

**CITY OF SANTA BARBARA
AIRPORT COMMISSION
M I N U T E S**

July 15, 2015 Meeting
Item No. 4

CALL TO ORDER: The Meeting on Wednesday, June 17, 2015 was called to order at 6:00 pm in the Airport Administration Conference Room - 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Airport Commissioners: Craig Arcuri, Carl Hopkins, Karen Kahn, Kirk Martin, Bruce Miller and Jim Wilson

Staff: Hazel Johns, Airport Director
Tracy Lincoln, Airport Operations Manager
Rebecca Fribley, Sr. Property Management Specialist
Mabel Shatavsky, Airport Commission Secretary

Absent: Commissioner Dolores Johnson

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Friday, June 12 at 5:00 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

ACTION: Presented.

MINUTES

3. SUBJECT: MINUTES

RECOMMENDATION: That Airport Commission waive the reading and approve the minutes of the meeting of Wednesday, May 20, 2015.

ACTION: Motion/Second for approval of the Minutes by Commissioners Martin/Kahn. Unanimous voice vote (Absent Commissioner Johnson).

CONSENT CALENDAR

4. SUBJECT: T-HANGAR LICENSE AGREEMENT – SHERI ECKMANN AND WILLIAM KLANSEK

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month T-Hangar License Agreement with Sheri Eckmann and William Klansek for 1,028 square feet of T-Hangar 23, 40 Gerald Cass Place, at the Santa Barbara Airport, effective July 1, 2015, for a monthly rental of \$774, exclusive of utilities.

5. SUBJECT: LEASE AGREEMENT – CAROL ASHLEY DBA DEMO 2 DESIGN

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Carol Ashley, a Sole Proprietor, dba Demo 2 Design, for 1,444 square feet of Building 115 at 6160-C Wallace Becknell Road, at the Santa Barbara Airport, effective July 1, 2015, for a monthly rental of \$979, exclusive of utilities.

6. SUBJECT: LEASE AGREEMENT – NARRETTO GANDOLFO, INC., DBA NARGAN FIRE & SAFETY

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Naretto Gandolfo, Inc., a California Corporation, dba Nargan Fire & Safety, for 144 square feet of Building 258, Suite F, at 629 Firestone Road, at the Santa Barbara Airport, effective July 1, 2015, for a monthly rental of \$202, exclusive of utilities.

7. SUBJECT: CONSENT TO SUBLEASE BETWEEN AMPERSAND AVIATION, LLC AND PLAINS ALL AMERICAN PIPELINE, LP

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Ampersand Aviation, LLC, a California Limited Liability Company, and Plains All American Pipeline, LP, whose principal address is 333 Clay Street, Suite 1600, Houston, TX 77002, for the use of 30,240 square feet of office space in Building 245 and associated parking, at 495 South Fairview Avenue, at the Santa Barbara Airport, effective May 29, 2015.

8. SUBJECT: PROPERTY MANAGEMENT REPORT – JUNE 2015

RECOMMENDATION: That Airport Commission receive the monthly Airport Property Management Report.

ACTION: Motion/Second for approval of the Consent Calendar by Commissioners Miller/Martin. Unanimous voice vote (Absent Commissioner Johnson).

LIAISON REPORTS

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Michael T. Bennett

ACTION: Presented.

ADMINISTRATIVE REPORTS

9. SUBJECT: DIRECT RELIEF PROJECT DEVELOPMENT STATUS

RECOMMENDATION: That Airport Commission receive a presentation and comment on the status of the Direct Relief proposal to construct a warehouse and office on property purchased from the City of Santa Barbara at the corner of Francis Botello Road and Frederick Lopez Place.

ACTION: Presented.

10. SUBJECT: FY2016 AIRPORT COMMERCIAL/INDUSTRIAL LEASE RATES

RECOMMENDATION: That Airport Commission approve the proposed Fiscal Year 2016 Commercial/Industrial Rental Rates, for land and buildings at the Santa Barbara Airport.

ACTION: Motion/Second for approval by Commissioners Miller/Wilson. Unanimous voice vote (Absent Commissioner Johnson).

11. SUBJECT: ADVERTISING REQUEST FOR QUALIFICATIONS

RECOMMENDATION: That Airport Commission receive a report regarding the status of the Advertising Concession at the Airline Terminal.

ACTION: Presented.

DIRECTOR'S REPORT

12. A. Airport Operations
- Passenger Count
 - Aircraft Operations
 - Air Freight
- B. Programs
1. Communications Program
 2. Master Plan
 3. Wildlife Hazard Assessment
- C. Capital Projects
1. Airfield Electrical, Safety, and Fence Project
 2. North General Aviation Ramp Replacement Project
- D. Financial Summary
- E. City Council / Airport Commission Actions

ACTION: Presented.

ADJOURNMENT - 6:18pm, on order of Chair Hopkins.

Hazel Johns, Airport Director

Mabel Shatavsky, Airport Commission Secretary