



## CITY OF SANTA BARBARA AIRPORT COMMISSION

### MINUTES September 21, 2016

#### **CALL TO ORDER**

The Meeting on Wednesday, September 21, 2016 was called to order at 6:01 p.m. in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara

#### **ROLL CALL**

**Airport Commissioners:** Carl Hopkins, Craig Arcuri, Dolores Johnson, Karen Kahn, Kirk Martin, and Jim Wilson

**Staff:**  
Hazel Johns, Airport Director  
Tracy Lincoln, Airport Operations Manager  
Jeff McKee, Airport Facilities Manager  
Deanna Zachrisson, Airport Business Development Manager  
Rebecca Fribley, Senior Property Management Specialist  
Tom Bullers, Airport Administrative Analyst  
Myndi Hegeman, Airport Commission Secretary

**Absent:** Commissioner Bruce Miller

#### **CHANGES TO THE AGENDA**

#### **PUBLIC COMMENT**

1. No one wished to speak.

#### **CONSENT CALENDAR**

2. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, August 17, 2016.

**3. Subject: Property Management Report – August 2016**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

**ACTION:** Motion/Second for approval of the Consent Calendar by Commissioners Kirk Martin / Karen Kahn. Unanimous voice vote (Absent Commissioner Miller).

**NOTICES**

4. That on Thursday, September 16, 2016 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss  
City of Goleta Liaison Councilmember Michael T. Bennett

**ACTION:** No Reports

**ADMINISTRATIVE REPORTS**

**5. Subject: 2016 Fiscal Year End Financials**

Recommendation: That Airport Commission receive the preliminary Fiscal Year 2016 Year-End Financial Report.

**ACTION:** Presented

**6. Subject: Aviation Forecasting at Santa Barbara Airport**

Recommendation: That Airport Commission receive a presentation on forecasted activity at the Santa Barbara Airport.

**ACTION:** Presented

**7. Subject: Wings of Honor Update**

Recommendation: That Airport Commission receive a presentation on the progress of the Wings of Honor, Marine Corps Tribute.

**ACTION:** Presented

## **DIRECTOR'S REPORT**

8. A. Airport Operations
  - Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
  1. Marketing & Communications Program
  2. Master Plan
  3. Wildlife Hazard Assessment
- C. Capital Projects
  1. Airfield Electrical, Safety, and Fence Project
  2. 6100 Hollister Avenue Development
  3. Airline Terminal Solar Project
  4. D & G Car Dealership Project
- D. Financial Summary
- E. Annual Recruitment for City Advisory Group Members
- F. Safety, Enforcement, and Protection

**ACTION:** Presented

**ADJOURNMENT** – 6:41 p.m. on order of Chair Hopkins

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Hazel Johns  
Airport Director

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Myndi Hegeman  
Airport Commission Secretary