



City of Santa Barbara

AIRPORT COMMISSION

AGENDA

MAY 17, 2017

6:00 P.M.

Airport Administration Conference Room

601 Firestone Road, Santa Barbara

SantaBarbaraCA.gov

FlySBA.com

Commissioners

Karen Kahn, Chair
Kirk Martin, Vice Chair
Craig Arcuri
Carl Hopkins
Dolores Johnson
Bruce Miller
Jim Wilson

City of SB Council Liaison - Frank Hotchkiss
City of Goleta Council Liaison - Michael T. Bennett

Staff

Hazel Johns, Airport Director
Tracy C. Lincoln, Airport Operations Manager
Deanna Zachrisson, Business Development Manager
Jeffrey McKee, Airport Facilities Manager
Myndi Hegeman, Commission Secretary

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at SantaBarbaraCA.gov/ACagendas. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

TELEVISION COVERAGE: The Airport Commission's meetings are rebroadcast on Santa Barbara's City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at: <http://www.santabarbaraca.gov/gov/depts/cityadmin/programming.asp>.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

CONSENT CALENDAR

2. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, April 19, 2017.

3. **Subject: Property Management Report – May 2017**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

NOTICES

4. That on Friday, May 12, 2017, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ADMINISTRATIVE REPORTS

5. **Subject: Fiscal Year 2017 Third Quarter Financial Report**

Recommendation: That Airport Commission receive the Fiscal Year 2017 Third Quarter financial report.

6. Subject: Rental Car Concession Agreements Lease Agreements

Recommendation: That Airport Commission recommend approval to City Council and authorize the Airport Director to execute three five (5) year agreements, each with one 5-year option at mutual discretion for the management of a rental car business on Airport property at the Airline Terminal at 500 Fowler Road and the Quick Turn-Around (QTA) facility at 25 David Love Place, effective upon the latter of the effective date of the City ordinance authorizing the agreements or July 1, 2017, with:

- A. Avis Budget Car Rental LLC, a Delaware Corporation, representing Avis Rent A Car
- B. Enterprise Rent-A-Car Company of Los Angeles, LLC, a Delaware limited liability company, operating Enterprise-Rent-A-Car
- C. Enterprise Rent-A-Car Company of Los Angeles, LLC, a Delaware limited liability company, operating Alamo Rent A Car
- D. The Hertz Corporation, a Delaware Corporation, representing Hertz

Each agreement will require a first year Minimum Annual Guarantee of 90% of the previous calendar year's concession fees paid to the Airport, or 10% gross receipts, whichever is greater. After the first agreement year, the Minimum Annual Guarantee will be calculated as 85% of the previous agreement year's concession fees paid to the Airport. These terms reflect standards of the industry in airport rental car operations.

7. Subject: Surf Air / Encompass Aviation at Santa Barbara Airport

Recommendation: That Airport Commission receive a presentation regarding the plans of membership air carrier Surf Air to transfer its operations, including aircraft and other assets to Encompass Aviation LLC.

DIRECTOR'S REPORT

- 8. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 - 1. Marketing & Communications Program
 - 2. Master Plan
- C. Capital Projects
 - 1. Airfield Electrical, Safety, and Fence Project
 - 2. Runway 7-25 Overlay Project
 - 3. 6100 Hollister Avenue Development
 - 4. Airline Terminal Solar Project
- D. Financial Summary
- E. City Council Approval
- F. Noise Abatement

ADJOURNMENT