



CITY OF SANTA BARBARA AIRPORT COMMISSION

MINUTES February 22, 2017 **Special Meeting**

CALL TO ORDER

The Special Meeting on Wednesday, February 22, 2017 was called to order at 6:30 p.m. in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara

ROLL CALL

Airport Commissioners: Carl Hopkins, Craig Arcuri, Karen Kahn, Kirk Martin, Bruce Miller, and Jim Wilson

Staff: Tracy Lincoln, Airport Operations Manager
Jeff McKee, Airport Facilities Manager
Deanna Zachrisson, Airport Business Development Manager
Andrew Bermond, Planner
Rebecca Fribley, Senior Property Management Specialist
Myndi Hegeman, Airport Commission Secretary

Absent: Commissioner Dolores Johnson

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. No one wished to speak.

CONSENT CALENDAR

2. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, January 18, 2017.

3. **Subject: Property Management Report – February 2017**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second by Commissioners Wilson/Kahn to approve the recommendations on Consent Calendar. Unanimous voice vote (Absent Commissioner Johnson).

NOTICES

4. That on Friday, February 17, 2017, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
 City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Report presented from City of Santa Barbara Liaison

COMMISSION MATTERS

5. Subject: Election of Officers and Subcommittee Assignments

Recommendation: That Airport Commission elect a Chair, Vice Chair, and make subcommittee assignments.

Commissioner Karen Kahn was nominated Chair

ACTION: Motion for approval by Commissioner Wilson. Unanimous voice vote (Absent Commissioner Johnson).

Commissioner Kirk Martin was nominated Vice Chair

ACTION: Motion for approval by Commissioner Hopkins. Unanimous voice vote (Absent Commissioner Johnson).

ACTION: Subcommittee Assignments made one change with the Chair of Lease Review Subcommittee and added alternates to the Ground Transportation and Lease Review Subcommittees

SUBCOMMITTEES	COMMISSION MEMBERS
Air Service	Chair - Karen Kahn
	Carl Hopkins
	Jim Wilson
	<i>Alternate: Bruce Miller</i>
Budget	Chair - Bruce Miller
	Craig Arcuri
	Jim Wilson
	<i>Alternate: Carl Hopkins</i>
General Aviation	Chair - Craig Arcuri
	Carl Hopkins
	Karen Kahn
	<i>Alternate: Bruce Miller</i>
Ground Transportation	Chair - Kirk Martin
	Dolores Johnson
	Bruce Miller
	<i>Alternate: Karen Kahn</i>
Lease Review	Chair – Carl Hopkins Dolores Johnson
	Kirk Martin
	Bruce Miller
	<i>Alternate: Craig Arcuri</i>

ADMINISTRATIVE REPORTS

6. Subject: Airport Zoning Ordinance Technical Revisions

Recommendation: That Airport Commission receive and comment on the Draft Revised Airport Zoning Ordinance.

ACTION: Presented

7. Subject: Air Service Development

Recommendation: That Airport Commission receive a presentation regarding air service development at the Airport from Air Service Consultant Kevin Schorr, Campbell-Hill Aviation Group, LLC.

ACTION: Presented

DIRECTOR'S REPORT

8. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Marketing & Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. Capital Projects
 1. Airfield Electrical, Safety, and Fence Project
 2. Runway 7-25 Overlay Project
 3. 6100 Hollister Avenue Development
 4. Airline Terminal Solar Project
 5. D & G Car Dealership Project
- D. Financial Summary
- E. City Council Approval
- F. Noise Abatement
- G. Safety, Enforcement, and Protection

ACTION: Presented

ADJOURNMENT – 7:17 p.m. on order of Chair Hopkins

Hazel Johns
Airport Director

Myndi Hegeman
Airport Commission Secretary