

**CITY OF SANTA BARBARA
AIRPORT COMMISSION
M I N U T E S**

CALL TO ORDER: The Meeting on Wednesday, July 15, 2015 was called to order at 6:00 pm in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Carl Hopkins, Dolores Johnson, Karen Kahn, Kirk Martin, Bruce Miller and Jim Wilson

Staff: Hazel Johns, Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent: Commissioner Craig Arcuri

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Friday, July 10 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3. That the Air Service Subcommittee met on Wednesday, July 15, 2015 in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

ACTION: Presented.

MINUTES

4. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, June 17, 2015.

ACTION: Motion/Second for approval of the Minutes by Commissioners Martin/Kahn. Unanimous voice vote (Absent Commissioner Arcuri).

CONSENT CALENDAR

5. SUBJECT: PROPERTY MANAGEMENT REPORT – JULY 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Presented.

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss
City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Presented.

ADMINISTRATIVE REPORTS

6. SUBJECT: LICENSE AND LEASE AGREEMENTS WITH D&G LIN, LLC

RECOMMENDATION: That Airport Commission recommend approval to City Council and authorize the Airport Director to execute the following agreements with D&G Lin, LLC, a California Limited Liability Company:

- A three-year License Agreement for the construction of an automobile dealership on 167,713 square feet of property located at 6210 Hollister Avenue at the Santa Barbara Airport, at a rental of \$1,000 per month, commencing upon the execution of the agreement by both parties;
- A twenty-year Lease Agreement, with two five-year options, for the operation of an automobile dealership at 6210 Hollister Avenue, commencing upon the issuance of a Certificate of Occupancy by the City, for a monthly rental of \$20,000 exclusive of utilities; and
- A five-year Lease Agreement, for 126,324 square feet (2.9 Acres) of paved land at 200 Frederick Lopez Road at the Santa Barbara Airport, for storage of inventory, commencing upon the adoption of the enabling ordinance of the dealership lease, for a monthly rental of \$7,000, exclusive of utilities.

ACTION: Motion/Second for approval by Commissioners Martin/Kahn. Unanimous voice vote (Absent Commissioner Arcuri).

7. SUBJECT: FISCAL YEAR 2015 YEAR-END REVIEW

RECOMMENDATION: That Airport Commission receive the preliminary Fiscal Year 2015 Year-End Financial Report.

ACTION: Presented.

8. SUBJECT: SMALL COMMUNITY AIR SERVICE DEVELOPMENT PROGRAM GRANT

RECOMMENDATION: That Airport Commission receive a presentation on the US Department of Transportation's (USDOT) Small Community Air Service Development Program (SCASDP) and authorize the Airport Commission Chair to sign a letter of support for an SCASDP grant proposal from the Santa Barbara Airport.

ACTION: Motion/Second for approval by Commissioners Miller/Kahn. Unanimous voice vote (Absent Commissioner Arcuri).

DIRECTOR'S REPORT

9. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight

- B. Programs
 - 1. Communications Program
 - 2. Master Plan
 - 3. Wildlife Hazard Assessment
- C. Capital Projects
 - 1. Airfield Electrical, Safety, and Fence Project
 - 2. North General Aviation Ramp Replacement Project
- D. Financial Summary
- E. Safety, Enforcement and Protection
- F. City Council / Airport Commission Actions

ACTION: Presented.

ADJOURNMENT - 7:54pm, on order of Chair Hopkins.

Hazel Johns, Airport Director

Mabel Shatavsky, Airport Commission Secretary