



CITY OF SANTA BARBARA AIRPORT COMMISSION

M I N U T E S
March 16, 2016

CALL TO ORDER:

The Meeting on Wednesday, March 16, 2016 was called to order at 6:01 p.m. in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara

ROLL CALL

Airport Commissioners: Carl Hopkins, Craig Arcuri, Dolores Johnson, Karen Kahn, Kirk Martin, Bruce Miller, and Jim Wilson

Staff:
Hazel Johns, Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Senior Property Management Specialist
Myndi Hegeman, Airport Commission Secretary

PUBLIC COMMENT

1. No general public comment

NOTICES

2. That on Thursday, March 10, 2016 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented

MINUTES

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, November 18, 2015.

ACTION: Motion/Second for approval of the Minutes by Commissioners Miller/Wilson. Unanimous voice vote.

CONSENT CALENDAR

4. SUBJECT: LEASE AGREEMENT – PINOLI’S REFRIGERATION COMPANY, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Pinoli’s Refrigeration Company, Inc., a California Corporation, for 144 square feet of office and storage space in Building 258, at 629 Norman Firestone Road, at the Santa Barbara Airport, commencing April 15, 2016 for a monthly rental of \$207, exclusive of utilities.

5. SUBJECT: LEASE AGREEMENT – GREENERIDGE SCIENCES, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a one-year lease agreement with Greeneridge Sciences, Inc., a California Corporation, for 3,042 square feet of Building 315, units C & D, at 90 Dean Arnold Place, and 2,135 square feet of paved yard, at the Santa Barbara Airport, effective April 1, 2016, for a monthly rental of \$4,138, exclusive of utilities.

6. PROPERTY MANAGEMENT REPORT – JANUARY AND FEBRUARY 2016

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Wilson/Kahn. Unanimous voice vote.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: No reports presented

ADMINISTRATIVE REPORTS

7. SUBJECT: LEASE AGREEMENT WITH ABOVE ALL AVIATION

RECOMMENDATION: That Commission authorize the Airport Director to execute a lease agreement with Above All Aviation, a California “C” Corporation, effective March 17, 2016, and ending April 30, 2018, for 1589 square feet of Building 312, at 1503 Cecil Cook Place, for a monthly rental of \$2,193 per month exclusive of utilities.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Miller/Johnson. Unanimous voice vote.

8. SUBJECT: AIRLINE RATES & CHARGES FOR FISCAL YEAR 2017

RECOMMENDATION: That Airport Commission recommend approval of airline rates and charges for FY 2017 including annual Airline Terminal building space square footage rate of \$101, landing fees of \$3.88 per thousand pounds of gross landed weight, a boarding bridge fee of \$37 per turn, a remain overnight fee (RON) of \$37, and an "in to plane" fuel flowage fee for commercial airlines of \$.05 per gallon, effective July 1, 2016, through June 30, 2017.

ACTION: Dr. Guy Clark made a public comment.
Motion/Second for approval of the Consent Calendar by Commissioners Martin/Wilson. Unanimous voice vote.

9. SUBJECT: DRONES

RECOMMENDATION: That Airport Commission receive a presentation from the Air Traffic Control Tower Manager regarding Drones.

ACTION: Presented

DIRECTOR'S REPORT

10. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. City Council / Airport Commission Actions
- D. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
 2. North General Aviation Ramp Replacement Project
- E. Financial Summary
- F. Safety, Enforcement, and Protection

ACTION: Presented

ADJOURNMENT - 7: 05 p.m. on order of Chair Hopkins

Hazel Johns
Airport Director

Myndi Hegeman
Airport Commission Secretary