

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**



Staff

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Councilmember Frank Hotchkiss
City of Santa Barbara
Councilmember Michael T. Bennett
City of Goleta

**Wednesday
July 20, 2016
AGENDA**

**6:00 p.m.
601 Firestone Road, SB**

Hazel Johns
Airport Director

Tracy C. Lincoln
Airport Operations Manager

Jeffrey McKee
Airport Facilities Manager

Deanna Zachrisson
Business Development Manager

Rebecca Fribley
Sr. Property Management Specialist

Myndi Hegeman
Airport Commission Secretary

ORDER OF BUSINESS: The Airport Commission meeting will begin at 6:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

PUBLIC COMMENT: At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

REQUEST TO SPEAK: A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

REPORTS: Copies of documents relating to agenda items are available for review in the Airport Administration Office at 601 Firestone Road, and agendas and reports are also posted online at SantaBarbaraCA.gov/ACagendas. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration Office located at 601 Firestone Road, Santa Barbara, CA 93117, during normal business hours.

AMERICANS WITH DISABILITIES ACT: If you need auxiliary aids or services or staff assistance to attend or participate in this meeting, please contact the Airport Administration Office at (805) 967-7111. If possible, notification at least 48 hours prior to the meeting will usually enable the City to make reasonable arrangements. Specialized services, such as sign language interpretation or documents in Braille, may require additional lead time to arrange.

CELLULAR PHONES AND PAGERS: Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

TELEVISION COVERAGE: The Airport Commission's meetings are rebroadcast on City TV Channel 18 on the Friday evening after the meeting. Check the City TV program guide at: <http://www.santabarbaraca.gov/gov/depts/cityadmin/programming.asp>.

CALL TO ORDER

ROLL CALL

CHANGES TO THE AGENDA

PUBLIC COMMENT

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total amount of time for public comments will be 15 minutes, and no individual speaker may speak for more than 2 minutes.

CONSENT CALENDAR

2. Subject: Minutes

Recommendation: That Airport Commission waive the reading and approve the minutes of the special meeting of Wednesday, May 25, 2016.

3. Subject: Lease Agreement - Above All Aviation

Recommendation: That Commission authorize the Airport Director to execute a one-year and seven-month lease agreement with Above All Aviation, LLC, a California "C" Corporation, effective August 1, 2016 and ending April 30, 2018, for 18,691 square feet of aviation ramp, including one 3,522 square foot hangar and one 3,000 square foot hangar, at 101 Cyril Hartley Place, for a monthly rental of \$4,290 per month exclusive of utilities.

4. Subject: Lease Agreement - Summer Solstice Celebration, Inc.

Recommendation: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Summer Solstice Celebration, Inc., a California Non-profit Corporation, for two parking spaces, adjacent to the Super 8 Motel, at 405 So. Fairview Avenue, at the Santa Barbara Airport, effective July 21, 2016, for a monthly rental of \$131, exclusive of utilities.

5. Subject: Lease Agreement - Transportation Security Administration

Recommendation: That Commission approve and authorize the Airport Director to execute a five (5) year Lease Agreement with the General Services Administration (GSA) for the Transportation Security Administration for 988 square feet of office, breakroom, classroom, and storage space in the Airline Terminal, at 500 James Fowler Road, at the Santa Barbara Airport, effective August 1, 2016, for a monthly rental of \$8,826.

6. Subject: FY2017 Airport Commercial/Industrial Lease Rates

Recommendation: That Airport Commission approve the proposed Fiscal Year 2017 Commercial/Industrial Rental Rates, for land and buildings at the Santa Barbara Airport.

7. Subject: Property Management Report – May & June 2016

Recommendation: That Airport Commission receive the monthly Airport Property Management Report.

NOTICES

8. That on Thursday, July 14, 2016 at 5:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ADMINISTRATIVE REPORTS

9. Subject: Surf Air

Recommendation: That Airport Commission receive a presentation from Surf Air representatives.

10. Subject: Airport Advertising Agreement with Clear Channel Airports

Recommendation: That Airport Commission recommend approval to City Council and authorize the Airport Director to execute a five (5) year with one 5-year option agreement with Inerspace Services, Inc. dba Clear Channel Airports to sell specific advertising space in the Airport terminal, for a minimum annual guarantee of \$7,500 or 20% of gross.

PUBLIC HEARINGS

11. Subject: Airport Master Plan Draft Environmental Impact Report (EIR)

Recommendation: That Airport Commission hold a public hearing to take public comments on the Draft Environmental Impact Report for the Santa Barbara Airport Master Plan.

No action will be taken at this hearing on the environmental review or the Draft Master Plan.

DIRECTOR'S REPORT

12. A. Airport Operations
 - Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
 1. Marketing & Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. Capital Projects
 1. Airfield Electrical, Safety, and Fence Project
 2. 6100 Hollister Avenue Development
 3. Airline Terminal Solar Project
 4. NOAA Project
 5. D & G Car Dealership Project
 6. Direct Relief – Purchase and Sale Agreement
 7. Wings Sculpture
- D. Financial Summary
- E. City Council / Airport Commission Actions
- F. Safety, Enforcement, and Protection

ADJOURNMENT