

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

Commissioners

Karen Kahn, Chair
Kirk Martin, Vice-Chair
Craig Arcuri
Carl Hopkins
Dolores Johnson
Bruce Miller
Jim Wilson



Liaisons

Councilmember Frank Hotchkiss
City of Santa Barbara
Councilmember Michael T. Bennett
City of Goleta

**Wednesday
March 15, 2017**

AGENDA

**6:00 p.m.
601 Firestone Road, SB**

Staff

Hazel Johns
Airport Director
Tracy C. Lincoln
Airport Operations Manager
Jeffrey McKee
Airport Facilities Manager
Deanna Zachrisson
Business Development Manager
Rebecca Fribley
Sr. Property Management Specialist
Myndi Hegeman
Airport Commission Secretary

ORDER OF BUSINESS: The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at SantaBarbaraCA.gov/ACagendas. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, Santa Barbara, CA 93117, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

TELEVISION COVERAGE: The Airport Commission's meetings are rebroadcast on City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at: <http://www.santabarbaraca.gov/gov/depts/cityadmin/programming.asp>.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

CONSENT CALENDAR

2. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the special meeting of Wednesday, February 22, 2017.

3. **Subject: Lease Agreement - Patricia Costello**

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Patricia Costello, a Sole Proprietor, for 408 square feet of office in Building 258, Suite E, at 629 Firestone Road, at the Santa Barbara Airport, effective April 1, 2017, for a monthly rental of \$588, exclusive of utilities.

4. **Subject: Lease Agreement – Derrick’s Roofing, Inc.**

Recommendation: That Commission approve and authorize the Airport Director to execute a Lease Agreement for a one year term, with one (1) one-year option, with Derrick’s Roofing, Inc., a California Corporation, for 1,054 square feet of Building 117, at 705 Firestone Road, at the Santa Barbara Airport, commencing April 1, 2017, for a monthly rental of \$1,707, exclusive of utilities.

5. **Subject: Lease Agreement – Greeneridge Sciences, Inc.,**

Recommendation: That Commission approve and authorize the Airport Director to execute a one-year lease agreement, with one (1) year option, with Greeneridge Sciences, Inc., a California Corporation, for 3,042 square feet of Building 315, units C & D, at 90 Dean Arnold Place, and 2,135 square feet of paved yard, at the Santa Barbara Airport, effective April 1, 2016, for a monthly rental of \$4,262, exclusive of utilities.

6. **Subject: Property Management Report – March 2017**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

NOTICES

7. That on Thursday, March 9, 2017, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ADMINISTRATIVE REPORTS

8. Subject: Airline Rates & Charges for Fiscal Year 2018

Recommendation: That Airport Commission approve airline rates and charges for FY 2018 including annual Terminal building space square footage rate of \$104, landing fees of \$3.99 per thousand pounds of gross landed weight, boarding bridge fees of \$46 per turn, a remain overnight fee (RON) of \$46, and an "in to plane" fuel flowage fee for commercial airlines of \$.05 per gallon, effective July 1, 2017 through June 30, 2018.

9. Subject: New Santa Barbara Airport Marketing Plan

Recommendation: That Airport Commission receive a presentation on a new marketing plan to support air service at Santa Barbara Airport, as well as information about an anticipated Request for Qualifications (RFQ) from marketing firms to support this plan.

10. Subject: Airline Terminal Solar Photovoltaic Power Purchase Agreement

Recommendation: That Airport Commission recommend City Council approve, and authorize the Airport Director to execute, a Power Purchase Agreement with EEI Solar One, LLC, to develop, own, operate, and maintain a solar photovoltaic generating system at the Airport, and sell all power generated to the Airport.

11. Subject: Flooding of SBA February 17-18, 2017

Recommendation: That Airport Commission receive a presentation on the flooding and closure of the runway at Santa Barbara Airport on February 17-18, 2017.

DIRECTOR'S REPORT

12. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Marketing & Communications Program
 2. Master Plan
- C. Capital Projects
 1. Airfield Electrical, Safety, and Fence Project
 2. Runway 7-25 Overlay Project
 3. 6100 Hollister Avenue Development
 4. D & G Car Dealership Project
- D. Financial Summary
- E. City Council Approval
- F. Noise Abatement
- G. Safety, Enforcement, and Protection

ADJOURNMENT