



## CITY OF SANTA BARBARA AIRPORT COMMISSION

**M I N U T E S**  
**July 20, 2016**

### **CALL TO ORDER**

The Meeting on Wednesday, July 20, 2016 was called to order at 6:00 p.m. in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara

### **ROLL CALL**

**Airport Commissioners:** Carl Hopkins, Craig Arcuri, Karen Kahn, Kirk Martin, and Jim Wilson

**Staff:**  
Hazel Johns, Airport Director  
Tracy Lincoln, Airport Operations Manager  
Jeff McKee, Airport Facilities Manager  
Deanna Zachrisson, Airport Business Development Manager  
Rebecca Fribley, Senior Property Management Specialist

**Absent:** Commissioners Dolores Johnson and Bruce Miller

### **CHANGES TO THE AGENDA**

### **PUBLIC COMMENT**

1. No one wished to speak.

### **CONSENT CALENDAR**

2. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the special meeting of Wednesday, May 25, 2016.

3. **Subject: Lease Agreement - Above All Aviation**

Recommendation: That Commission authorize the Airport Director to execute a one-year and seven-month lease agreement with Above All Aviation, LLC, a California "C" Corporation, effective August 1, 2016 and ending April 30, 2018, for 18,691 square feet of aviation ramp, including one 3,522 square foot hangar and one 3,000 square foot hangar, at 101 Cyril Hartley Place, for a monthly rental of \$4,290 per month exclusive of utilities.

4. **Subject: Lease Agreement - Summer Solstice Celebration, Inc.**

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Summer Solstice Celebration, Inc., a California Non-profit Corporation, for two parking spaces, adjacent to the Super 8 Motel, at 405 So.

Fairview Avenue, at the Santa Barbara Airport, effective July 21, 2016, for a monthly rental of \$131, exclusive of utilities.

**5. Subject: Lease Agreement - Transportation Security Administration**

Recommendation: That Commission approve and authorize the Airport Director to execute a five (5) year Lease Agreement with the General Services Administration (GSA) for the Transportation Security Administration for 988 square feet of office, breakroom, classroom, and storage space in the Airline Terminal, at 500 James Fowler Road, at the Santa Barbara Airport, effective August 1, 2016, for a monthly rental of \$8,826.

**6. Subject: FY2017 Airport Commercial/Industrial Lease Rates**

Recommendation: That Airport Commission approve the proposed Fiscal Year 2017 Commercial/Industrial Rental Rates, for land and buildings at the Santa Barbara Airport.

**7. Subject: Property Management Report – May & June 2016**

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

**ACTION:** Motion/Second for approval of the Consent Calendar by Commissioners Kirk Martin/Jim Wilson. Unanimous voice vote (Absent Commissioners Johnson and Miller).

**NOTICES**

8. That on Thursday, July 14, 2016 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss  
City of Goleta Liaison Councilmember Michael T. Bennett

**ACTION:** Presented by both Councilmembers

**ADMINISTRATIVE REPORTS**

**9. Subject: Surf Air**

Recommendation: That Airport Commission receive a presentation from Surf Air representatives.

**ACTION:** Presented

**10. Subject: Airport Advertising Agreement with Clear Channel Airports**

Recommendation: That Airport Commission recommend approval to City Council and authorize the Airport Director to execute a five (5) year with one 5-year option agreement

with Inerspace Services, Inc. dba Clear Channel Airports to sell specific advertising space in the Airport terminal, for a minimum annual guarantee of \$7,500 or 20% of gross.

**ACTION:** Motion/Second for approval by Commissioners Jim Wilson/Kirk Martin. Unanimous voice vote (Absent Commissioners Johnson and Miller).

## **PUBLIC HEARINGS**

### **11. Subject: Airport Master Plan Draft Environmental Impact Report (EIR)**

Recommendation: That Airport Commission hold a public hearing to take public comments on the Draft Environmental Impact Report for the Santa Barbara Airport Master Plan.

No action will be taken at this hearing on the environmental review or the Draft Master Plan.

**ACTION:** Public Comment period was opened and closed with no one wishing to speak. Presentation given by Airport Staff.

## **DIRECTOR'S REPORT**

- 12.**
- A. Airport Operations
    - Passenger Count
    - Aircraft Operations
    - Air Freight
  - B. Programs
    - 1. Marketing & Communications Program
    - 2. Master Plan
    - 3. Wildlife Hazard Assessment
  - C. Capital Projects
    - 1. Airfield Electrical, Safety, and Fence Project
    - 2. 6100 Hollister Avenue Development
    - 3. Airline Terminal Solar Project
    - 4. NOAA Project
    - 5. D & G Car Dealership Project
    - 6. Direct Relief – Purchase and Sale Agreement
    - 7. Wings Sculpture
  - D. Financial Summary
  - E. City Council / Airport Commission Actions
  - F. Safety, Enforcement, and Protection

**ACTION:** Presented

**ADJOURNMENT** – 6:58 p.m. on order of Chair Hopkins

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Hazel Johns  
Airport Director

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Rebecca Fribley  
Sr. Property Management Specialist