



City of Santa Barbara

AIRPORT COMMISSION MEETING AGENDA FEBRUARY 21, 2018

6:00 P.M.

Airport Administration Conference Room
601 Firestone Road, Santa Barbara
SantaBarbaraCA.gov
FlySBA.com

Commissioners

Karen Kahn, Chair
Kirk Martin, Vice Chair
Craig Arcuri
Carl Hopkins
Bruce Miller
Jim Wilson

City of SB Council Liaison – Jason Dominguez
City of Goleta Council Liaison - Michael T. Bennett

Staff

Hazel Johns, Airport Director
Deanna Zachrisson, Business Development Manager
Jeffrey McKee, Airport Facilities Manager
Aaron Keller, Airport Operations Manager
Mo Graham, Executive Assistant

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

CONSENT CALENDAR: The Consent Calendar is comprised of items that will not usually require discussion by the Airport Commission. A Consent Calendar item is open for discussion by the Airport Commission upon request of a Commissioner, Airport staff, or member of the public. Items on the Consent Calendar may be approved by a single motion. Should you wish to comment on an item listed on the Consent Agenda, after turning in your "Request to Speak" form, you should come forward to speak at the time the Council considers the Consent Calendar.

REPORTS: Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at SantaBarbaraCA.gov/ACagendas. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

TELEVISION COVERAGE: The Airport Commission's meetings are rebroadcast on Santa Barbara's City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at: <http://www.santabarbaraca.gov/gov/depts/cityadmin/programming.asp>.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

NOTICES

1. That on Friday, February 16, 2018, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

PUBLIC COMMENT

2. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Jason Dominguez
City of Goleta Liaison Councilmember Michael T. Bennett

COMMISSION MATTERS

3. **Subject: Election of Officer**

Recommendation: That Commission reaffirm the Chair election vote.

CONSENT CALENDAR

4. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Commission Meeting of Wednesday, January 17, 2018.

5. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the Lease Review Subcommittee Meeting of Monday, February 5, 2018.

6. Subject: Property Management Report – February 2018

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

7. Subject: Lease Amendment with High Sierra Grill Santa Barbara, Inc.

Recommendation: That Airport Commission recommends to City Council that the Airport Director execute an Amendment of Lease Agreement No. 25,105 with High Sierra Grill Santa Barbara, Inc., a California Corporation, to extend temporary rent relief over a 12-month period commencing on the first of the month following City Council approval and ending the last day of the 12th month following commencement. The current rent will be discounted to \$114,300 from \$152,400 (on a monthly basis \$9,525 vs. \$12,700), which represents a 25% decrease under current rent to the Airport. At the end of the 12 month period, the rent will revert back to the original Lease Agreement rent schedule.

ADMINISTRATIVE REPORTS

8. Subject: Fiscal Year 2018 Mid-Year Financial Report and P3 Report

Recommendation: That Commission receive a staff presentation regarding the Fiscal Year 2018 Mid-Year Financial and P3 report.

9. Subject: Parking Management Agreement with Republic Parking Systems LLC

Recommendation: That Airport Commission authorize the Airport Director to execute a three-year, with two one-year options, management agreement with Republic Parking Systems LLC, a Tennessee Corporation, for management and operation of the Airport short and long-term parking lots as well as seasonal shuttle service and other services as may be required. The annual management fee is \$36,000, with incremental increases if the Airport elects to exercise the additional options.

10. Subject: Fixed Based Operator (FBO) Redevelopment Update

Recommendation: That Airport Commission receive a presentation about the next steps in the redevelopment of the Airport's FBO business as part of the City's recently approved long-range Airport Master Plan.

11. Subject: Automobile Dealership at 6210-6290 Hollister Avenue

Recommendation: That Airport Commission receive a presentation on the status of the automobile dealership approved for development at 6210-6290 Hollister Avenue.

12. Subject: Taxiway H Extension Preliminary Design Contract with Kimley Horn

Recommendation: That Airport Commission receive a presentation on the Taxiway H Extension Project preliminary design contract.

13. Subject: Santa Barbara Airport Electrical Repairs at 495 South Fairview Avenue

Recommendation: That Airport Commission receive a presentation regarding the electrical repairs at 495 South Fairview Avenue.

14. Subject: Santa Barbara Airport Award of Contracts for Construction of Light Industrial Buildings at 6100 Hollister Avenue

Recommendation: That Airport Commission receive a presentation regarding the award of contracts for construction of light industrial buildings at 6100 Hollister Avenue.

DIRECTOR'S REPORT

- 15.**
- A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
 - B. Programs
 - 1. Marketing & Communications Program
 - 2. Business & Property Management
 - 3. Facility Planning & Development
 - a. Local Coastal Program Amendment
 - b. Airport Industrial Area Specific Plan Amendment
 - C. Capital Projects
 - 1. Runway 7-25 Overlay Project
 - 2. Airline Terminal Solar Project
 - D. Financial Summary
 - E. City Council Approval
 - F. Noise Abatement
 - G. Safety, Enforcement and Protection

ADJOURNMENT