

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

Commissioners

Carl Hopkins, Chair
Bruce Miller, Vice-Chair
Craig Arcuri
Dolores Johnson
Karen Kahn
Kirk Martin
Jim Wilson



Liaisons

Councilmember Frank Hotchkiss
City of Santa Barbara
Councilmember Michael T. Bennett
City of Goleta

**Wednesday
January 18, 2017**

AGENDA

**6:00 p.m.
601 Firestone Road, SB**

Staff

Hazel Johns
Airport Director
Tracy C. Lincoln
Airport Operations Manager
Jeffrey McKee
Airport Facilities Manager
Deanna Zachrisson
Business Development Manager
Rebecca Fribley
Sr. Property Management Specialist
Myndi Hegeman
Airport Commission Secretary

ORDER OF BUSINESS: The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at SantaBarbaraCA.gov/ACagendas. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, Santa Barbara, CA 93117, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

TELEVISION COVERAGE: The Airport Commission's meetings are rebroadcast on City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at: <http://www.santabarbaraca.gov/gov/depts/cityadmin/programming.asp>.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

CONSENT CALENDAR

2. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, November 16, 2016.

3. **Subject: Lease Agreement - Patricia Costello**

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Patricia Costello, a Sole Proprietor, for 120 square feet of office in Building 258, Suite G, at 629 Firestone Road, at the Santa Barbara Airport, effective January 1, 2017, for a monthly rental of \$173, exclusive of utilities.

4. **Subject: Lease Agreement - Narretto Gandolfo, Inc., dba Nargan Fire & Safety**

Recommendation: That Commission approve and authorize the Airport Director to execute a two-year Lease Agreement with Narretto Gandolfo, Inc., a California Corporation, dba Nargan Fire & Safety, for 1,364 square feet of Building 258, at 629 Firestone Road, at the Santa Barbara Airport, effective February 1, 2017, for a monthly rental of \$2,019, exclusive of utilities.

5. **Subject: Lease Agreement - Pac Net, Inc.**

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Pac Net, Inc., a California Corporation, for 6,360 square feet of paved land and 3,360 square feet of unpaved land, at 150-C David Love Place, and 264 square feet of Building 258, Suite D, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective January 1, 2017, for a total monthly rental of \$1,973, exclusive of utilities.

6. Subject: Lease Agreement - Precision Motorcycle Services

Recommendation: That Commission approve and authorize the Airport Director to execute a five-year Lease Agreement with Daniel R. Waller, a sole proprietor, dba Precision Motorcycle Services for 2,281 square feet of industrial space in Building 225, Unit B, at 6150 Francis Botello Road, at the Santa Barbara Airport, effective February 1, 2017, for a monthly rental of \$2,777, exclusive of utilities.

7. Subject: Lease Agreement - Santa Barbara Electronics Supply, LLC

Recommendation: That Commission approve and authorize the Airport Director to execute a one-year Lease Agreement with Santa Barbara Electronics Supply, LLC., a California Limited Liability Company, for 1,930 square feet of Building 312, Suite C, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective January 1, 2017, and ending December 31, 2017, for a monthly rental of \$1,896, exclusive of utilities.

8. Subject: Lease Agreement - Utility Tree Service, Inc.

Recommendation: That Commission approve and authorize the Airport Director to execute a one (1) year Lease Agreement with Utility Tree Service, Inc., a California Corporation, for 800 square feet of office space in Building 224, at 6100-B Francis Botello Road and 8,734 square feet of paved land at 6160 Robert Kiester Place, at the Santa Barbara Airport, effective January 1, 2017, for a monthly rental of \$3,030, exclusive of utilities.

9. Subject: Lease Agreement - Clark Vandeventer

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Clark Vandeventer, a Sole Proprietor, for 144 square feet of office in Building 258, Suite H, at 629 Firestone Road, at the Santa Barbara Airport, effective January 1, 2017, for a monthly rental of \$207, exclusive of utilities.

10. Subject: Property Management Report – January 2017

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

NOTICES

11. That on Thursday, January 12, 2017, at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ADMINISTRATIVE REPORTS

12. Subject: Santa Barbara Region Air Service Alliance

Recommendation: That Airport Commission receive a presentation on the formation of an air service alliance for the Santa Barbara region, as well as recent air service development efforts.

13. Subject: Year-End Enplanement Review and Look-Ahead

Recommendation: That Airport Commission receive a presentation on the enplanement performance of Santa Barbara Airport in 2016, as well as some early indicators of enplanement levels in 2017.

DIRECTOR'S REPORT

- 14.**
- A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
 - B. Programs
 - 1. Marketing & Communications Program
 - 2. Master Plan
 - 3. Wildlife Hazard Assessment
 - C. Capital Projects
 - 1. Airfield Electrical, Safety, and Fence Project
 - 2. Runway 7-25 Overlay Project
 - 3. 6100 Hollister Avenue Development
 - 4. Airline Terminal Solar Project
 - 5. D & G Car Dealership Project
 - D. Financial Summary
 - E. City Council Approvals
 - F. Safety, Enforcement, and Protection

ADJOURNMENT