



## AIRPORT DIRECTOR'S REPORT JUNE 2018

### A. AIRPORT OPERATIONS

- Passenger Count
- Aircraft Operations
- Air Freight

The passenger count report will be distributed at the meeting

### B. AIR SERVICE

- Frontier Airlines – service begins August 21, 2018
- Sun Country Airlines – service begins August 16, 2018

### C. PROGRAMS

#### 1. Marketing & Communications Program

##### Recent Media Highlights:

- **TV:** KEYT | On going 30 second commercial
- **Facebook:** “Depart Differently” June | Continuous  
Fly Frontier Airlines to Denver | June 12  
Runway 7/25 Rehabilitation Project | June 11  
Great Deals Service to MSP – Sun Country | June 5  
Isla Vista Zoo Day – SBA support | May 29  
Honoring Veterans Day | May 24  
Phoenix calling you? Fly AA | May 22  
Nasher Sculpture Center in Dallas | Fly AA | May 21  
Minneapolis Sculpture Garden – Sun Country | May 16
- **Twitter:** Honoring Veterans Day | May 24
- **Noozhawk:** Santa Barbara Airport Honors Veterans This Memorial Day | May 26
- **Edhat:** Santa Barbara Airport Honors Veterans This Memorial Day | May 25
- **Community Relations:** Start of the month busy with tours

Staff Contact: Lynn Houston, 692-6024, [LHouston@SantaBarbaraCA.gov](mailto:LHouston@SantaBarbaraCA.gov)

## **2. Business & Property Management**

### **a. Property Management**

- Flight school Above All Aviation fully completed its relocation to Suite B of Building 312 at 1503 Cecil Cook Place. Received FAA approval to relocate pilot testing room from Suite A allowing the entire suite to be leased to a new tenant.
- Republic Parking received second excellent 'secret shopper' report and continues to improve its operations.
- Working to finalize operations permits and space leasing with Frontier Airlines and Sun Country Airlines.
- Working to finalize lease agreements with FBOs and FedEx for occupancy of hangars at 495 S. Fairview.
- Developing options for leasing of NE Hangar #4B as a result of Amperand choosing to not sign proposed lease. Numerous parties interested in a lease for this hangar.
- Purchasing agreement for new property management software system submitted to City Council for approval.

Staff Contact: Tracy Pfautch, 692-6022, [TPfautch@SantaBarbaraCA.gov](mailto:TPfautch@SantaBarbaraCA.gov)

## **3. Facility Planning & Development**

### **a. Local Coastal Program Amendment**

Estimated Cost: \$5,000

Funding: Airport Capital Fund

As part of their adoption of the Airport Master Plan the City Council recommended adoption of a Local Coastal Program (LCP) Amendment to the 2003 Airport and Goleta Slough Local Coastal Plan. In order to incorporate new sea level rise (SLR) adaptation requirements, California Coastal Commission staff have stated that the LCP amendment will need to take the form of a comprehensive update. Airport Staff is preparing revisions to the biological resources section which will be reviewed in phases with California Coastal Commission staff prior to preparation of a draft amendment.

Staff Contact: Andrew Bermond, AICP, 692-6032, [ABermond@SantaBarbaraCA.gov](mailto:ABermond@SantaBarbaraCA.gov)

### **b. Airport Industrial Area Specific Plan Update**

Estimated Cost: \$400,000

Funding: Airport Capital Fund

The Airport Industrial Area Specific Plan (SP6-AI) was adopted in 1998 to provide a comprehensive vision for the north side of the Airport for 15-20 years. With new legal requirements, changing market demand, the adoption of the Airport Master Plan, and the sale of City property within the Specific Plan area, the Specific Plan's vision is no longer reflective of Airport Staff's assessment of needs. Consultant staff have initiated economic inventory and constraints analysis, and will begin stakeholder consultation in August.

Staff contact: Hazel Johns, 967-7111, [HJohns@SantaBarbaraCA.gov](mailto:HJohns@SantaBarbaraCA.gov)

Staff Contact: Andrew Bermond, AICP, 692-6032, [ABermond@SantaBarbaraCA.gov](mailto:ABermond@SantaBarbaraCA.gov)

## D. CAPITAL PROJECTS

### 1. Runway 7-25 Overlay Project

Estimated Cost: \$8,800,000

Tartaglia Engineering

Funding: FAA Airport Improvement Program

Planned Completion Date: September 2018

The project was awarded to Granite Construction on September 14. Construction began in April 2018 and will be completed in September 2018. The contractor has completed the first phase of the project which includes all new paving. The grooving and finish marking portion of the project commenced on June 11<sup>th</sup> and will be complete in early July.

Staff Contact: Leif Reynolds, 692-6020, [LReynolds@SantaBarbaraCA.gov](mailto:LReynolds@SantaBarbaraCA.gov)

### 2. Airline Terminal Solar Project

EEL Solar One, LLC resubmitted project plans Monday, June 11 for DART review and scheduled an additional review meeting with ABR. The current submittal addresses comments received during earlier DART and ABR reviews. The project as proposed will be 992kW and will provide renewable power to the Airline Terminal under a power purchase agreement.

Staff Contact: Jeff McKee, 692-6057, [JMckee@SantaBarbaraCA.gov](mailto:JMckee@SantaBarbaraCA.gov)

### 3. 495 South Fairview Temporary Electrical Power Update

Under a rental agreement with United Rentals, Airport installed four, Tier 4 portable generators to power the facility at 495 S. Fairview. The generators are sized to meet the power needs of the tenants in the building and are permitted with Santa Barbara County Air Pollution Control District. One of the four generators serves as standby and will only be operated should a primary generator fail. The generators will remain in place supplying power to the facility until the project to replace electrical switchgear is completed and domestic power is restored.

Staff Contact: Jeff McKee, 692-6057, [JMckee@SantaBarbaraCA.gov](mailto:JMckee@SantaBarbaraCA.gov)

### 4. 495 South Fairview Electrical Update

The new electrical switchgear has been ordered and is in fabrication. Expected delivery date is July 2018. Following delivery, there is on site testing, cable installation, and SCE Energization to occur. The project schedule continues to be energized by October 2018.

Staff contact: Hazel Johns, 967-7111, [HJohns@SantaBarbaraCA.gov](mailto:HJohns@SantaBarbaraCA.gov)

Staff Contact: Leif Reynolds, 692-6020, [LReynolds@SantaBarbaraCA.gov](mailto:LReynolds@SantaBarbaraCA.gov)

### 5. North East GA Ramp Reconstruction

Estimated Cost: \$1,700,000

Mead & Hunt

Funding: FAA Airport Improvement Program

Planned Completion Date: November 2018

The project has been designed and is currently out to bid. Bids are due June 21, 2018. Construction should begin in September and be completed by December 2018.

Staff Contact: Leif Reynolds, 692-6020, [LReynolds@SantaBarbaraCA.gov](mailto:LReynolds@SantaBarbaraCA.gov)

Staff Contact: Owen Thomas, 692-6018, [OThomas@SantaBarbaraCA.gov](mailto:OThomas@SantaBarbaraCA.gov)

## 6. 6100 Hollister Avenue

Construction has commenced on the original three buildings on the project. The City has decided to rebid the fourth and fifth buildings. That bid opened on May 31, 2018. The award of contract is scheduled for July 10, 2018, to the same contractor, Tomar Construction, as the first contract.

Staff contact: Hazel Johns, 967-7111, [HJohns@SantaBarbaraCA.gov](mailto:HJohns@SantaBarbaraCA.gov)

Staff Contact: Leif Reynolds, 692-6020, [LReynolds@SantaBarbaraCA.gov](mailto:LReynolds@SantaBarbaraCA.gov)

## 7. 6210-6290 Hollister Avenue Update

On May 8, 2018 City Council unanimously denied the City of Goleta's appeal of the Development Plan for the auto dealership. On May 7, 2018 the architectural board of review (ABR) granted Project Design Approval with minor landscaping and facade comments.

Staff contact: Hazel Johns, 967-7111, [HJohns@SantaBarbaraCA.gov](mailto:HJohns@SantaBarbaraCA.gov)

Staff Contact: Andrew Bermond, AICP, 692-6032, [ABermond@SantaBarbaraCA.gov](mailto:ABermond@SantaBarbaraCA.gov)

## E. FINANCIAL SUMMARY

As of May 31, 2018, operating revenues were 4.4% below budget. Operating expenditures were 5.2% below budget, with encumbrances, expenditures 1.9% below budget.

### April 2018 Concessions

Concession	Gross Revenue	Airport Revenue	Contracts	Gross Revenue per Enplanement	Gross Revenue per Enplanement for FY17
Restaurant-Landside	\$10,817	\$1,121		\$.34	\$.37
Restaurant-Airside	\$137,231	\$13,560		\$4.36	\$4.28
Restaurant-Total	\$148,049*	\$14,681		\$4.70	\$4.65
Gift Shop	\$87,592	\$6,798		\$2.78	\$2.83
Rental Cars	\$1,360,375	\$135,973	7,216	\$43.19	\$46.48

\*Total does not sum due to rounding

Staff Contact: Tom Bullers, 692-6065 [TBullers@SantaBarbaraCA.gov](mailto:TBullers@SantaBarbaraCA.gov)

## F. CITY COUNCIL APPROVALS

### May 15, 2018

#### **SUBJECT: Introduction Of An Ordinance For A Lease Amendment To Agreement No. 22,912 With Mission Support And Test Services LLC (MSTS)**

RECOMMENDATION: That Council:

Introduce and subsequently adopt, by reading of title only, an Ordinance of the Council of the City of Santa Barbara Approving and Authorizing the Airport Director to Execute an Amendment to Lease Agreement No. 22,912 with Mission Support and Test Services LLC, a Nevada Corporation, amending "Term" to extend the lease for one year.

### May 22, 2018

#### **SUBJECT: Adoption Of An Ordinance For A Lease Amendment To Agreement No. 22,912 With Mission Support And Test Services LLC (MSTS)**

SECTION 1. In accordance with the provisions of Section 521 of the Charter of the City of Santa Barbara, that certain Amendment to Lease Agreement 22,912 between Mission Support and Test Services LLC, and the City of Santa Barbara, to extend the Agreement for one year to expire July 31, 2019 is hereby approved.

#### **SUBJECT: Conference With City Attorney – Existing And Anticipated Litigation**

RECOMMENDATION: That Council:

Hold a closed session to confer with the City Attorney regarding existing litigation pursuant to Government Code section 54956.9(d)(1), and take appropriate action as needed.

The existing litigation is:

- City of Goleta v. City of Santa Barbara, et al.; SBSC Case No. 17CV03270

### June 5, 2018

#### **SUBJECT: Increase In Construction Change Order Authority For Santa Barbara Airport Main Runway Pavement Rehabilitation Project**

RECOMMENDATION: That Council:

- A. Increase appropriations and estimated revenue by \$700,000 in the Airport's Grant Fund for construction of the Airport Main Runway Pavement Rehabilitation Project, to be funded by Federal Aviation Administration Airport Improvement Program Grant 3-06-0235-51, in the amount of \$634,620, coupled with the City's match of \$65,380, to be funded by a transfer from the Airport Operating Fund;
- B. Increase appropriations in the Airport Operating Fund by \$65,380, to be funded from available reserves, to fund the City's grant match; and

- C. Authorize an increase in the Public Works Director's Change Order Authority to approve expenditures for extra work for Santa Barbara Airport Main Runway Pavement Rehabilitation Project, with Granite Construction, Contract No. 25,973, in the amount of \$700,000, for a total Project expenditure authority of \$8,836,441.

**SUBJECT: Conference With City Attorney – Existing And Anticipated Litigation**

RECOMMENDATION: That Council:

Hold a closed session to confer with the City Attorney regarding existing litigation pursuant to Government Code section 54956.9(d)(1), and take appropriate action as needed.

The existing litigation is:

- City of Goleta v. City of Santa Barbara, et al.; SBSC Case No. 17CV03270

**SUBJECT: Conference With City Attorney – Anticipated Litigation**

RECOMMENDATION:

That Council hold a closed session to consider initiating litigation pursuant to subsection (d)(4) of Section 54956.9 of the Government Code and take appropriate action as needed (one potential case).

**June 12, 2018**

**SUBJECT: Acceptance of Federal Aviation Airport Improvement Program Grant Offers For Santa Barbara Airport**

RECOMMENDATION:

That Council accept and authorize the Airport Director to execute, on behalf of the City, Federal Aviation Administration Grant Offers No. 3-06-0235-52 and No. 3-06-0235-53, in the amount not to exceed \$2,700,000 in Airport Improvement Program (AIP) funds, for Aircraft Rescue and Fire Fighting (ARFF) Vehicle Replacement and Northeast Apron Pavement Rehabilitation Project.

**SUBJECT: Professional Services Agreements For Financial Advisory Services and Bond and Disclosure Counsel Services – Airport Lease Revenue Bond Refunding**

RECOMMENDATION: That Council:

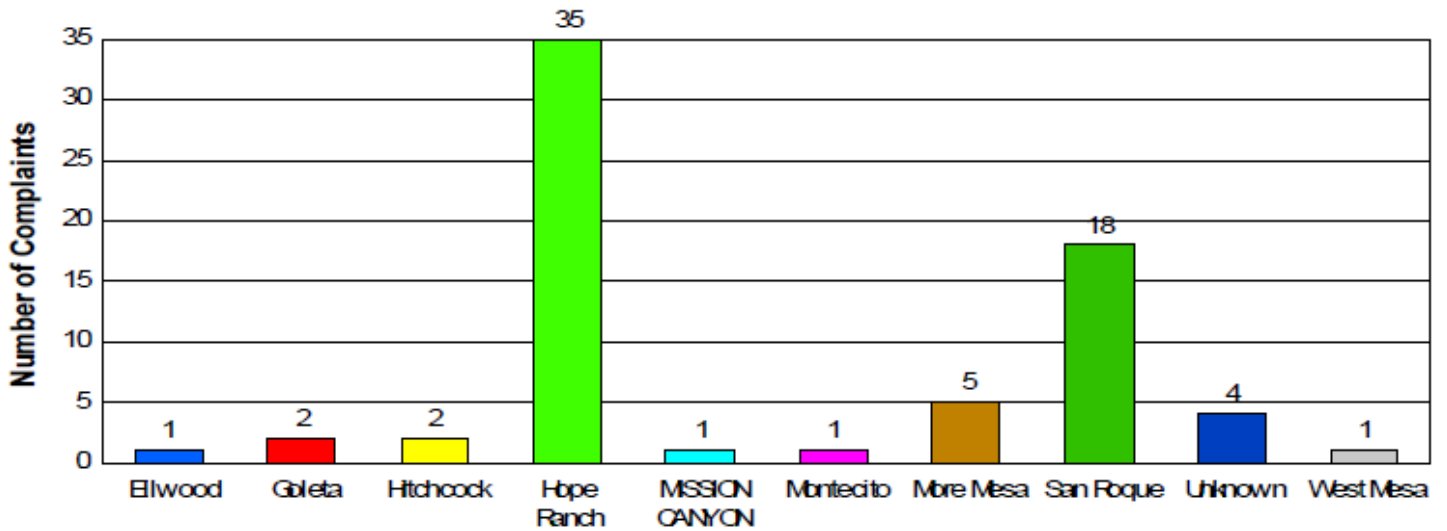
- A. Authorize the City Attorney to execute an agreement with Orrick, Herrington & Sutcliff, LLP, for Bond and Disclosure Counsel services in an amount not to exceed \$125,000 in connection with the potential refunding of the 2009 Airport Lease Revenue Bonds, with the cost of the services payable from the refunding bond proceeds; and
- B. Authorize the Finance Director to execute, subject to City Attorney approval as to form, an agreement with KNN Public Finance, LLC, for financial advisory services in an amount not to exceed \$110,000 in connection with the potential refunding of the 2009 Airport Lease Revenue Bonds, payable from the refunding bond proceeds.

## G. NOISE ABATEMENT

- In May there were a total of seventy (70) noise complaints
- Three (3) letters were sent to aircraft owner/operators who had flights that did not abide by noise abatement procedures

### Complaint - Histogram

Start Date / Time: 2018-05-01 00:00:00    Group By: Community  
End Date / Time: 2018-05-31 23:59:59    Filter Name:



Total Number of Complaints: 70

Staff Contact: Kellie Reed, 692-6011, [KReed@SantaBarbaraCA.gov](mailto:KReed@SantaBarbaraCA.gov)

## H. SAFETY, ENFORCEMENT, AND PROTECTION – May 2018

Airport Patrol													
Safety, Enforcement and Protection Report													
Safety	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Aircraft Accidents	0	0	0	0	0	0	0	0	0	0	0		0
Aircraft Alerts	0	0	2	1	1	0	0	0	0	0	1		5
Disabled Aircraft	0	0	0	0	0	0	1	0	0	1	0		2
Vehicle Accidents	1	0	3	1	0	2	1	1	0	1	0		10
Medical Calls	3	2	1	1	4	2	0	3	1	2	7		26
Airfield Safety Inspections	23	17	19	20	12	21	33	18	23	46	46		278
Wildlife Management	0	0	1	1	0	2	4	1	5	7	10		31
FOD Removal	1	0	0	2	1	0	1	0	1	2	1		9
Escort Details	9	58	43	31	29	25	27	22	40	67	37		388
Enforcement	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Penal Code Violations	9	9	7	7	11	10	6	8	7	5	10		89
Vehicle Code Violations	3	3	0	3	0	1	3	3	2	1	4		23
Health & Safety Code	1	1	0	0	0	1	0	0	1	0	0		4
Welfare & Institutions Code	7	4	3	1	2	2	5	4	3	1	0		32
Municipal Code	2	6	5	5	3	2	4	4	2	0	4		37
Security Violations	13	11	15	5	14	8	12	7	12	11	14		122
Assisting Other Agencies	8	4	5	8	5	2	5	4	7	5	2		55
911 Hang-Ups	0	1	2	1	1	0	0	0	0	3	1		9
Protection	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Law Enforcement Contacts	39	13	13	33	20	27	34	47	32	31	32		321
Vehicle Patrols	463	414	373	352	261	262	345	399	494	559	609		4531
Suspicious Circumstances	6	9	10	8	9	5	5	4	8	2	2		68
Keep The Peace	4	4	1	2	2	3	4	1	6	5	0		32
Premise Checks	2	8	4	4	9	16	2	9	6	2	11		73
Dignitary Security Details	0	0	0	0	0	0	0	2	3	0	0		5
Alarms – Access Control	11	7	3	8	10	9	7	5	4	2	7		73
Alarms –Other	4	3	2	1	3	1	0	1	1	2	0		18
TSA Required Inspections	768	606	585	578	518	528	550	618	685	881	1009		7326
Calls For Service	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Emergency Calls	1	3	4	5	3	4	1	3	0	1	4		29
Non-Emergency Calls	131	145	127	115	93	65	102	97	115	153	136		1279
Average Response Times	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Emergency Calls (in minutes)	1	3	4.25	1.4	1.33	4.33	0	1.33	0	7	1.67		2.44
Non-Emergency Calls (in minutes)	1.97	1.36	1.78	2.21	2.78	1.45	2.74	1.33	1.73	1.87	1.56		1.78
Call Dispositions	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Notice to Appear Citation	0	0	0	0	0	2	0	1	3	1	2		9
Notice of Violation	3	1	1	1	3	3	0	3	1	2	2		20
Parking Citation (other than white zone)	0	1	1	3	2	6	3	5	1	3	5		30
Report	4	5	4	2	11	4	3	7	6	10	11		67
Field Interview	9	2	3	4	11	7	6	4	4	2	5		57
Warning	19	9	10	21	6	11	18	27	17	21	25		184
PR Contact	16	7	7	9	5	10	14	14	21	10	10		123
False and Unfounded	6	4	5	2	3	3	7	4	3	5	2		44
Gone On Arrival	1	2	3	0	0	3	3	1	1	0	1		15
Unable To Locate	5	7	9	2	7	1	2	1	6	3	4		47
Public Assist	64	91	70	48	51	62	47	36	52	77	43		641
P3 Information*	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	FYTD
Checkpoint Responses w/in time limit	####	100.0%	100.0%	100.0%	####	100.0%	100.0%	100.0%	####	100.0%	100.0%		100.0%
Responses to Unauthorized Person In	####	100.0%	100.0%	100.0%	####	100.0%	100.0%	100.0%	####	100.0%	100.0%		100.0%
Required AOA Fence Line Inspections	####	101.6%	90.0%	88.7%	####	88.7%	82.3%	94.6%	93.5%	93.3%	93.5%		95.5%
Responses to Unauthorized Person In	####	100.0%	100.0%	100.0%	####	100.0%	100.0%	100.0%	####	100.0%	100.0%		100.0%
Responses Non-Emergency Calls w/in 15 Mins	97.2%	100.0%	99.7%	99.5%	99.7%	98.1%	99.7%	98.5%	99.3%	99.7%	97.3%		99.0%
Completed Required Terminal	48.4%	16.1%	23.3%	6.5%	23.3%	6.5%	9.7%	25.0%	35.5%	77.3%	100.0%		33.4%
Completed Required SIDA Ramp	48.4%	12.9%	16.7%	22.6%	0.0%	3.2%	6.5%	35.7%	25.8%	76.7%	96.8%		31.3%
Completed Required AOA Patrols	67.7%	51.6%	30.0%	19.4%	3.3%	3.2%	6.5%	42.9%	58.1%	63.3%	87.1%		39.4%
Completed Required Non-AOA Patrols	71.0%	54.8%	50.0%	29.0%	36.7%	25.8%	35.5%	57.1%	67.7%	90.0%	90.3%		55.2%

The P3 Information section may include activity performed by employees of other divisions of the airport. All other sections document activity only performed by Airport Law Enforcement Personnel.

Staff Contact: Fernando Reynoso, 692-6041, [FReynoso@SantaBarbaraCA.gov](mailto:FReynoso@SantaBarbaraCA.gov)