



## CITY OF SANTA BARBARA AIRPORT COMMISSION

### MINUTES August 17, 2016

#### CALL TO ORDER

The Meeting on Wednesday, August 17, 2016 was called to order at 6:00 p.m. in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara

#### ROLL CALL

**Airport Commissioners:** Carl Hopkins, Dolores Johnson, Karen Kahn, and Jim Wilson

**Staff:**  
Hazel Johns, Airport Director  
Tracy Lincoln, Airport Operations Manager  
Jeff McKee, Airport Facilities Manager  
Deanna Zachrisson, Airport Business Development Manager  
Rebecca Fribley, Senior Property Management Specialist  
Tom Bullers, Airport Administrative Analyst  
Myndi Hegeman, Airport Commission Secretary

**Absent:** Commissioners Craig Arcuri, Kirk Martin, and Bruce Miller

#### CHANGES TO THE AGENDA

#### PUBLIC COMMENT

1. No one wished to speak.

#### CONSENT CALENDAR

2. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, July 20, 2016.

3. **Subject: Property Management Report – July 2016**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

**ACTION:** Motion/Second for approval of the Consent Calendar by Commissioners Jim Wilson / Karen Kahn. Unanimous voice vote (Absent Commissioner Arcuri, Martin, and Miller).

## NOTICES

4. That on Thursday, August 11, 2016 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

## LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss  
City of Goleta Liaison Councilmember Michael T. Bennett

**ACTION:** None presented

## COMMISSION MATTERS

5. **Subject: Airport Master Plan Draft Environmental Impact Report (EIR)**

Recommendation: That Airport Commission discuss the Master Plan Draft EIR, cultural resource section, and submit written comments regarding its finding.

**ACTION:** Motion/Second for approval of statement that Chairman Carl Hopkins will read at Planning Commission by Commissioners Karen Kahn / Jim Wilson. Unanimous voice vote (Absent Commissioner Arcuri, Martin, and Miller).

## ADMINISTRATIVE REPORTS

6. **Subject: Above All Fly Girls**

Recommendation: That Airport Commission receive a presentation from the Above All Fly Girls on their recent 40<sup>th</sup> annual Air Race Classic, an all-women cross-country airplane race.

**ACTION:** Presented

7. **Subject: Fiscal Year 2016 P3 Year-End Progress Report**

Recommendation: That Commission receive the Airport Department Fiscal Year 2016 Performance Measure report for all programs.

**ACTION:** Presented

8. **Subject: May Terminal Intercept Survey Results**

Recommendation: That Airport Commission receive a presentation on the results of a passenger intercept survey conducted in the Airline Terminal on May 16-19, 2016.

**ACTION:** Presented

## **DIRECTOR'S REPORT**

9. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Marketing & Communications Program
  2. Master Plan
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
  2. 6100 Hollister Avenue Development
  3. Airline Terminal Solar Project
  4. NOAA Project
  5. D & G Car Dealership Project
  6. Direct Relief – Purchase and Sale Agreement
  7. Wings Sculpture
- D. Financial Summary
- E. City Council / Airport Commission Actions
- F. Safety, Enforcement, and Protection

**ACTION:** Presented

**ADJOURNMENT** – 6:57 p.m. on order of Chair Hopkins

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Hazel Johns  
Airport Director

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Myndi Hegeman  
Airport Commission Secretary