



CITY OF SANTA BARBARA AIRPORT COMMISSION

M I N U T E S
April 20, 2016

CALL TO ORDER:

The Meeting on Wednesday, April 20, 2016 was called to order at 6:01 p.m. in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara

ROLL CALL

Airport Commissioners: Carl Hopkins, Craig Arcuri, Dolores Johnson, Karen Kahn, Kirk Martin, Bruce Miller, and Jim Wilson

Staff:
Hazel Johns, Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Senior Property Management Specialist
Myndi Hegeman, Airport Commission Secretary

CHANGES TO THE AGENDA

Items Removed from Agenda

Airport Director Hazel Johns advised that the following items were being removed from the agenda, as the yard space of each parcel needed to be readdressed.

7. Subject: Lease Agreement Paysage, Inc.

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Paysage, a California Corporation, for 5,300 square feet of paved land at 150-A David Love Place, at the Santa Barbara Airport, effective May 1, 2016, for a monthly rental fee of \$954.

8. Subject: Lease Agreement Greg Moore Electric, Inc.

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Greg Moore Electric, Inc., a California Corporation, for 6,600 square feet of paved land at 150-B David Love Place, at the Santa Barbara Airport, effective May 1, 2016, for a monthly rental of \$1,188.

9. Subject: Lease Agreement Mark Crane Tree & Arborist Services

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Mark Crane Tree & Arborist Services, a Sole Proprietorship, for 6,600 square feet of paved land at 150-C David Love Place, at the Santa Barbara Airport, effective May 1, 2016, for a monthly rental fee of \$1,188.

10. Subject: Lease Agreement Pac Net, Inc.

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Pac Net, Inc., a California Corporation, for 7,400 square feet of paved land at 150-D David Love Place, and 264 square feet of Building 258, Suite D, at 629 Norman Firestone Road, at the Santa Barbara Airport, effective May 1, 2016, for a total monthly rental of \$1,690, exclusive of utilities.

PUBLIC COMMENT

1. No general public comment

NOTICES

2. That on Friday, April 15, 2016 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented

MINUTES

3. **Subject: Minutes**

Recommendation: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, March 16, 2015.

ACTION: Motion/Second for approval of the Minutes by Commissioners Kahn/Wilson. Unanimous voice vote.

CONSENT CALENDAR

4. **Subject: 2015 Integrated Pest Management Annual Report**

Recommendation: That Airport Commission accept the Santa Barbara Integrated Pest Management Strategy, 2015 Annual Report, prepared March 2016.

5. Subject: Lease Agreement With Easy Lift Transportation

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Easy Lift Transportation, a California Non-profit Corporation, for 2,540 square feet of Building 304 and 8,202 square feet of parking, at 53 Gerald Cass Place, Units B and C, at the Santa Barbara Airport, effective June 1, 2016, for a monthly rent of \$5,130.

6. Subject: Lease Agreement With Trisep Corporation, Inc.

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with TRISEP Corporation, a California Corporation, for 860 square feet of storage space in Building 304, at 53-D Gerald Cass Place, at the Santa Barbara Airport, effective June 1, 2016, for a monthly rental of \$722, exclusive of utilities.

11. Property Management Report – March 2016

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Arcuri/Johnson. Unanimous voice vote.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Presented by both Councilmembers

COMMISSION MATTERS

12. Subject: Formation Of Airport Public Art Oversight Committee

Recommendation: That Commission appoint a member of the Airport Commission to serve on the Airport Public Art Oversight Committee.

ACTION: Motion/Second to elect Kirk Martin by Commissioners Hopkins/Johnson.

ADMINISTRATIVE REPORTS

13. Subject: Proposed Operating Budget For Fiscal Year 2017

Recommendation: That Airport Commission recommend approval of the proposed Fiscal Year 2017 Operating Budget for the Airport.

ACTION: Presented

DIRECTOR'S REPORT

14. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Marketing & Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
 2. North General Aviation Ramp Replacement Project
 3. Airline Terminal Solar Project
 4. NOAA Project
 5. D & G Car Dealership Project
 6. Direct Relief – Purchase and Sale Agreement
 7. Wings Sculpture
- D. Financial Summary
- E. City Council / Airport Commission Actions
- F. Safety, Enforcement, and Protection

ACTION: Presented

ADJOURNMENT - 6: 52 p.m. on order of Chair Hopkins

Hazel Johns
Airport Director

Myndi Hegeman
Airport Commission Secretary