	17	3									66
Field Interview	11	7	2	8									28
Warning	13	25	23	20									81
PR Contact	19	21	7	10									57
False and Unfounded	10	7	7	6									30
Gone On Arrival	2	1	3	0									6
Unable To Locate	12	7	6	2									27
Public Assist	33	61	45	62									201
P3 Information*	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Checkpoint Responses w/in time limit	100.0%	100.0%	100.0%	100.0%									100.0%
Responses to Unauthorized Person In SIDA	100.0%	100.0%	100.0%	100.0%									100.0%
Required AOA Fence Line Inspections	100.0%	100.0%	100.0%	100.0%									100.0%
Responses to Unauthorized Person In AOA	100.0%	100.0%	100.0%	100.0%									100.0%
Responses Non-Emergency Calls w/in 15 Mins	98.9%	98.7%	97.6%	98.4%									98.4%
Completed Required Terminal Inspections	96.8%	93.5%	76.7%	77.4%									86.2%
Completed Require SIDA Ramp Inspections	93.5%	93.5%	83.3%	93.5%									91.1%
Completed Required AOA Patrols	87.1%	100.0%	83.3%	80.6%									87.8%
Completed Required Non-AOA Patrols	96.8%	100.0%	93.3%	93.5%									95.9%

* The P3 Information section may include activity performed by employees of other divisions of the airport. All other sections document activity only performed by Airport Law Enforcement Personnel.